

QUESTIONS & ANSWERS

Has your VSO received funding from the ASSU Undergraduate Senate Appropriations Committee in prior years? If so, how much and when?

Last year Barrio Assistance received no funding from the ASSU Undergraduate Senate Appropriations Committee and instead used its reserve, which had accumulated for several years, to fund the program. In the years before last, Barrio Assistance typically received around 15,000 dollars from special fees.

Have you registered your events/organizations with events.stanford.edu? (note: registration is mandatory) (yes/no)

Yes

How large is your officer core?

There are 8 coordinators who plan and run Barrio Assistance.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

N/A

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Barrio Assistance provides tutoring and mentoring for elementary school and middle school students from East Palo Alto and Menlo Park. The program provides a forum for Stanford students to interact with neighboring outside communities in a productive and mutually beneficial way. Barrio Assistance also provides food hosts periodic events for students at large on the Stanford campus.

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

- 1) Computer, refrigerator, office supplies, library of children's books and textbooks
- 2) Reserves total \$11,362.17
- 3) N/A
- 4) Stanford Fund

What events/programs does your group hold throughout the year for the Stanford Community?

Barrio Assistance holds a health fair, provides weekly meals for students studying in El Centro Chicano, and hosts a graduation ceremony in the spring.

What is the fundamental goal/purpose of your VSO (please limit your response to 50-100 words)?

The purpose of Barrio Assistance is to provide tutoring and mentoring from Stanford students to elementary and middle school students from East Palo Alto and Menlo Park. Barrio Assistance allows Stanford students to give back some of the academic resources found on Stanford's campus to students who typically do not have access to such resources.

What percentage of your total membership is undergraduate? Graduate?

100 percent undergraduate

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes. Last year Barrio Assistance did not receive special fees and instead used its reserve budget to fund its costs. In the two years prior to last, Barrio Assistance received special fees funding.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We plan to publicize our events by registering with Events at Stanford, advertising on email lists, and advertising through the ethnic community centers.

How many members are on your email list?

All of our members are on our email list, so roughly 60.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

N/A

Please describe a few past events organized by our VSO (please limit your response to 50-100 words).

Each year during spring quarter Barrio Assistance hosts a graduation ceremony for its students and tutors. This event takes place on a Saturday morning in May and features speeches by Barrio Assistance students and tutors, performances from student groups, and lunch. The event is open to the public, and is typically well attended.

What are the three largest line item requests in your budget and why?

Food, Car rentals, and Gasoline are our largest line item requests. These line items correspond to services which Barrio Assistance provides weekly to its students and tutors. Food is provided at all events both for tutors, tutees, and any other Stanford students at El Centro Chicano. Most of our students from East Palo Alto would not be able to attend the program without transportation from their homes. Car rentals and gasoline go toward funding weekly transportation of all tutees to and from Stanford.

What is the average attendance at your events?

Approximately 25-35 tutors are present at each of our tutoring sessions on Fridays and Saturdays, along with a comparable number of students.

What is your total membership?

Roughly 60 Stanford student tutors are involved with Barrio Assistance.

When and why was your VSO established (please limit your response to 50-100 words)?

Barrio Assistance was established in the 1970s to provide tutoring and mentoring from Stanford students to elementary and middle school students in East Palo Alto and Menlo Park. The purpose of Barrio Assistance was to bring the resources offered by Stanford to young students living in neighboring lower income communities.

Your budget includes one or more lines funded from your own accounts. Please detail the circumstances necessitating the modification of your previously awarded funds.

Partially funded through reserve transfer to not exceed 10% cap.

Why are you requesting Special Fees?

Barrio Assistance provides a service to the larger community but is a student group without a fixed source of funding. Special fees provides a means of funding for such groups on campus.

