

# ASSU Special Fees

## 8578 Stanford Martial Arts Program

Cycle: Special Fees 2005-2006

Type: Undergraduate

Financial Officer: Marilu Medrano

Email: marilum@stanford.edu

### Line Item Summary:

GL Code:	Budgeted:	Requested:	Recommended:	Approved:
7740 <i>Accomodations</i>	\$3,875.00	\$551.50	\$551.50	\$551.50
7140 <i>Copies (not marketing)</i>	\$236.00	\$236.00	\$236.00	\$236.00
7010 <i>Discretionary</i>	\$225.00	\$0.00	\$0.00	\$0.00
7410 <i>Equipment</i>	\$8,427.33	\$7,238.83	\$7,238.83	\$7,238.83
7430 <i>Equipment Maintenance</i>	\$360.00	\$360.00	\$360.00	\$360.00
7420 <i>Equipment Rental</i>	\$430.00	\$430.00	\$430.00	\$430.00
7520 <i>Facilities Janitorial</i>	\$445.00	\$445.00	\$445.00	\$445.00
7510 <i>Facilities Rental</i>	\$5,896.50	\$5,896.50	\$5,896.50	\$5,896.50
7720 <i>Gas</i>	\$692.20	\$350.20	\$350.20	\$350.20
7200 <i>General Marketing</i>	\$685.00	\$660.00	\$660.00	\$660.00
6310 <i>Honoraria</i>	\$60,874.50	\$8,299.50	\$8,299.50	\$8,299.50
7220 <i>Marketing Copies / Print Expense</i>	\$2,045.59	\$2,045.59	\$2,045.59	\$2,045.59
7240 <i>Newspaper Ads</i>	\$160.00	\$0.00	\$0.00	\$0.00
7150 <i>Office Supplies</i>	\$572.62	\$572.62	\$572.62	\$572.62
7120 <i>Phone</i>	\$497.88	\$497.88	\$497.88	\$497.88
6510 <i>Refreshments / Meeting Food</i>	\$8,985.00	\$3,767.00	\$3,767.00	\$3,767.00
7820 <i>Registration Fees</i>	\$590.00	\$500.00	\$500.00	\$500.00
6500 <i>Training Material</i>	\$1,019.20	\$819.20	\$819.20	\$819.20
7710 <i>Travel Fares</i>	\$2,303.00	\$0.00	\$0.00	\$0.00
<b>Totals:</b>	<b>\$98,319.82</b>	<b>\$32,669.82</b>	<b>\$32,669.82</b>	<b>\$32,669.82</b>

## Event Breakdown:

### Event: SMAP Programming

These expenses will cover the 2005-2006 costs for programming organized by the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
7140 Copies (not marketing)	This will cover costs for photocopying the instructor self-defense manuals (30 pages x 30 instructors x \$0.05 = \$45) and the student self-defense handbooks (10 pages x 200 students x \$0.05 = \$100). Of the \$145 budgeted, \$145 is requested from the Special Fee.	\$145.00	\$145.00	\$145.00	\$145.00
7150 Office Supplies	This will cover costs for binders for the self-defense instructor manuals (\$2.00/binder x 15 binders = \$30.00). Of the \$30 budgeted, the amount requested is \$30.	\$30.00	\$30.00	\$30.00	\$30.00
7220 Marketing Copies / Print Expense	This covers the costs of printing a martial arts handbook which will summarize the features and distinctions of each martial arts group practicing on the Stanford campus along with contact information for each group (1000 copies x 20 pages x \$0.05 = \$1000). Also in this category are costs for fliers publicizing SMAP's annual multi-group martial arts demonstrations held at the beginning of fall and spring quarters (400 fliers/event x 2 events x \$0.10 = \$80). Also covered are costs for fliers advertising the SMAP dorm-based self-defense seminars (100 fliers/event x 8 events x \$0.10 = \$80). Of the \$1160 budgeted, \$1160 is requested from the Special Fee.	\$1,160.00	\$1,160.00	\$1,160.00	\$1,160.00
7410 Equipment	Equipment required includes First Aid Kits to be used during various tournaments and demonstration held on campus (2 kits x 150\$ = 300\$). T-shirts for self-defense instructors to wear during seminars (\$11/shirt x 30 shirts = \$330.00). Equipment required also includes a DLP Projector for use in demonstrations, workshops, and to assist groups with their training. (\$1500 for an InFocus Projector - price from Best Buy). Out of a total of \$2130, \$2130 is requested from the Special Fee.	\$2,130.00	\$2,130.00	\$2,130.00	\$2,130.00
7510 Facilities Rental	This covers costs for rental and staffing of Maples Pavilion for one day for the Spring Exhibition (\$22/hour x 10 hours). This will also cover the rental of the Tresidder Oak West room for the annual SMAP banquet (\$90). Of the \$310 budgeted, a total of \$310 is requested from the Special Fee.	\$310.00	\$310.00	\$310.00	\$310.00
7520 Facilities Janitorial	This covers cleanup costs for Maples Pavilion following the Spring Exhibition. Price estimates came from Kris Becker, Department of Athletics. \$300 is budgeted and requested from the Special Fee.	\$300.00	\$300.00	\$300.00	\$300.00
<b>Totals:</b>		<b>\$4,075.00</b>	<b>\$4,075.00</b>	<b>\$4,075.00</b>	<b>\$4,075.00</b>

