

QUESTIONS & ANSWERS

Has your VSO received funding from the ASSU Undergraduate Senate Appropriations Committee in prior years? If so, how much and when?

We have applied for and received Special Fees funding in previous years.

Have you registered your events/organizations with events.stanford.edu? (note: registration is mandatory) (yes/no)

Most of the events we play at do not require registration by us. Examples include athletic events, and events like Admit Weekend, Commencement or Dance Marathon.

How large is your officer core?

We have 30 members serving as officers in Band Staph.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

There is an increase in our equipment line item due to the need for new acquisitions like instruments.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

We support Stanford Athletics and provide Stanford spirit to the community at large.

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

We receive Special Fees funding every year. Our other sources of funding include reserves, an ASSU checking account, and funding from the Athletic Department.

What events/programs does your group hold throughout the year for the Stanford Community?

We perform for every home game for Stanford football, women's volleyball, and men's and women's basketball. We provide a great deal of the school spirit that defines Big Game week. We perform at major rallies throughout the year, including the Band Runs, the Admit Weekend rally, and for Commencement.

What is the fundamental goal/purpose of your VSO (please limit your response to 50-100 words)?

Our mission is to bring mirth and merriment to the world and happiness to all those within earshot. We put the bounce in your step, the twinkle in your eye, and maybe the quiver in your loins. We support Stanford Athletics and provide Stanford spirit to the community at large, and give people everywhere a sonic reminder that Stanford University is an awesome place. Basically, we're all about fun—having it, making it, and bringing it to the rest of the Stanford community.

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

We have applied for and received Special Fees funding in the last three years.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

N/A.

How many members are on your email list?

Our main email list has several hundred members.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

We are not an umbrella group.

Please describe a few past events organized by our VSO (please limit your response to 50-100 words).

We play at every home football, basketball and women's volleyball games, rallies organized by us like the band runs, fountain rallies and library rally, various events on campus like Dance Marathon and Admit Weekend, and events in the greater Bay Area like Special Olympics, AIDS Walk and holiday parades.

What are the three largest line item requests in your budget and why?

Our largest line item is 7410, Equipment Purchase (non-cap), which covers our instruments, consumable supplies to keep our instruments working properly, uniforms and other costumes, and supplies for our football field shows. Our next largest line item is 6340, Security Services, which covers security expenses for the Fall and Spring Band Runs, as well as other labor expenses throughout the year. Our third largest line item is 6110, Officer Salary, which provides compensation for members of Band Staph who provide an immense service to our organization and to the community by keeping the Band running smoothly.

What is the average attendance at your events?

Our audience varies depending on the event. Audiences at athletics events number in the thousands, and at smaller rallies we have smaller numbers of attendees.

What is your total membership?

The Stanford Band has an active membership of about 150 members during football season, and about 100 members throughout the rest of the academic year.

**What percentage of your total membership is undergraduate?
Graduate?**

Nearly 100% of our membership is undergraduate.

Why are you requesting Special Fees?

The Stanford Band requests Special Fees because we serve the Stanford community in its entirety, which causes our daily operating expenses to become quite large. Unlike other college marching bands, the Stanford Band does not receive complete funding from its Athletic Department. Also unlike other bands, we serve the student population in a unique way, and we feel it is appropriate to ask the student body to help us continue to provide school spirit for all.

When and why was your VSO established (please limit your response to 50-100 words)?

The LSJUMB has been bringing funk to the funkless since 1963, when we became student-run and abandoned uniforms and marching.

Your budget includes one or more lines funded from your own accounts. Please detail the circumstances necessitating the modification of your previously awarded funds.

Stay under petitioning threshold.