BUDGET DETAIL

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Barrio Assistance Tutoring	\$(17,650.00)	\$10,150.00	\$10,352.93	\$10,352.93		
Friday and Saturday tutoring sessions held weekly at El Centro Chicano. These two hours programs allow elementary and middle school students from East Palo Alto and Menlo						
6560 Event Food (Modification/Modification)	<i>These funds go toward the food provided weekly by Barrio Assistance for its students and tutors during its Friday and Saturday tutoring sessions. Over the course of these two sessions, B.A. typically feeds about 60-75 people.</i>	\$ (5,000.00)	\$202.93	\$202.93	\$202.93	
		We do not fund food for non-Stanford students.				
6560 Event Food (Undergraduate Special Fees/Annual)	<i>These funds go toward the food provided weekly by Barrio Assistance for its students and tutors during its Friday and Saturday tutoring sessions. Over the course of these two sessions, B.A. typically feeds about 60-75 people, including our own students as well as the student community associated with El Centro Chicano.</i>	\$ (5,000.00)	\$2,297.07	\$2,500.00	\$2,500.00	
		We do not fund food for non-Stanford students.				
7180 Educational Literature (Undergraduate Special Fees/Annual)	<i>Barrio Assistance often needs to update its library to provide students and tutors with relevant useful resources. These funds will support the purchase of textbooks to supplement tutoring, as well as children's books to help students with reading.</i>	\$ (400.00)	\$400.00	\$400.00	\$400.00	
7420 Equipment Rental (Undergraduate Special Fees/Annual)	<i>To put on presentations for the student community, or to allow student groups to perform for Barrio Assistance tutees, B.A. periodically needs to rent equipment like sound systems, tables, and projectors.</i>	\$ (300.00)	\$300.00	\$300.00	\$300.00	
7510 Facilities Rental (Undergraduate Special Fees/Annual)	<i>Barrio Assistance requires minor funding to reserve facilities to periodically host events.</i>	\$ (150.00)	\$150.00	\$150.00	\$150.00	
7720 Gas (Undergraduate Special Fees/Annual)	<i>One of the major costs for Barrio Assistance is transportation. Every week B.A. transports all its students from their homes in East Palo Alto to Stanford. Most of our students would not be able to attend if we did not provide this service. These funds support gasoline purchase involved in this weekly transportation. All cars driven are used to maximum capacity.</i>	\$ (1,800.00)	\$1,800.00	\$1,800.00	\$1,800.00	
7730 Car / Van Rental (Undergraduate Special Fees/Annual)	<i>Barrio Assistance transports its students to and from Stanford each week. Without this service most of our tutees would not be able to participate in the program. Each week Barrio Assistance rents vans from the Haas center and from Enterprise rental to provide this transportation. Car rentals also go toward shopping for food and supplies which are used in the program.</i>	\$ (5,000.00)	\$5,000.00	\$5,000.00	\$5,000.00	
Barrio Assistance Graduation	\$(800.00)	\$800.00	\$800.00	\$800.00		
At the end of the year, Barrio Assistance has a graduation ceremony for its students and tutors. This event is open to the public and provides food and typically hosts perform						
6560 Event Food (Undergraduate Special Fees/Annual)	<i>These funds provide food at Barrio Assistance's annual graduation for approximately 100 people, including Stanford tutors, BA students, and their families.</i>	\$ (500.00)	\$500.00	\$500.00	\$500.00	
7420 Equipment Rental (Undergraduate Special Fees/Annual)	<i>These funds provide equipment such as tables, chairs, and a sound system for the ceremony.</i>	\$ (200.00)	\$200.00	\$200.00	\$200.00	
7510 Facilities Rental (Undergraduate Special Fees/Annual)	<i>These funds cover the rental cost for the facilities housing the event.</i>	\$ (100.00)	\$100.00	\$100.00	\$100.00	
General Overhead Expenses	\$(3,070.00)	\$2,960.00	\$2,960.00	\$2,960.00		
An umbrella event meant to encompass all programming costs which do not fit into a single activity.						
6110 Officer Salary (Undergraduate Special Fees/Annual)	<i>These funds will be used as honoraria for Barrio Assistance coordinators at the conclusion of the academic year.</i>	\$ (1,400.00)	\$1,400.00	\$1,400.00	\$1,400.00	
6310 Honoraria Fees (Undergraduate Special Fees/Annual)	<i>These are fees associated with putting on performances by student groups for tutors and students and similar costs.</i>	\$ (250.00)	\$250.00	\$250.00	\$250.00	
7130 Postage/Courier (Undergraduate Special Fees/Annual)	<i>Barrio Assistance uses these funds to mail applications and information to families involved in the program.</i>	\$ (60.00)	\$60.00	\$60.00	\$60.00	
7140 Copies (Not Marketing) (Undergraduate Special Fees/Annual)	<i>Barrio Assistance makes copies to provide tutors with tutoring handbooks, to provide information for all students and parents, and to reproduce other documents.</i>	\$ (360.00)	\$300.00	\$300.00	\$300.00	

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General Overhead Expenses	\$(3,070.00)	\$2,960.00	\$2,960.00	\$2,960.00		
An umbrella event meant to encompass all programming costs which do not fit into a single activity.						
7150						
Office Supplies (Undergraduate Special Fees/Annual)	<i>Barrio Assistance will use these funds to purchase printer paper, pencils, pens, ink cartridges, folders, staples, envelopes, paperclips, construction paper, and various other supplies which it uses to plan and execute its weekly tutoring sessions.</i>	\$(900.00)	\$900.00	\$900.00	\$900.00	
7220						
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	<i>These funds allow Barrio Assistance to produce flyers to recruit both tutors and students to the program.</i>	\$(100.00)	\$50.00	\$50.00	\$50.00	
APPLICATION TOTALS	\$(21,520.00)	\$13,910.00	\$14,112.93	\$14,112.93		