## Event: Operating Expenses

These expenses will cover the 2005-2006 day-to-day operating expenses of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6310 Honoraria	\$8000 is requested to fund a part-time martial arts program director who will work to: 1) coordinate the efforts of the individual martial arts groups; 2) organize SMAP-sponsored events and initiatives; 3) oversee safety and liability issues related to the clubs; and 4) serve as an active representative and advocate for the martial arts at Stanford, both within and beyond the immediate Stanford community. The honorarium covers 8 hrs work/week x 50 wks/yr x \$20/hour = \$8000.	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
6510 Refreshments / Meeting Food	This covers costs to provide pizza during the annual training session for new volunteer self-defense instructors (\$100) and an annual dinner for the self-defense instructors (\$8/person x 30 people = \$240). Funds are requested to provide catered food and drinks at the annual SMAP Banquet (8\$/person x 200 people = 1600\$). Funds are also requested for refreshments at SMAP quarterly club representative meetings, (\$88/meeting x 4 meetings = \$352). Funds for drinks (water and juice) at various SMAP events, including 2 demonstrations (\$100/demonstration x 2 = \$200), 5 seminars (\$75/seminar x 5 seminars = \$375), 1 martial arts exhibition (\$300), and 6 tournaments (\$100/tournament x 6 tournaments = \$600). The total amount requested is \$3767.	\$3,767.00	\$3,767.00	\$3,767.00	\$3,767.00
7120 Phone	This covers the cost of a basic Stanford telephone plan for the SMAP campus office as offered by Stanford's Communication and Networking Services. The most inexpensive plan purchasable through Stanford is \$23.99/month for Service Level ?A? with an additional \$12.50/month for off-campus local dialing access. \$5/month has also been budgeted to cover calls to other collegiate martial arts programs, vendors, and sponsors. This phone will be used frequently by the SMAP director, president, and financial officer, the martial arts club reps, martial arts master instructors, and various tournament planning committees throughout the year. The total amount requested ((\$23.99+\$12.50+\$5)/month x 12 months) is \$497.88.	\$497.88	\$497.88	\$497.88	\$497.88
7140 Copies (not marketing)	This covers costs for a SMAP info/guidelines packet to be distributed to each club (8 groups x 30 pages x \$0.05 = \$12.00). The total amount requested is \$12.00.	\$12.00	\$12.00	\$12.00	\$12.00
7150 Office Supplies	This will cover costs for basic items such as mailer envelopes (200 x \$0.12 = \$24), stamps (200 * \$0.37 = \$74), pens (50 x \$0.08 = \$4), paper (1 box x \$19.50) printer ink cartridges (B/W, 2 x \$30; Color 1 x \$33 total = \$93). A small cabinet with shelves will also be needed for classification of books, videos and other training materials to be stored in the SMAP office (200\$). The total amount requested is \$414.50.	\$414.50	\$414.50	\$414.50	\$414.50
<b>Totals:</b>		<b>\$12,691.38</b>	<b>\$12,691.38</b>	<b>\$12,691.38</b>	<b>\$12,691.38</b>