BUDGET DETAIL

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Overhead Expenses	\$(101,100.00)	\$71,700.00	\$71,700.00	\$71,700.00		
The Band does not budget its expenses on a per-event basis. Therefore, this enumeration reflects the needs of the Band for the full fiscal year.						
6110 Officer Salary (Undergraduate Special Fees/Annual)	\$(8,300.00)	\$8,300.00	\$8,300.00	\$8,300.00		
<i>This line item compensates the Manager and Assistant Manager for their service to the Band throughout the year. We pay these individuals on a quarterly basis. The Manager salary is \$1500 for fall quarter and \$1400 each for winter and spring, and the Assistant Manager salary is \$1400 for fall quarter and \$1300 each for winter and spring. This compensation provides for these students, who give more time to the Band than a full-time job would require of them; thus, a small stipend helps to honor their service. Expenses so far for 2006-2007 have been \$5632.04.</i>						
6340 Security Services (Undergraduate Special Fees/Annual)	\$(11,000.00)	\$11,000.00	\$11,000.00	\$11,000.00		
<i>This line item covers mainly security expenses for the fall and spring band runs. These rallies are very important events on campus for the student body in general. In the past few years, we have been required to pay for police at these events in order to keep the participants and property safe. The fall rally generally costs about \$8000. We budget an additional \$2000 for the spring rally, and \$1000 to cover additional programming expenses throughout the year, including donations to the Full Moon on the Quad security effort. Expenses so far for 2006-2007 have been \$5163.60.</i>						
6510 Regular Meeting Food (Undergraduate Special Fees/Annual)	\$(5,000.00)	\$5,000.00	\$5,000.00	\$5,000.00		
<i>The Band has significant food and drink expenses in order to provide for its large membership, especially during football season. We provide a small breakfast to the full football band prior to every Saturday field rehearsal, since these rehearsals must be scheduled hours before the dining halls open. Occasionally football schedules also prohibit band members from making lunch at dining halls; we provide lunch in those situations. Additionally, we provide a small amount of food if our travel schedule requires us to miss mealtimes at dining halls (for example, to volleyball and basketball games at Berkeley). These costs are estimated at \$900 for the academic year. We also provide drinks and water during sporting events to stay hydrated. These costs have been about \$2100 a year. Lastly, we also require \$2000 for miscellaneous food for large recruiting and social events. Expenses so far for 2006-2007 have been \$2094.47.</i>						
7120 Phone (Undergraduate Special Fees/Annual)	\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00		
<i>Our landline phone in the Band Shak costs about \$80 per month, billed all twelve months of the year. Additional other expenses are required on occasion. It is essential that we have a phone in the Shak, so we can be reached about performance opportunities, and Band management needs to be able to make calls frequently. We therefore request \$1000 to maintain our phone service. Expenses so far for 2006-2007 have been \$198.30.</i>						
7130 Postage/Courier (Undergraduate Special Fees/Annual)	\$(400.00)	\$400.00	\$400.00	\$400.00		
<i>We require some money for postage in order to maintain our Post Office box, which receives bills from companies we work with, as well as correspondence from alumni and people interested in the Band program. Additionally, we need to mail out materials throughout the year to maintain contacts with our community. These costs come to about \$400 a year. Expenses so far for 2006-2007 have been \$93.54.</i>						

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Overhead Expenses	\$(101,100.00)	\$71,700.00	\$71,700.00	\$71,700.00		
The Band does not budget its expenses on a per-event basis. Therefore, this enumeration reflects the needs of the Band for the full fiscal year.						
7140 Copies (Not Marketing) (Undergraduate Special Fees/Annual)	<i>Photocopying expenses are essential to the Band. We require large expenses every quarter in order to make enough copies of our music for the entire Band. For fall quarter, these costs are estimated at \$700, and for winter and spring quarters, at \$300 total. Additionally, we require some money to maintain our archives in the Shak Library, at about \$150 a year. We also need about \$700 to produce our handbook, which serves as our primary recruiting material. Lastly, we require approximately \$100 a month to maintain the lease on our in-house Xerox machine, as well as \$300 a quarter for usage. We require a machine in the Shak because it is more convenient to copy small batches of music in the middle of the quarter in house. Additionally, materials for our field shows, as well as administrative copies, are done in house to save time and money. Expenses so far for 2006-2007 have been \$1251.44</i>	\$(4,250.00)	\$4,250.00	\$4,250.00	\$4,250.00	
7150 Office Supplies (Undergraduate Special Fees/Annual)	<i>We require miscellaneous expenses throughout the year, for staples, pens, letterhead, mailing envelopes, and videotape, among others. Expenses so far for 2006-2007 have been \$309.46.</i>	\$(400.00)	\$400.00	\$400.00	\$400.00	
7220 Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	<i>This line item covers recruiting and advertising for Dollies, Tree, Writers, Announcers, Fall and Spring recruiting efforts. We require paper fliers and other marketing materials throughout the year. We are continuing to explore new recruiting ideas and request \$250. Expenses so far for 2006-2007 have been \$163.17.</i>	\$(250.00)	\$250.00	\$250.00	\$250.00	

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Overhead Expenses	\$(101,100.00)	\$71,700.00	\$71,700.00	\$71,700.00		

The Band does not budget its expenses on a per-event basis. Therefore, this enumeration reflects the needs of the Band for the full fiscal year.

7410 *This is our largest line item by far. We require money to purchase instruments, uniforms, and materials for our field shows, as well as other expenses throughout the year. I will enumerate this line item based on how we categorize our expenses.*

Equipment Purchase (Non-Cap) (Modification/Modification) \$(22,400.00) \$4,069.00 \$4,069.00 \$4,069.00

Acquisitions.

The Band provides an instrument for every member of the band.

These instruments require consumable maintenance supplies on an ongoing basis. The woodwind sections require reeds, mouthpieces, and cleaners (\$4500 per year), the brass sections require lubricants and mouthpieces (\$2000 per year), and the drums require sticks and replacement heads (\$1500 per year). In addition to this, we would like to purchase a tenor saxophone and a fiberglass tuba, for a total of \$3000.

