

# ASSU Special Fees

## 6868 Alternative Spring Break

**Application #:** 1023

**Status:** Petitioned

**Type:** Undergraduate

**Cycle:** Special Fees 2006-2007

**Financial Officer:** Allison Dencker

**Email:** adencker@stanford.edu

**Phone:** 9086425006

**Appointment:** 2/25/2006 at 3:00:00 PM

### Application Information:

**Type:** Undergraduate

**Cycle:** Special Fees 2006-2007

**Date Submitted:** 2/17/2006 2:51:54 AM

### Account Quick View:

Line Item	Description	Balance
2-6868-1-0-2800	ALTERNATIVE SPRING BREAK SERV PRJ	(\$5,461.06)
2-6868-1-0-2830	ALTERNATIVE SPRING BREAK STANFORD FUND	(\$6,604.66)
2-6868-2-5-6310	SPR BRK SRV PRJ SPEC FEE HONORARIA FEES	(\$800.00)
2-6868-2-5-6500	SPR BRK SRV PRJ SPEC FEE TRAINING MAT	(\$60.00)
2-6868-2-5-6510	SPR BRK SRV PRJ SPEC FEE MEETING FOOD	(\$6,703.80)
2-6868-2-5-7120	SPR BRK SRV PRJ SPEC FEE PHONE	(\$20.00)
2-6868-2-5-7130	SPR BRK SRV PRJ SPEC FEE POSTAGE/COURIER	(\$40.00)
2-6868-2-5-7140	SPR BRK SRV PRJ SPEC FEE COPIES (NOT MKTG)	(\$30.00)
2-6868-2-5-7150	SPR BRK SRV PRJ SPEC FEE OFFICE SUPPLIES	(\$90.00)
2-6868-2-5-7180	SPR BRK SRV PRJ SPEC FEE ED LITERATURE	(\$500.00)
2-6868-2-5-7200	SPR BRK SRV PRJ SPEC FEE GEN MKTG EXP	(\$680.00)
2-6868-2-5-7220	SPR BRK SRV PRJ SPEC FEE MKTG COPIES/PRINT EXP	(\$270.00)
2-6868-2-5-7710	SPR BRK SRV PRJ SPEC FEE TRAVEL FARES	(\$2,000.00)
2-6868-2-5-7720	SPR BRK SRV PRJ SPEC FEE GAS	(\$1,180.00)
2-6868-2-5-7730	SPR BRK SRV PRJ SPEC FEE CAR/VAN RENTAL	(\$8,500.00)
2-6868-2-5-7740	SPR BRK SRV PRJ SPEC FEE ACCOMMODATIONS	(\$2,700.00)
2-6868-9-0-2820	SPR BRK SRV PRJ RESERVE	(\$11,221.52)

### Comments/Notes:

### Action Taken:

- Still under review - Need more information? \_\_\_\_\_
- Recommended As-is
- Recommended with Modifications as indicated on budget
- Not Recommended (reasons indicated in Comments)
- Closed (not to be considered at all)

**Signed:** \_\_\_\_\_

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### Application Questions:

What is your total membership? How large is your officer core? How many members are on your email list? What is average attendance at

**Alternative Spring Break (ASB) has a lean officer core and a large participant base. ASB has four program coordinators who oversee the operations (financial, administrative, and general guidance) of the entire organization. In the 2005-2006 (current) academic year, we have 13 Spring Break trips, eleven with two trip leaders each and two with three trip leaders each. Each trip, excluding two this year, has twelve participants. We are thus serving 172 participants this year.**

What percentages of your total membership are Undergraduate and Graduate?

**We have less than five graduate students in our program this year, or less than 35. The rest are undergraduates.**

What is the mission and purpose of your student group? (this response will be used on the online elections voter handbook)

**MISSION: To expose and immerse students to complex social issues through direct service, experiential learning, group discussion, and individual reflection, thereby transforming them into advocates for social change.**

**PURPOSE: The purpose of Alternative Spring Break is to allow students to expose and immerse students in social, economic, political and cultural issues through service-learning experiences. Service-learning is a theoretical and methodological framework which emphasizes the interplay and feedback between direct service to related communities and learning about the issue through directed reading, discussion, and reflection.**

Why are you requesting Special Fees? (this response will be used on the online elections voter handbook)

**Alternative Spring Break is requesting Special Fees because the group requires funding that lies outside of both the amounts and policies for funds granted under General Fees. ASB runs between thirteen and fifteen spring break service-learning experiences each year, making it one of the largest community service organizations on campus. During spring break, ASB covers almost all expenses for participants (in a frugal way), including housing, food, local transportation, and honoraria and program fees. While ASB charges a participant fee (see below for further explanation), the fee covers only part of the full cost of the program for a participant. The program relies on the support of Special Fees and other funding sources for sustainability. Furthermore, ASB provides a financial aid program that partially subsidizes participant fees and travel fares for participants that are designated by the Financial Aid Office as needy. (Students are ranked from 1 to 5, with 5 having the least need. We usually hope to provide partial subsidies to the 1, 2 and 3 participants, but this year (2005-06) we only had enough to partially subsidize the 1 and 2 participants since our applicants had greater need than in the past.) The limited budgets of trips, and the goal and nature of the program, mean that the trip leaders and participants will live simply and frugally during the one week, but the spending that is necessary is funded in large part by Special Fees.**