## Event: Stanford Aikido Club

These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6310 Honoraria	This expense is for compensation for the club's master instructor and is derived entirely from membership dues. Anticipated amount is \$100/month x 12 months = \$1,200. This expense is for compensation for a visiting instructor from Japan. Anticipated amount is \$250. We also will compensate our instructors for gas money. One instructor lives locally about (6.3 miles away) x (2 way driving) x (38 weeks a year (including summer quarter)) (1 gallon/ 20 miles) x (\$1.80/gallon) = \$43. The other instructor comes from farther away. (37.5 miles one way) x (2 way driving) x (38 weeks a year (including summer quarter)) (1 gallon/ 20 miles) x (\$1.80/gallon) = \$256.50. The total is \$1749.50, of which \$299.50 is requested from Special Fees.	\$1,749.50	\$299.50	\$299.50	\$299.50
6510 Refreshments / Meeting Food	End-quarter thank-you dinners for our volunteer instructors. 1 meal/quarter x 4 quarters x 5 instructors x \$20/meal = \$400. \$0 requested from Special Fee.	\$400.00	\$0.00	\$0.00	\$0.00
7240 Newspaper Ads	Newspaper Ads: This covers the costs of 4 advertisements in the Stanford Daily at \$40/ad, or \$160 total, and is derived from membership dues. \$0 is requested from the Special Fee.	\$160.00	\$0.00	\$0.00	\$0.00
7410 Equipment	Equipment: This will cover the cost of one set of weapons (a ken and jo) for students who have not yet purchased their own weapons. These weapons will remain property of the club. 2 x \$35 = \$70. Total: \$70 is requested from the Special Fee.	\$70.00	\$70.00	\$70.00	\$70.00
7510 Facilities Rental	This covers costs for rental of the Arillaga wrestling room. The fee was increased from \$7.50/hr to \$8.50/hr this year. Autumn quarter = \$892.50 (14 wks x 7.5 hr/wk x \$8.50/hr), winter quarter = \$765 (12 wks x 7.5 hr/wk x \$8.50/hr), spring quarter = \$765 (12 wks x 7.5 hr/wk x \$8.50/hr), summer quarter \$374 (11 wks x 4hr/wk x \$8.50/hr). Total: \$2,796.50 is requested from the Special Fee.	\$2,796.50	\$2,796.50	\$2,796.50	\$2,796.50
7710 Travel Fares	Parking passes for regular instructors \$240 (5 x \$48/pass). Daily scratcher parking passes for visiting instructors \$63 (5 x \$3.50/pass). Of the \$303 budgeted, \$0 is requested from special fees.	\$303.00	\$0.00	\$0.00	\$0.00
7720 Gas	Once a quarter the club makes a trip to Napa. (\$1.80 per gallon) x (1 gallon/20 miles) x (160 miles roundtrip) x (4 times a year) = ~\$58. Total: \$58 is requested from special fees.	\$58.00	\$58.00	\$58.00	\$58.00
<b>Totals:</b>		<b>\$5,537.00</b>	<b>\$3,224.00</b>	<b>\$3,224.00</b>	<b>\$3,224.00</b>

## Event: Stanford Capoeira Club

These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6310 Honoraria	This expense is for compensation for the club's master instructor(s) and is derived entirely from membership dues. Anticipated amount is \$900/qtr x 3 quarters = \$ 2700. \$0 is requested from the Special Fee.	\$2,700.00	\$0.00	\$0.00	\$0.00
6500 Training Material	This expense covers the one-time cost of instructional DVDs (\$25), music CDs (\$15), and song books (3 x \$12 each = \$36). Out of the \$76 budgeted, \$76 is requested from the Special Fee.	\$76.00	\$76.00	\$76.00	\$76.00
7140 Copies (not marketing)	This covers cost of copying handouts of both songs and belt movements (50 copies/qtr x 3 qtr x \$0.10/copy = \$15). Out of \$15 budgeted, \$15 is requested from the Special Fee.	\$15.00	\$15.00	\$15.00	\$15.00
7150 Office Supplies	This covers the cost of 100 sheets of printing paper (\$5), 1 black-white ink cartridge (\$20), and 3 stereo batteries (3 x \$9 = \$27). Out of \$52 budgeted, \$52 is requested from the Special Fee.	\$52.00	\$52.00	\$52.00	\$52.00
7200 General Marketing	This covers the cost of 2 Activities Fair full tables (2 x \$30 = \$60). \$60 is requested from the Special Fee.	\$60.00	\$60.00	\$60.00	\$60.00
7220 Marketing Copies / Print Expense	This covers the cost of a club banner (\$20), 20 posters (20 x \$2 = \$40), and 500 flyers (500 x \$0.10 = \$50). \$110 is requested from the Special Fee.	\$110.00	\$110.00	\$110.00	\$110.00
7410 Equipment	This covers the one-time cost of instruments: a gunga (\$80), 3 berimbau (3 x \$120 = \$360), 5 berimbau repairs (5 x \$60 = \$300), 5 caixixi (5 x \$8 = \$40), 4 pandeiros + case (4 x \$80 = \$320). \$1100.	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
7720 Gas	This covers costs for travel to monthly tournaments in San Jose. Tournaments: 2 cars x (40RT) / 20 mpg x \$1.80/gallon x 4 trips = \$28.80. Of the \$28.80 budgeted, \$28.80 is requested from the Special Fee.	\$28.80	\$28.80	\$28.80	\$28.80
7820 Registration Fees	This covers registration for an annual rank test. This includes registration (10 students x \$10 each = \$100) and belt fees (10 students x \$40 each = \$400). \$500 is requested from the Special Fee.	\$500.00	\$500.00	\$500.00	\$500.00
<b>Totals:</b>		<b>\$4,641.80</b>	<b>\$1,941.80</b>	<b>\$1,941.80</b>	<b>\$1,941.80</b>

