

ASSU Special Fees

6323 Society for International Affairs at Stanford (formerly Stanford Model United Nations -

Financial Officer: Silvia Babikian

Appointment: 2/25/2006 at 12:00:00 PM

Application #: 1079

Status: Approved in Election

Type: Undergraduate

Cycle: Special Fees 2006-2007

Application Questions:

What is your total membership? How large is your officer core? How many members are on your email list? What is average attendance at your

The SIAS officer core is composed of 13 members. For intercollegiate Model UN events, there are between 12 and 20 participants, depending on the conference and the amount of our funding. Our total general membership is approximately 60 people and our main announcement email list contains ~440 people. Finally, average attendance at our speaker events is around 150 community members.

What percentages of your total membership are Undergraduate and Graduate?

Almost all of our members are undergraduate, but we do have a few graduate members. Roughly 90% are undergraduate and 10% graduate.

What is the mission and purpose of your student group? (this response will be used on the online elections voter handbook)

The Society for International Affairs at Stanford (SIAS) is an organization formed to promote awareness of international affairs in the Stanford community. The overarching goal of SIAS is to give any Stanford community member with an interest in international affairs, regardless of major, department or affiliation, the opportunity to learn about international issues. To this end, SIAS works to stimulate discussion of international issues through various means.

Why are you requesting Special Fees? (this response will be used on the online elections voter handbook)

SIAS is asking for Special Fees in order to help provide a variety of international affairs experiences to the Stanford community. A portion of the money we have requested will go toward putting on speaker events that are open to all of Stanford. The rest of the money requested supports the Stanford Model United Nations team, which plans to compete in about 3-4 conferences around the US next year. The Model UN team is also open to all Stanford students, and we make email announcements and also flyer for recruitment before each conference.

What are the three largest line item requests in your budget and why? (this response will be used on the online elections voter handbook)

The three largest line item requests in our budget are for travel fares, accommodations, and registration fees. These are the expenses that we incur to send Stanford students to Model United Nations conferences. The funds requested in these categories cover less than 20% of our total expenses for attending these conferences, however, so we raise the difference by hosting a Model UN conference for high school students each fall here at Stanford, by working with The Stanford Fund, as well as contributions from the individual students attending the conferences.

What events/programs does your group hold throughout the year for the Stanford Community?

SIAS holds speaker events that are open to anyone in the Stanford community. Past examples of SIAS events include a panel featuring prominent Stanford faculty on the subject of "The Post-Post-Cold War World," as well as a discussion of US Foreign Policy with Congressman F. James Sensenbrenner, Chairman of the House Judiciary Committee. Two years ago, we hosted an event on Afghanistan with Ms. Sarah Chayes. Last year, we sponsored a discussion of the Iraqi election with Larry Diamond. This year, we have hosted a series of speaker events regarding North Korea and what American foreign policy should be regarding it. In addition, we have revived a program that we have had in the past: lunches with international relations professors at various dining hall around campus. For the past three years, SIAS members have taught a Student Initiated Course on the United Nations. Finally, the Model UN portion of SIAS is hosting a conference for high school students next fall, and the intercollegiate Model UN team attends a few conferences around the country, followed by 3-4 conferences next year (if we have enough funding) hosted by UPenn, UChicago, UC Berkeley, and Harvard.

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

I do not have specific records for the Special Fees history for SIAS for more than last year. In last year's election cycle, we were approved for almost all the funds that we requested. (If my records are correct, we were approved for \$6000, though my records may be incomplete.)

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why? (this response will be used on

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How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Please list all: <p>1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

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Line Item Summary:

GL Code:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved In Election:
7740 <i>Accomodations</i>	\$10,533.00	\$2,006.00	\$0.00	\$0.00		\$0.00
7420 <i>Equipment Rental</i>	\$210.00	\$0.00	\$0.00	\$0.00		\$0.00
6560 <i>Event Food</i>	\$225.00	\$225.00	\$225.00	\$225.00		\$225.00
7720 <i>Gas</i>	\$200.00	\$0.00	\$0.00	\$0.00		\$0.00
6310 <i>Honoraria Fees</i>	\$299.00	\$0.00	\$0.00	\$0.00		\$0.00
7220 <i>Marketing Copies / Print Expens</i>	\$60.00	\$60.00	\$60.00	\$60.00		\$60.00
7820 <i>Registration Expense</i>	\$4,460.00	\$856.00	\$220.00	\$220.00		\$220.00
6510 <i>Regular Meeting Food</i>	\$380.00	\$180.00	\$0.00	\$0.00		\$0.00
7710 <i>Travel Fares</i>	\$18,630.00	\$3,568.00	\$0.00	\$3,568.00		\$3,568.00
Totals:	\$34,997.00	\$6,895.00	\$505.00	\$4,073.00		\$4,073.00

