

# ASSU Special Fees

## 6048 International Undergraduate Community

Cycle: Special Fees 2005-2006

Type: Undergraduate

Financial Officer: Yi Lang Mok

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### Line Item Summary:

GL Code:	Budgeted:	Requested:	Recommended:	Approved:
7020 <i>Co-sponsorship Expenses</i>	\$500.00	\$500.00	\$500.00	\$500.00
7140 <i>Copies (not marketing)</i>	\$100.00	\$100.00	\$100.00	\$100.00
7420 <i>Equipment Rental</i>	\$200.00	\$200.00	\$200.00	\$200.00
7720 <i>Gas</i>	\$100.00	\$100.00	\$0.00	\$0.00
7200 <i>General Marketing</i>	\$80.00	\$80.00	\$0.00	\$0.00
7220 <i>Marketing Copies / Print Expense</i>	\$100.00	\$100.00	\$0.00	\$0.00
7150 <i>Office Supplies</i>	\$220.00	\$220.00	\$220.00	\$220.00
6510 <i>Refreshments / Meeting Food</i>	\$5,200.00	\$5,200.00	\$3,800.00	\$3,800.00
7710 <i>Travel Fares</i>	\$3,600.00	\$3,600.00	\$1,500.00	\$1,500.00
<b>Totals:</b>	<b>\$10,100.00</b>	<b>\$10,100.00</b>	<b>\$6,320.00</b>	<b>\$6,320.00</b>

### Event Breakdown:

#### Event: International Orientation

A two day international freshmen orientation. Includes a trip to the beach and a shopping trip for basic supplies and bicycles. A week later we organize a trip to the social security office to get social security numbers

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
7710 Travel Fares	2 buses to the beach	\$1,600.00	\$1,600.00	\$0.00	\$0.00
The Committee recommends that you use reserves for this expense.					
6510 Refreshments / Meeting Food	Lunch	\$800.00	\$800.00	\$500.00	\$500.00
The Committee recommended funding for 100 people @ \$5.00/person.					
7720 Gas	Gas money for orientation officers to get to beach.	\$30.00	\$30.00	\$0.00	\$0.00
The Committee did not feel this was an efficient use of student funds.					

<b>7150</b> Office Supplies	folders for orientation materials	\$100.00	\$100.00	\$100.00	\$100.00	
<b>7140</b> Copies (not marketing)	Orientation documents	\$100.00	\$100.00	\$100.00	\$100.00	
<b>7710</b> Travel Fares	Bus for trip to San Antonio Shopping Center	\$500.00	\$500.00	\$0.00	\$0.00	
<b>7710</b> Travel Fares	Bus for Social security office trip	\$700.00	\$700.00	\$700.00	\$700.00	
<b>7420</b> Equipment Rental	U-haul for bicycles	\$100.00	\$100.00	\$100.00	\$100.00	
<b>Totals:</b>		<b>\$3,930.00</b>	<b>\$3,930.00</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	

<b>Event: Quarterly dinners</b>						
Dinners for international students, friends and Stanford community. Free entry, catered food. Held once a quarter, all prices are tripled to reflect combined cost of 3 dinners.						
<b>GL Code:</b>	<b>Explanation/Itemization:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>	
<b>6510</b> Refreshments / Meeting Food	Catered dinner	\$2,400.00	\$2,400.00	\$2,400.00	\$2,400.00	
<b>7150</b> Office Supplies	Table covers	\$30.00	\$30.00	\$30.00	\$30.00	
<b>7150</b> Office Supplies	Eating utensils	\$60.00	\$60.00	\$60.00	\$60.00	
<b>7720</b> Gas	Gas for going to restaurant to place order	\$30.00	\$30.00	\$0.00	\$0.00	
The Committee recommends that you call to place the order instead of driving there.						
<b>Totals:</b>		<b>\$2,520.00</b>	<b>\$2,520.00</b>	<b>\$2,490.00</b>	<b>\$2,490.00</b>	

**Event: Study break**

Either a tea time or night time food event. Done once a year.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6510 Refreshments / Meeting Food	Food	\$800.00	\$800.00	\$200.00	\$200.00
The Committee recommended funding for 100 people @ \$2/person.					
7150 Office Supplies	table covers	\$10.00	\$10.00	\$10.00	\$10.00
7150 Office Supplies	eating utensils	\$20.00	\$20.00	\$20.00	\$20.00
7720 Gas	Gas for going to restaurant, supermarket	\$10.00	\$10.00	\$0.00	\$0.00
<b>Totals:</b>		<b>\$840.00</b>	<b>\$840.00</b>	<b>\$230.00</b>	<b>\$230.00</b>

**Event: Spring beach trip**

Trip to the beach, lunch provided.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
7710 Travel Fares	Chartered bus	\$800.00	\$800.00	\$800.00	\$800.00
6510 Refreshments / Meeting Food	Lunch	\$800.00	\$800.00	\$500.00	\$500.00
The Committee recommended funding for 100 people @ \$5/person.					
7720 Gas	Gas for cars	\$30.00	\$30.00	\$0.00	\$0.00
The Committee did not feel this was an efficient use of student funds.					
<b>Totals:</b>		<b>\$1,630.00</b>	<b>\$1,630.00</b>	<b>\$1,300.00</b>	<b>\$1,300.00</b>

<b>Event: Games event</b>						
Meet at Wilbur or Roble field to play soccer, frisbee or other sports.						
<b>GL Code:</b>	<b>Explanation/Itemization:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>	
6510	Beverages and small snacks	\$400.00	\$400.00	\$200.00	\$200.00	
Refreshments / Meeting Food						
7420	rent game equipment	\$100.00	\$100.00	\$100.00	\$100.00	
Equipment Rental						
<b>Totals:</b>		<b>\$500.00</b>	<b>\$500.00</b>	<b>\$300.00</b>	<b>\$300.00</b>	

<b>Event: Special fees campaigning</b>						
Printing flyers and other expenses in campaigning						
<b>GL Code:</b>	<b>Explanation/Itemization:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>	
7220	Flyers for advertising	\$100.00	\$100.00	\$0.00	\$0.00	
Marketing Copies / Print Expense	The Committee did not feel this was an efficient use of student funds.					
7200	Marketing expenses	\$80.00	\$80.00	\$0.00	\$0.00	
General Marketing	The Committee did not feel this was an efficient use of student funds.					
<b>Totals:</b>		<b>\$180.00</b>	<b>\$180.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

<b>Event: Cosponsorship</b>						
To be decided which specific international themed events we will cosponsor with other groups.						
<b>GL Code:</b>	<b>Explanation/Itemization:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>	
7020	cosponsorship	\$500.00	\$500.00	\$500.00	\$500.00	
Co-sponsorship Expenses						
<b>Totals:</b>		<b>\$500.00</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$500.00</b>	

<b>Totals:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>
	<b>\$10,100.00</b>	<b>\$10,100.00</b>	<b>\$6,320.00</b>	<b>\$6,320.00</b>



**Revenue not from Student fees:**