# Event: JKA Shotokan Karate of Stanford

Event Description: These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6310 Honoraria	Compensation for the club's master instructor, invited instructors who run special training seminars, and examination fees. Anticipated amount is \$1,200/qr x 4 = \$4,800 for the master instructor, and \$1,900/year for invited instructors, totaling \$6,700. Derived entirely from membership dues.	\$6,700.00	\$0.00	\$0.00	\$0.00
6500 Training Material	Cost of purchasing special training videos that club members can borrow to further the detail of their technique. 12 tapes at an estimated \$50/tape, including shipping & handling, for a total of \$600 (price quoted at <a href="http://www.zee.com/skm/">http://www.zee.com/skm/</a> and <a href="http://www.kamikaze.com">http://www.kamikaze.com</a> ). We are requesting \$400 from the Special Fee.	\$600.00	\$400.00	\$400.00	\$400.00
6510 Refreshments / Meeting Food	Expenses incurred for general club meetings. 34 persons x \$9/person x 2 event/quarter x 4 quarters = \$2,448. \$9/person represents costs for food (\$6), plates (\$0.25), cups (\$0.25), and BBQ supplies (\$2.50), based on current pricing at <a href="http://www.costco.com">http://www.costco.com</a> . Derived entirely from membership dues.	\$2,448.00	\$0.00	\$0.00	\$0.00
7200 General Marketing	This category includes poster production costs (50 posters x \$3.50/poster = \$175), and flags (5 x \$50 = \$250) for a total of \$425. Price quotes were taken from <a href="http://www.kinkos.com">http://www.kinkos.com</a> and <a href="http://www.speedysigns.com">http://www.speedysigns.com</a> . We are requesting \$400 from the Special Fee.	\$425.00	\$400.00	\$400.00	\$400.00
7220 Marketing Copies / Print Expense	Printing costs for on-campus fliers (250/qr x 4 qtrs x \$0.06/copy = \$60) to make the club known to the Stanford community. We are requesting \$60 from the Special Fee.	\$60.00	\$60.00	\$60.00	\$60.00
7410 Equipment	This includes protective gear for sparring and training. Gloves (\$34.95 x 10 = \$349.50), target mitts (10 x 29.90 = \$299), re-breakable boards (\$25 x 10 = 250), making a total of \$898.50 of which we are requesting \$400 from the Special Fee. (Prices are based on <a href="http://www.karatedepot.com">www.karatedepot.com</a> )	\$898.50	\$400.00	\$400.00	\$400.00
7710 Travel Fares	These expenses cover air fare for our master instructor to fly to Stanford from his home in San Diego, where he is spending his sabbatical year (2 trips/qr x \$200/trip x 4 qtrs = \$1,600). Additionally, we cover the air fare for invited instructors (\$400/year), totaling \$2000. Price estimates are based on <a href="http://www.orbitz.com">http://www.orbitz.com</a> . We will cover these expenses entirely from membership fees.	\$2,000.00	\$0.00	\$0.00	\$0.00
7720 Gas	Covers fuel charges incurred for taking club members to tournaments (4 trips/year x 2 cars x 115.4 miles round trip x 0.05 gallons/mile x \$1.30/gallon = \$60). We are requesting \$60 from the Special Fee.	\$60.00	\$60.00	\$60.00	\$60.00
7740 Accomodations	Hotel accommodations for invited instructors (2 persons x 4 nights/year x \$100/night = \$800) and lodging for club members going to tournaments (12 persons x \$50/night x 4 nights/year = \$2400). Out of a total of \$3200, we are requesting \$551.50 from the Special Fee (to subsidize club competitors, not for instructors). all JKA Shotokan events and seminars are open to the entire Stanford community.	\$3,200.00	\$551.50	\$551.50	\$551.50