Event Breakdown:

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Event: Speaker Events

Speaker Events involving current issues in International Affairs with Stanford faculty and possibly speakers not affiliated with the University, though we are trying to make people more aware of the amazing on-campus resources, so an outside speaker is relatively unlikely. Our goal is to host at least one speaker event per quarter, for a total of three during the year. As well, we occasionally co-sponsor events with other groups, and we have budgeted for two co-sponsorships next year.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
6560 Event Food	Food and drinks at speaker events. In the past we have had attendance of about 150 people per event, so this is a cost of \$0.50/person.	\$225.00	\$225.00	\$225.00	\$225.00		\$225.00
7220 Marketing Copies / Print Expenses	\$0.05*1200 copies. 400 flyers per event. Pays for copying flyers for speaker events. Group members distribute and post flyers, so we do not pay for distribution.	\$60.00	\$60.00	\$60.00	\$60.00		\$60.00
7420 Equipment Rental	Rental Costs for AV equipment for speaker events. \$70 per event.	\$210.00	\$0.00	\$0.00	\$0.00		\$0.00
6310 Honoraria Fees	Thank you gifts for speakers at events hosted by SIAS. \$33/event. Also included transfers to other groups for co-sponsorships of for two events. \$100/event.	\$299.00	\$0.00	\$0.00	\$0.00		\$0.00
Totals:		\$794.00	\$285.00	\$285.00	\$285.00		\$285.00

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Event: UPMUNC

Attend University of Pennsylvania Model UN Conference in Philadelphia. 20 students will attend.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
6510 Regular Meeting Food	Subsidizes snacks at group preparation meetings prior to going to the conference.	\$50.00	\$0.00	\$0.00	\$0.00		\$0.00
7710 Travel Fares	16 plane tickets at \$375 ticket; \$25 for other transportation per person. Delegates contribute \$100, Stanford Fund also subsidizes.	\$6,400.00	\$1,250.00	\$0.00	\$1,250.00		\$1,250.00
7740 Accommodations	\$187 per room, for 5 rooms of 4 people for 3 nights. Delegates contribute \$30, Stanford Fund also subsidizes.	\$2,805.00	\$468.00	\$0.00	\$0.00		\$0.00
7820 Registration Expense	\$75 school fee, \$55 per delegate. Delegates contribute \$20, Stanford Fund also subsidizes.	\$955.00	\$185.00	\$75.00	\$75.00		\$75.00
		The committee can only recommend funding group registration expenses					
Totals:		\$10,210.00	\$1,903.00	\$75.00	\$1,325.00		\$1,325.00

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Event: Harvard MUN

Attend Harvard Model UN Conference in Boston. 12 students will attend.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
6510 Regular Meeting Food	Subsidizes snacks at group preparation meetings prior to going to the conference.	\$50.00	\$0.00	\$0.00	\$0.00		\$0.00
7710 Travel Fares	12 plane tickets at \$375/ticket; \$25 for other transportation per person. Delegates contribute \$100, Stanford Fund also subsidizes.	\$4,800.00	\$936.00	\$0.00	\$936.00		\$936.00
7740 Accommodations	\$210 per room, for 3 rooms of 4 people for 3 nights. Delegates contribute \$30, Stanford Fund also subsidizes.	\$1,890.00	\$410.00	\$0.00	\$0.00		\$0.00
7820 Registration Expense	\$60 school fee, \$40 per delegate. Delegates contribute \$20, Stanford Fund also subsidizes.	\$540.00	\$105.00	\$60.00	\$60.00		\$60.00
		The committee can only recommend funding group entry fees, not individual ones					
Totals:		\$7,280.00	\$1,451.00	\$60.00	\$996.00		\$996.00