**As a community service organization in which participants travel to various locations to perform service and learn about social issues, there are various costs that are not typically awarded through General Fees. These include housing costs, which are typically paid as honoraria to churches, schools and local youth centers. Also, car and van rentals are necessary for transport around a metropolitan area.**

**ASB also delivers substantial value to the Stanford community. We are a nationally recognized and renowned Alternative Break program, and coordinators regularly field questions from other campuses seeking to initiate or improve the program at their University. We have been quoted in newspapers such as the San Francisco Chronicle and were featured in The Stanford Fund newsletter, which seeks to raise funds available to all student groups on campus as well as other academic initiatives and financial aid. On campus, ASB is a resource for other groups seeking to create similar programs, like Hillel's new Alternative Spring Break program and the SPOT trips that precede Freshman Orientation for interested Freshmen. ASB has directly inspired the creation of other campus groups, including AIYME and Street Forum, and the leadership and much of the membership of the Stanford Foster**

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**Care College Project came directly from last year's ASB on the topic of Youth in the Foster Care System.**

What are the three largest line item requests in your budget and why? (this response will be used on the online elections voter handbook)

**1. Car/Van Rentals: Where possible, local public transportation and walking is used as much as possible. However, most of the trips involve traveling around a broader area (for example, the Bay Area) and require flexible travel options. Thus, where local public transportation is lacking or insufficient, vans are critical for quickly and efficiently transporting a group of fourteen students. As each group requiring vans requires two vans to hold all fourteen students, these costs quickly add up, causing car/van rentals to be the largest line item request for the group's Special Fees Budget.**

**2. Meeting Food: In addition to a Fall Quarter trip leader welcome dinner and a Winter Quarter trip leader send-off dinner, we have more than 170 mouths to feed during the 6 day period of Alternative Spring Break. With our current line item request for food, Special Fees pays for about \$5.00/day during the spring break week.**

**3. Accomodations: Being close to the physical location of the populations that the trip is serving is key to the success of the program (as the goal of the program is true immersion). However, accomodations in many urban trip destinations, such as the SF Bay Area, Atlanta, and Hawaii, can be expensive. While all groups are usually able to secure extremely low-cost housing at churches or local organizations, such groups usually require a small honorarium in exchange for allowing our group to use their space for a week. With our budgeted amount, each group has \$200 to provide week-long housing for 14 students.**

What events/programs does your group hold throughout the year for the Stanford Community?

**As the group's name suggests, ASB's flagship programs are the spring break service-learning trips. While the issues addressed each year are different depending on the interests and selection of the trip leaders, below are the fourteen trips that are offered in the 2005-06 year:**

- 1. Scenic Monterey: Questions Surrounding Land Development**
- 2. Arts and Activism**
- 3. "Cripples" and "Crazies"? Beyond the Myths of Disability**
- 4. HIV/AIDS in San Francisco**
- 5. Real World Hawai'i**
- 6. (TWO TRIPS) Dynamics of Disaster Relief (in Louisiana)**
- 7. Piecing the Puzzle: Exploring the Social Construction of Black Identity**
- 8. Navajo Nation: Native American Issues**
- 9. Gender and Power in the Bay Area**
- 10. Identity in Crisis: the Pilipino-American in California**
- 11. Asian-American Issues**
- 12. Sex and the City: Exploring Sexuality and Gender-Based Rights**

**During each of these trips, students are immersed in the issue through direct service, speaking with relevant constituencies, as well as group discussion and reflection.**

**ASB also organizes programs before and after spring break. Prior to the trip, all participants engage in a winter-quarter GDR (goal directed reading) on their topic, organized in a similar format to a student-initiated course. The 1 or 2 unit course is sponsored by a faculty advisor and is led by the two trip leaders. These seminars encourage participants to think critically about their topic prior to personal involvement during spring break. After the trip, ASB organizes a reunion for all trip participants and leaders. The organization also invites representatives from local organizations who were involved in the success of the respective trips. The event provides a space for reflection about the spring break experience as a whole, as well as a forum and springboard for new ideas.**

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

**Yes, for all three years. We have recieved the requested funding each year.**

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why? (this response will be used

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

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If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Please list all: <p>1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

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### Line Item Summary:

GL Code:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved In Election:
7740 <b>Accomodations</b>	\$11,600.00	\$11,600.00	\$11,600.00	\$11,600.00	\$11,600.00	
7730 <b>Car / Van Rental</b>	\$11,700.00	\$11,700.00	\$11,700.00	\$11,700.00	\$11,700.00	
7140 <b>Copies (Not Marketing)</b>	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
7180 <b>Educational Literature</b>	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
7720 <b>Gas</b>	\$1,090.00	\$1,090.00	\$1,090.00	\$1,090.00	\$1,090.00	
7200 <b>General Marketing Expenses</b>	\$680.00	\$680.00	\$680.00	\$680.00	\$680.00	
6310 <b>Honoraria Fees</b>	\$780.00	\$780.00	\$780.00	\$780.00	\$780.00	
7220 <b>Marketing Copies / Print Expens</b>	\$270.00	\$270.00	\$270.00	\$270.00	\$270.00	
7150 <b>Office Supplies</b>	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	
7120 <b>Phone</b>	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	
7130 <b>Postage/Courier</b>	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	
6510 <b>Regular Meeting Food</b>	\$8,721.00	\$8,721.00	\$8,721.00	\$8,721.00	\$8,721.00	
6500 <b>Training Mat</b>	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	
7710 <b>Travel Fares</b>	\$22,736.00	\$22,736.00	\$7,578.67	\$7,578.67	\$7,578.67	
<b>Totals:</b>	\$60,317.00	\$60,317.00	\$45,159.67	\$45,159.67	\$45,159.67	

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### Event Breakdown:

#### Event: Local Spring Break Trips

Local Spring Break trips within the Bay Area or California not requiring airfare. We plan to have 8 of such trips next year, the same number as this year (2005-06). Examples, Arts and Activism in the Bay Area, HIV/AIDS in SF.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
7740 Accommodations	\$200 per trip x 8 trips	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	
7710 Travel Fares	\$42 per trip x 8 trips	\$336.00	\$336.00	\$336.00	\$336.00	\$336.00	
6310 Honoraria Fees	\$60 per trip x 8 trips (for guest speakers or particularly helpful community organizations)	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	
7720 Gas	\$80 per trip x 8 trips	\$640.00	\$640.00	\$640.00	\$640.00	\$640.00	
6510 Regular Meeting Food	\$667 per trip x 8 trips	\$5,336.00	\$5,336.00	\$5,336.00	\$5,336.00	\$5,336.00	
7730 Car / Van Rental	\$450 per van x 16 vans (2 per trip)	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	
<b>Totals:</b>		<b>\$15,592.00</b>	<b>\$15,592.00</b>	<b>\$15,592.00</b>	<b>\$15,592.00</b>	<b>\$15,592.00</b>	

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### Event: Spring Break Trips Requiring Air Travel

Spring break trips requiring airfare. We plan to have 5 of these trips this year (2005-06). (Two of the 5 trips are collaborating in working on Katrina Relief in Louisiana this year). Examples: Navajo Nation, Real World Hawai'i.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
7740 Accommodations	\$200 per trip x 5 trips	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
7720 Gas	\$90 per trip x 5 trips	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	
6310 Honoraria Fees	\$60 per trip x 5 trips (for guest speakers or particularly helpful community organizations)	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	
7710 Travel Fares	5 travel trips x 14 participants per trip x \$320 per flight	\$22,400.00	\$22,400.00	\$7,242.67	\$7,242.67	\$7,242.67	
	Cut by 1/3 as discussed in interview. Please note \$336 in other travel fares line item						
6510 Regular Meeting Food	\$677 per trip x 5 trips	\$3,385.00	\$3,385.00	\$3,385.00	\$3,385.00	\$3,385.00	
7730 Car / Van Rental	\$450 per van x 2 vans per trip x 5 trips	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	
<b>Totals:</b>		<b>\$41,035.00</b>	<b>\$41,035.00</b>	<b>\$25,877.67</b>	<b>\$25,877.67</b>	<b>\$25,877.67</b>	

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### Event: General Operating Expenses

General operating expenses for administration of the program. All amounts in the general operating expenses for 2006-07 remain the same as they were for 2005-06

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
7140 Copies (Not Marketing)	Agendas for meetings. Organizational reports, e.g. trip itineraries, budgets, student-initiated course syllabi for records.	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
7120 Phone	Phone calls to local organizations to coordinate meetings.	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	
7130 Postage/Courier	Postage for sending contracts or materials to organizations.	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	
7180 Educational Literature	Photocopies for course readers and purchases of books.	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
7150 Office Supplies	Personal journals for participants.	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	
7200 General Marketing Expenses	Scrapbook materials, disposable cameras.	\$680.00	\$680.00	\$680.00	\$680.00	\$680.00	
7220 Marketing Copies / Print Expenses	Flyers for advertising participant and trip leader selection processes.	\$270.00	\$270.00	\$270.00	\$270.00	\$270.00	
6500 Training Mat	ASB Handbook for Trip Leaders. \$2 per book x 30 trip leaders.	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	
<b>Totals:</b>		<b>\$3,690.00</b>	<b>\$3,690.00</b>	<b>\$3,690.00</b>	<b>\$3,690.00</b>	<b>\$3,690.00</b>	



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### Revenue Report:

Source:	Amount:
The Stanford Fund (Fall Quarter)	\$4,141.50
Participant Fees	\$14,430.00
Participant Airfare	\$6,000.00
The Stanford Fund (Winter Quarter)--TBD	\$0.00
<b>Total:</b>	<b>\$24,571.50</b>