<b>Totals:</b>	<b>\$16,391.50</b>	<b>\$1,871.50</b>	<b>\$1,871.50</b>	<b>\$1,871.50</b>
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<b>Event: Stanford Jujitsu Club</b>						
Event Description: These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.						
<b>GL Code:</b>	<b>Explanation/Itemization:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>	
<b>6310</b> Honoraria	This expense is for compensation for the club's instructors and is derived entirely from membership dues. Anticipated amount for senior instructor is \$2,145 (65% of designated membership dues = 0.65 x \$3,300), and for the junior instructor \$825 (25% of designated membership dues = 0.25 x \$3,300). Of the total amount of \$2,970 budgeted, \$0 is requested from the Special Fee.	\$2,970.00	\$0.00	\$0.00	\$0.00	
<b>6510</b> Refreshments / Meeting Food	This expense covers food for quarterly meetings (15 people x 4 qtrs x \$5 = \$300). This amount will be covered by the entrance fee. \$0 is requested from Special Fee.	\$300.00	\$0.00	\$0.00	\$0.00	
<b>7140</b> Copies (not marketing)	This covers costs for photocopying club documents such as club info packets and belt rank requirements (14 pages /person x 15 ppl/qtr x 4 qtr x \$0.05 / page = \$42) and waiver forms (50 x \$0.05 = \$2.50). Total requested from Special Fee is \$44.50.	\$44.50	\$44.50	\$44.50	\$44.50	
<b>7200</b> General Marketing	This covers the expenses of the Activities Fair. One table costs \$25; there are two activities fairs each year (2x\$25 = \$50). Total requested from Special Fee is \$50.	\$50.00	\$50.00	\$50.00	\$50.00	
<b>7220</b> Marketing Copies / Print Expense	This covers costs to produce one poster (\$20) and flyers (400 flyers for fall + 250 flyers each for winter, spring & summer = 1150 flyers x \$0.05 per flyer = \$57.50) for the club's activities held throughout the year. Total requested is \$77.50.	\$77.50	\$77.50	\$77.50	\$77.50	
<b>7410</b> Equipment	This covers costs for club equipment, which include creation and maintenance of a club first-aid kit (\$25), belts (5/qtr x 4 qtrs x \$4.50 = \$90), and replacement of worn equipment, including weapon props and pads (expected ~\$10/quarter = \$40). Belts will be club-funded. Total is (\$25 + \$80 + \$40 = \$145) \$155. \$65 is requested from the Special Fee.	\$155.00	\$65.00	\$65.00	\$65.00	
<b>7510</b> Facilities Rental	This covers costs for rental of the Arrillaga wrestling room (4 qtrs x 33 classes average / quarter x 2 hrs / class x \$10.00 / hr = \$2640). Rental quotes are determined by the wrestling coach, Steve Buddie, and consist of the specified rate (\$10/hr). Total requested is \$2640.	\$2,640.00	\$2,640.00	\$2,640.00	\$2,640.00	
<b>Totals:</b>		<b>\$6,237.00</b>	<b>\$2,877.00</b>	<b>\$2,877.00</b>	<b>\$2,877.00</b>	

## Event: Stanford Kenpo Karate Association

Event Description: These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6310 Honoraria	his expense is for compensation for the club's sensei and instructors and is derived entirely from membership dues. Anticipated expenditure is \$3,505. \$0 is requested from the Special Fee.	\$3,505.00	\$0.00	\$0.00	\$0.00
6510 Refreshments / Meeting Food	This expense covers the cost of quarterly lunches ((\$120 for sandwiches + \$30 for drinks) x 3 = \$450), one dinner (20 x \$15 = \$300), and quarterly get-togethers/study-breaks (3 x \$40 = \$120), totaling \$870. \$0 is requested from the Special Fee.	\$870.00	\$0.00	\$0.00	\$0.00
7010 Discretionary	This expense covers the cost of two club movie nights, each with an expected attendance of 15 people (2 x (15 x \$7.50) = \$225). \$0 is requested from the Special Fee.	\$225.00	\$0.00	\$0.00	\$0.00
7140 Copies (not marketing)	This covers the costs for photocopying (all black on white paper) club documents such as club info sheets (60 x \$0.05/copy = \$3), waiver forms (60 x \$0.05/copy = \$3), and receipt copies (20 x \$0.05/copy = \$1). \$7 is requested from the Special Fee.	\$7.00	\$7.00	\$7.00	\$7.00
7200 General Marketing	This covers the cost of 2 activities fair registrations (2 x \$25 = \$50). \$50 is requested from the Special Fee.	\$50.00	\$50.00	\$50.00	\$50.00
7220 Marketing Copies / Print Expense	This covers the cost for three quarter?s worth of fliers (black on colored paper, 3 x (300 x \$0.10) = \$90) and 100 posters (100 x \$1 = \$100). \$190 is requested from the Special Fee.	\$190.00	\$190.00	\$190.00	\$190.00
7410 Equipment	This expense covers the cost of wood boards for club board-breaking (10 8-foot lengths of board x \$14/board = \$140), kicking targets (5 x \$35/target = \$175), hand pads (4 x \$30 = \$120), head gear (2 x \$40 = \$80), foot protection (5 x \$25 = \$125), and hand protection (10 x \$25 = \$250). Items included in this category but for which funding is not requested are uniforms/t-shirt packages (15 x \$40 = \$600). Of the \$1490 budgeted, \$890 is requested from the Special Fee.	\$1,490.00	\$890.00	\$890.00	\$890.00
<b>Totals:</b>		<b>\$6,337.00</b>	<b>\$1,137.00</b>	<b>\$1,137.00</b>	<b>\$1,137.00</b>