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Event: UCBMUNC

Attend UC Berkeley Model UN Conference in San Francisco. 36 students will attend.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
6510 Regular Meeting Food	Subsidizes snacks at group preparation meetings prior to going to the conference.	\$50.00	\$0.00	\$0.00	\$0.00		\$0.00
7710 Travel Fares	8 cars with an average of \$50/car of parking costs for the weekend. Delegates contribute \$5, Stanford Fund also subsidizes.	\$430.00	\$82.00	\$0.00	\$82.00		\$82.00
7720 Gas	\$25/car for 8 cars to reimburse gas expenses incurred by those who drive the group to and during the conference. Stanford Fund subsidizes.	\$200.00	\$0.00	\$0.00	\$0.00		\$0.00
7740 Accommodations	\$139 per room, for 9 rooms of 4 people for 3 nights. Delegates contribute \$40, Stanford Fund also subsidizes.	\$3,753.00	\$725.00	\$0.00	\$0.00		\$0.00
7820 Registration Expense	\$30 school fee, \$55 per delegate. Delegates contribute \$15, Stanford Fund also subsidizes.	\$2,010.00	\$381.00	\$30.00	\$30.00		\$30.00
		The committee can only recommend funding group entry fees, not individual ones					
Totals:		\$6,443.00	\$1,188.00	\$30.00	\$112.00		\$112.00

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Event: CHOMUN

Attend University of Chicago Model UN Conference in Chicago. 20 students will attend.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
6510 Regular Meeting Food	Subsidizes snacks at group preparation meetings prior to going to the conference.	\$50.00	\$0.00	\$0.00	\$0.00		\$0.00
7710 Travel Fares	20 plane tickets at \$325/ticket; \$25 for other transportation per person. Delegates contribute \$65, Stanford Fund also subsidizes.	\$7,000.00	\$1,300.00	\$0.00	\$1,300.00		\$1,300.00
7740 Accomodations	\$139 per room, for 5 rooms of 4 people for 3 nights. Delegates contribute \$25, Stanford Fund also subsidizes.	\$2,085.00	\$403.00	\$0.00	\$0.00		\$0.00
7820 Registration Expense	\$55 school fee, \$45 per delegate. Delegates contribute \$20, Stanford Fund also subsidizes.	\$955.00	\$185.00	\$55.00	\$55.00		\$55.00
		The committee can only recommend funding group entry fees, not individual ones					
Totals:		\$10,090.00	\$1,888.00	\$55.00	\$1,355.00		\$1,355.00

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Event: SIAS General Meetings

General Meetings of the SIAS membership. Generally held once per quarter, with attendance around 60 people.

GL Code:	Explanation/Itemization:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
6510 Regular Meeting Food	Subsidizes snacks and drinks at general meetings. Given total attendance of around 180, this is a cost of \$1/person.	\$180.00	\$180.00	\$0.00	\$0.00		\$0.00
Totals:		\$180.00	\$180.00	\$0.00	\$0.00		\$0.00

Totals:	Budgeted:	Requested:	Recommended:	Approved:	Petitioned:	Approved in Election:
	\$34,997.00	\$6,895.00	\$505.00	\$4,073.00		\$4,073.00

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Revenue Report:

Source:	Amount:
Stanford Fund (Fall, Winter, Spring work with The Stanford Fund Partnership, estimate \$3500 each quarter on average since our request for the maximum amount of \$4500/quarter is often reduced.)	\$10,500.00
UPMUNC Delegates (\$150 contributions from students attending UPMUNC. This money is used in combination with Special Fees and Stanford Fund to pay the costs associated with sending students to UPMUNC.)	\$2,400.00
Harvard MUN Delegates (\$150 contributions from students attending Harvard MUN. This money is used in combination with Special Fees and Stanford Fund to pay the costs associated with sending students to Harvard MUN.)	\$1,800.00
UCBMUNC Delegates (\$60 contributions from students attending UCBMUNC. This money is used in combination with Special Fees and Stanford Fund to pay the costs associated with sending students to UCBMUNC. Lower than other conferences because there is no airfare for this conference.)	\$2,160.00
CHOMUN Delegates (\$110 contributions from students attending CHOMUN. This money is used in combination with Special Fees and Stanford Fund to pay the costs associated with sending students to CHOMUN. Reduced from the \$150 for UPMUNC and Harvard MUN because hotel and airfare costs are lower for this conference.)	\$2,200.00
SMUNC Income (Estimated net income from the Stanford Model UN Conference (SMUNC), a Model UN conference for high school students hosted by SIAS at Stanford in the fall of 2005. Expenses not detailed on this document since no special fees are being requested for this event.)	\$4,800.00
Co-Sponsorship Reimbursements (Money from other groups [ASSU Speaker	\$200.00
Total:	\$24,060.00