

# ASSU Special Fees

## 6868 Alternative Spring Break

Cycle: Special Fees 2005-2006

Type: Undergraduate

Financial Officer: Patrick Wong

Email: asbfinance@gmail.com

### Line Item Summary:

GL Code:	Budgeted:	Requested:	Recommended:	Approved:
7740 <i>Accomodations</i>	\$3,000.00	\$2,700.00	\$2,700.00	\$2,700.00
7730 <i>Car / Van Rental</i>	\$11,700.00	\$8,500.00	\$8,500.00	\$8,500.00
7140 <i>Copies (not marketing)</i>	\$30.00	\$30.00	\$30.00	\$30.00
7180 <i>Educational Literature</i>	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
7720 <i>Gas</i>	\$1,240.00	\$1,180.00	\$1,180.00	\$1,180.00
7200 <i>General Marketing</i>	\$680.00	\$680.00	\$680.00	\$680.00
6310 <i>Honoraria</i>	\$900.00	\$800.00	\$800.00	\$800.00
7220 <i>Marketing Copies / Print Expense</i>	\$270.00	\$270.00	\$270.00	\$270.00
7150 <i>Office Supplies</i>	\$90.00	\$90.00	\$90.00	\$90.00
7120 <i>Phone</i>	\$20.00	\$20.00	\$20.00	\$20.00
7130 <i>Postage / Courier</i>	\$40.00	\$40.00	\$40.00	\$40.00
6510 <i>Refreshments / Meeting Food</i>	\$10,005.00	\$6,800.00	\$6,800.00	\$6,800.00
6500 <i>Training Material</i>	\$60.00	\$60.00	\$60.00	\$60.00
7710 <i>Travel Fares</i>	\$22,862.00	\$462.00	\$462.00	\$462.00
<b>Totals:</b>	<b>\$53,397.00</b>	<b>\$24,132.00</b>	<b>\$24,132.00</b>	<b>\$24,132.00</b>

## Event Breakdown:

### Event: Local Spring Break trips

Local Spring Break trips within the Bay Area or California not requiring airfare. We plan to have 11 of such trips next year, the same number as this year (2004-05).  
Examples: HIV/AIDS in SF, HIV/AIDS in LA, Educational Issues in California.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	
7730 Car / Van Rental	\$450/van x 2 vans/trip x 10 trips (assuming one trip will use public transportation)	\$9,000.00	\$8,500.00	\$8,500.00	\$8,500.00	
7710 Travel Fares	\$42 per trip x 11 trips (Public transportation)	\$462.00	\$462.00	\$462.00	\$462.00	
6510 Refreshments / Meeting Food	\$667/trip x 11 trips	\$7,337.00	\$5,700.00	\$5,700.00	\$5,700.00	
7740 Accomodations	\$200 per trip x 11 trips (Trips usually stay in churches or community organizations that require a small donation)	\$2,200.00	\$2,000.00	\$2,000.00	\$2,000.00	
7720 Gas	\$80 per trip x 11 trips	\$880.00	\$880.00	\$880.00	\$880.00	
6310 Honoraria	\$60 per trip x 11 trips (for guest speakers or particularly helpful community organizations)	\$660.00	\$600.00	\$600.00	\$600.00	
<b>Totals:</b>		<b>\$20,539.00</b>	<b>\$18,142.00</b>	<b>\$18,142.00</b>	<b>\$18,142.00</b>	

## Event: Spring Break trips requiring air travel

Spring Break trips requiring airfare. We plan to have 4 of these trips next year, one more than this year (2004-05). Examples: Youth Development in Washington D.C.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	
6510 Refreshments / Meeting Food	\$677 per trip x 4 trips	\$2,668.00	\$1,100.00	\$1,100.00	\$1,100.00	
7710 Travel Fares	Airfare for traveling trips.	\$22,400.00	\$0.00	\$0.00	\$0.00	
7720 Gas	\$90 per trip x 4 trips	\$360.00	\$300.00	\$300.00	\$300.00	
7740 Accommodations	\$200/trip x 4 trips	\$800.00	\$700.00	\$700.00	\$700.00	
7730 Car / Van Rental	\$450/van x 2 vans/trip x 3 trips (Assuming one trip will use public transportation)	\$2,700.00	\$0.00	\$0.00	\$0.00	
6310 Honoraria	\$60 per trip x 4 trips (for guest speakers or particularly helpful community organizations)	\$240.00	\$200.00	\$200.00	\$200.00	
<b>Totals:</b>		<b>\$29,168.00</b>	<b>\$2,300.00</b>	<b>\$2,300.00</b>	<b>\$2,300.00</b>	

## Event: General Operating Expenses

General operating expenses for administration of the program. All amounts in the general operating expenses for 2005-06 remain the same as 2004-05.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6500 Training Material	ASB Handbook for Trip Leaders. \$2/book x 30 trip leaders	\$60.00	\$60.00	\$60.00	\$60.00
7120 Phone	Phone calls to local organizations to coordinate meetings.	\$20.00	\$20.00	\$20.00	\$20.00
7130 Postage / Courier	Postage for sending contracts or materials to organizations.	\$40.00	\$40.00	\$40.00	\$40.00
7140 Copies (not marketing)	Agendas for meetings. Organizational reports, e.g. trip itineraries, budgets, student-initiated course syllabi for record-keeping.	\$30.00	\$30.00	\$30.00	\$30.00
7150 Office Supplies	Personal journals for participants.	\$90.00	\$90.00	\$90.00	\$90.00
7200 General Marketing	Scrapbook materials. Disposable cameras.	\$680.00	\$680.00	\$680.00	\$680.00
7180 Educational Literature	Photocopies for course readers and purchases of books.	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
7220 Marketing Copies / Print Expense	Flyers for advertising participant and trip leader selection processes.	\$270.00	\$270.00	\$270.00	\$270.00
<b>Totals:</b>		<b>\$3,690.00</b>	<b>\$3,690.00</b>	<b>\$3,690.00</b>	<b>\$3,690.00</b>

<b>Totals:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>
	<b>\$53,397.00</b>	<b>\$24,132.00</b>	<b>\$24,132.00</b>	<b>\$24,132.00</b>

**Revenue not from Student fees:**

<b>Source:</b>	<b>Amount:</b>
Stanford Fund (two quarters only)	\$7,750.00
Participant Fees	\$13,125.00
Participant Airfare	\$7,000.00
<b>Total:</b>	<b>\$27,875.00</b>