# Event: Stanford Muay Thai

Event Description: These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6310 Honoraria	This expense is for compensation for the club's instructors and is derived entirely from membership dues. Anticipated amount is \$500 x 3 quarters x 4 instructors + \$750 x 1 quarter (1 instructor) = \$6750. \$0 is requested from the Special Fee.	\$6,750.00	\$0.00	\$0.00	\$0.00
6500 Training Material	Expenses include paying for 4 Pay-Per-View broadcastings of K-1 tournaments (4 x \$29.95 = \$119.80), educational videos (\$29.95 x 2 = \$59.90), blank digital tapes for recording tournaments (2 x \$14.06 = \$28.12), and blank VHS tapes (2 x \$2.70 = \$5.40). Total requested is \$213.22.	\$213.22	\$213.22	\$213.22	\$213.22
7150 Office Supplies	This includes a stapler (\$21.64), staples (4 x \$0.95 = \$3.81), and adhesive tapes (15 x \$2.05 = \$30.69). Total requested is \$56.14.	\$56.14	\$56.14	\$56.14	\$56.14
7200 General Marketing	This covers cost to set up a table at the Activities Fair in the fall and spring (\$25.00 x 2). Total requested is \$50.00.	\$50.00	\$50.00	\$50.00	\$50.00
7220 Marketing Copies / Print Expense	total is \$105.30+ \$80.00+ \$37.56+ \$35.23= \$258.09. Total requested is \$258.09.	\$258.09	\$258.09	\$258.09	\$258.09
7410 Equipment	This covers costs for purchase and annual replacement and of club equipment, and for first aid supplies required for our tournaments. Athletic/sports first aid kit from www.firstaidsuppliesonline.com (\$115.75 x 1.0825 = \$125.30) From www.fairtexgear.com: boxing gloves (2 x \$67.95/pair x 1.0825 x 0.7 (discount) = \$102.98) and kicking pads (4 x \$119.95 x 1.0825 x 0.7 (discount) = \$363.57). From www.titleboxing.com: shin protectors (2 x \$14.99/pair x 1.0825 = \$32.45), focus mitts (6 x \$25.00/each x 1.0825 = \$162.38), bag gloves (3 x \$20.00/pair x 1.0825 = \$64.95), jumping ropes (10 x \$14.99/each x 1.0825= \$162.27), Thai pads (8 x \$36.99/pair x 1.0825)= \$320.33). Shipping: \$20. Total is \$125.30 + \$102.98 + \$363.57 + \$32.45+ \$162.38 +\$64.95 +\$162.27 + 320.33 + \$20 = \$1354.23. Total requested is \$1354.23.	\$1,354.23	\$1,354.23	\$1,354.23	\$1,354.23
7420 Equipment Rental	This covers costs for the rental of a light system (\$110/day x 2 days) + light dimmer (\$40 x 2 days) + follow light (\$65 x 2 days) for use during the club's fall and spring tournaments. Price quotes were obtained from Stanford's Department of Facilities. \$430 is requested from the Special Fee.	\$430.00	\$430.00	\$430.00	\$430.00
7510 Facilities Rental	This covers costs for staffing of Roble Gym for the club's fall and spring tournaments (\$15/hr x 5 hrs x 2 days). \$150 is requested.	\$150.00	\$150.00	\$150.00	\$150.00

<b>7520</b> Facilities Janitorial	Costs for cleaning up of the Roble Gym after our tournaments (required by the Roble Gym Staff): \$72.50 x 2 = \$145	\$145.00	\$145.00	\$145.00	\$145.00	
<b>7720</b> Gas	This covers gas expenses for two cars to travel to monthly amateur fights in San Francisco (70 miles / 20 mpg x \$1.80/gallon x 2 cars x 6 times = \$75.60), and for two cars to travel twice a year to fighting events in Fresno, CA (175 miles / 20 mpg x \$1.80/gallon x 2 cars x 2 times = \$63. Total requested is \$138.60.	\$138.60	\$138.60	\$138.60	\$138.60	
<b>Totals:</b>		<b>\$9,545.28</b>	<b>\$2,795.28</b>	<b>\$2,795.28</b>	<b>\$2,795.28</b>	

## Event: Stanford University Wing Chun Student Association

These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	
<b>6310</b> Honoraria	This expense is for compensation for the club's master instructor and is derived entirely from membership dues. Members may join for 1 or 2 classes per week at \$50 or \$75 per month respectively. Anticipated amount is (\$50/month x 12 months x 5 persons) + (\$75/month x 12 months x 5 persons) = \$7,500. \$0 is requested from the Special Fee.	\$7,500.00	\$0.00	\$0.00	\$0.00	
<b>6500</b> Training Material	This covers the costs of obtaining wall bags for use in training. Estimated cost will be 6 bags x \$15/bag = \$90. \$90 total is requested from the Special Fee.	\$90.00	\$90.00	\$90.00	\$90.00	
<b>7200</b> General Marketing	This covers cost to set up a table at the Activities Fair in the fall and spring (\$25.00 x 2). Total requested is \$50.00.	\$50.00	\$50.00	\$50.00	\$50.00	
<b>7220</b> Marketing Copies / Print Expense	This covers costs to produce informational fliers and color posters for the club to be posted around campus. Estimated cost will be (200 fliers/quarter x 4 quarters x \$0.10/flier) + (50 posters x \$1/poster) = \$130. \$130 total is requested from the Special Fee.	\$130.00	\$130.00	\$130.00	\$130.00	
<b>7720</b> Gas	This covers costs for the class to travel to San Jose 6 times per year to work out with the San Jose Wing Chun club/Sifu Ken Chung's Wing Chun class. Estimated cost is as follows: 6 visits/year x 40 miles round trip x 3 cars / 20 miles/gallon x \$1.80/gallon = \$64.80. \$64.80 total is requested from the Special Fee.	\$64.80	\$64.80	\$64.80	\$64.80	
<b>Totals:</b>		<b>\$7,834.80</b>	<b>\$334.80</b>	<b>\$334.80</b>	<b>\$334.80</b>	

## Event: Stanford University Wushu

Event Description: These expenses will cover the 2005-2006 operational and programming costs for this subgroup of the Stanford Martial Arts Program.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:
6310 Honoraria	This expense is for compensation of 2 instructors (\$3500 x 2 instructors x 3 quarters = \$21000), all of which is collected from club dues. \$0 of \$21,000 is requested from Special Fees	\$21,000.00	\$0.00	\$0.00	\$0.00
6500 Training Material	This covers the costs of obtaining of blank camcorder tapes for recording tournaments and demos (\$19.99/3-pack of camcorder tapes x 2 packs = \$39.98. \$39.98 is requested from Special Fees	\$39.98	\$39.98	\$39.98	\$39.98
6510 Refreshments / Meeting Food	This expense covers the cost of quarterly club social meetings (\$400/social x 3 socials = \$1200). \$0 of \$1200 is requested from Special Fees	\$1,200.00	\$0.00	\$0.00	\$0.00
7140 Copies (not marketing)	This covers the cost of registration and waiver forms required for each member (\$0.05/copy x 250 copies = \$12.50). \$12.50 of \$12.50 is requested from Special Fees	\$12.50	\$12.50	\$12.50	\$12.50
7150 Office Supplies	This covers the cost of tape for putting up club flyers (\$9.99/6-pack scotch tape x 2 packs). \$19.98 of \$19.98 is requested from Special Fees	\$19.98	\$19.98	\$19.98	\$19.98
7220 Marketing Copies / Print Expense	This covers the cost of club flyers throughout the year (\$0.10/copy x 200 color flyers x 3 quarters = \$60). \$60 of \$60 is requested from Special Fees	\$60.00	\$60.00	\$60.00	\$60.00
7410 Equipment	This covers the cost of 6 additional club silks for use during competitions and performances (\$89.95/uniform x 6 silk uniforms = \$539.70). It also covers the cost of 2 additional 4' x 8' training mats (\$344.95/mat x 2 training mats = \$689.90, estimates obtained from <a href="http://www.karatedepot.com/">http://www.karatedepot.com/</a> ). \$1229.60 of \$1229.60 is requested from Special Fees	\$1,229.60	\$1,229.60	\$1,229.60	\$1,229.60
7430 Equipment Maintenance	covers cost of dry-cleaning club silks after competitions and performances (\$8/silk x 15 silks x 3 times = \$360). \$360 of \$360 is requested from Special Fees	\$360.00	\$360.00	\$360.00	\$360.00
7720 Gas	This covers the cost of gas to Berkeley for the 2004 CMAT (Chinese Martial Arts Tournament) (9 cars x \$1.80/gallon x 120 miles / 20 mpg = \$97.20) and the cost of gas to to 2004 Collegiates Wushu Tournament (7 cars x \$1.80/gallon x 388.5 miles / 20 mpg = \$244.80). \$0 of \$342 is requested from Special Fees	\$342.00	\$0.00	\$0.00	\$0.00
7740 Accommodations	This covers the cost of hotel rooms for competitors during Collegiates (9 rooms x \$75/room = \$675). \$0 of \$675 is requested from Special Fees	\$675.00	\$0.00	\$0.00	\$0.00

7820 Registration Fees	this covers the group set registration fees at Collegiates; individual competitors pay for individual registration fees (3 group sets x 6 persons/group set x \$5/person = \$90). \$0 of \$90 is requested from Special Fees	\$90.00	\$0.00	\$0.00	\$0.00	
<b>Totals:</b>		<b>\$25,029.06</b>	<b>\$1,722.06</b>	<b>\$1,722.06</b>	<b>\$1,722.06</b>	

<b>Totals:</b>	<b>Budgeted:</b>	<b>Requested:</b>	<b>Recommended:</b>	<b>Approved:</b>
	<b>\$98,319.82</b>	<b>\$32,669.82</b>	<b>\$32,669.82</b>	<b>\$32,669.82</b>

## Revenue not from Student fees:

Source:	Amount:
Aikido revenue: Autumn quarter \$700 (14 members x \$50), winter quarter \$600 (12 members x \$50), spring quarter \$500 (10 members x \$50), summer quarter \$300 (6 members x \$50). \$213 from seminar mat fees.	\$2,313.00
Capoeira revenue: Course fees: Autumn, Winter and Spring totals are equal (3 quarters x (10 persons x \$90 per quarter) = \$2700).	\$2,700.00
JKA Shotokan revenue: Revenue: [(12 persons x \$55 per month x 3 months per quarter) + (22 persons x \$50 per quarter)] x 4 quarters = \$12,320. Additionally, we expect revenue from exam fees (\$25 per person x 22 persons per quarter x 4 quarters = 2200), bringing the total revenue to \$14,520.	\$14,520.00
Jujitsu revenue: The club expects to earn a total of \$3,360 in revenues from course fees. Autumn quarter \$900 (15 members x \$60), winter quarter \$900 (15 members x \$60), spring quarter \$900 (15 members x \$60), summer quarter \$660 (11 members x \$60).	\$3,360.00
Kenpo revenue: The club expects to earn revenues from dues (~30 students/qtr x 3 qtr x \$50/student = \$4,500), uniform/belt/mouth-guard/t-shirt packages (~15 new students per year x \$40/package = \$600), and Women's Self Defense Seminar (10 non-Stanford women x \$10 charge each = \$100). Net Expected Revenue is \$5,200.	\$5,200.00
Stanford Muay Thai revenue: The club expects to earn \$6750 in revenues from course fees (\$50 x 40 students/qtr x 3 quarters + \$50 x 15 students/qtr x 1 quarter).	\$6,750.00
Wing Chun revenue: The club expects to earn revenues from course fees (\$50/month x 12 months x 5 persons) + (\$75/month x 12 months x 5 persons) = \$7,500.	\$7,500.00
Wushu revenue: The club expects to earn ~\$21000 in revenues from course fees (based upon revenue from Fall 2003. Prices depend on the combination of wushu, taiji, and sanshou that the student attends.) ~\$7295/quarter x 3 quarters = \$21,000. The club will pass the cost of socials, group competition registration fees, and parking expenses on to students as these can no longer be funded with special fees, giving \$1290. Expected income from working under the Stanford Fund Partnership is \$1017.	\$23,307.00
<b>Total:</b>	<b>\$65,650.00</b>