Total: \$11,000; expenses so far for 2006-2007 have been \$5552.24.

Computers and technology hardware.

We require consumable computer supplies such as disks throughout the year, for an estimated cost of \$200. In addition, we require \$350 for a video camera.

Total: \$550; expenses so far for 2006-2007 have been \$115.45.

Props.

The Band's field shows are an integral part of each Stanford football game. We write two new shows every week, and have brand new props to go along with each performance. We require building materials and paint to make these props. Expenses our year have been \$0 owing to special circumstances, but we expect to participate in more field shows than usual next year due to the increased number of home games. We therefore request \$1500.

Other hardware.

Additionally, we require building materials and hardware to keep up the Shak throughout the year, unrelated to the field shows. We request \$2500 for the coming year because of one-time-only expenses for our new Shak, including lockers for tuba players to store mouthpieces, music, cleaning supplies and uniforms.

Total: \$2500; expenses so far for 2006-2007 have been \$1341.02.

Cases.

We require new cases as they become worn out. Cases are particularly needed to safely transport our instruments to away games for football, basketball and women's volleyball.

Total: \$600; expenses so far for 2006-2007 have been \$0, but we will be purchasing our cases next quarter.

Uniforms.

We require a significant amount of money to provide costumes and uniforms to the Band. The Drum Major requires \$2500 for costumes throughout the year. The majority of this money is spent during football season, and some money is spent during Spring and Summer quarters.

The expenses of the Drum Major are necessary to maintain the spirit and appearance of the Band at all of its performances. The Tree serves to provide spirit and visibility for the Band and for Stanford, and we request \$2000 for the Tree costume. Last, the Band purchases uniform hats for all its members once a year. We request

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Overhead Expenses	\$(101,100.00)	\$71,700.00	\$71,700.00	\$71,700.00		

The Band does not budget its expenses on a per-event basis. Therefore, this enumeration reflects the needs of the Band for the full fiscal year.

\$1750 to cover these expenses.

The total uniform request is \$6,250; expenses for this year have been \$5070.14.

The total request from this line item is \$22400.

Expenses so far for 2006-2007 have been

\$12,078.85.

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Overhead Expenses	\$(101,100.00)	\$71,700.00	\$71,700.00	\$71,700.00		

The Band does not budget its expenses on a per-event basis. Therefore, this enumeration reflects the needs of the Band for the full fiscal year.

7410 *This is our largest line item by far. We require money to purchase instruments, uniforms, and materials for our field shows, as well as other expenses throughout the year. I will enumerate this line item based on how we categorize our expenses.*

Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual) *Acquisitions. The Band provides an instrument for every member of the band. These instruments require consumable maintenance supplies on an ongoing basis. The woodwind sections require reeds, mouthpieces, and cleaners (\$4500 per year), the brass sections require lubricants and mouthpieces (\$2000 per year), and the drums require sticks and replacement heads (\$1500 per year). In addition to this, we would like to purchase a tenor saxophone and a fiberglass tuba, for a total of \$3000. Total: \$11,000; expenses so far for 2006-2007 have been \$5552.24.*

Computers and technology hardware. We require consumable computer supplies such as disks throughout the year, for an estimated cost of \$200. In addition, we require \$350 for a video camera. Total: \$550; expenses so far for 2006-2007 have been \$115.45.

Props. The Band's field shows are an integral part of each Stanford football game. We write two new shows every week, and have brand new props to go along with each performance. We require building materials and paint to make these props. Expenses our year have been \$0 owing to special circumstances, but we expect to participate in more field shows than usual next year due to the increased number of home games. We therefore request \$1500.

Other hardware. Additionally, we require building materials and hardware to keep up the Shak throughout the year, unrelated to the field shows. We request \$2500 for the coming year because of one-time-only expenses for our new Shak, including lockers for tuba players to store mouthpieces, music, cleaning supplies and uniforms. Total: \$2500; expenses so far for 2006-2007 have been \$1341.02.

Cases. We require new cases as they become worn out. Cases are particularly needed to safely transport our instruments to away games for football, basketball and women's volleyball. Total: \$600; expenses so far for 2006-2007 have been \$0, but we will be purchasing our cases next quarter.

Uniforms. We require a significant amount of money to provide costumes and uniforms to the Band. The Drum Major requires \$2500 for costumes throughout the year. The majority of this money is spent during football season, and some money is spent during Spring and Summer quarters. The expenses of the Drum Major are necessary to maintain the spirit and appearance of the Band at all of its performances. The Tree serves to provide spirit and visibility for the Band and for Stanford, and we request \$2000 for the Tree costume. Last, the Band purchases uniform hats for all its members once a year. We request

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Overhead Expenses	\$(101,100.00)	\$71,700.00	\$71,700.00	\$71,700.00		
The Band does not budget its expenses on a per-event basis. Therefore, this enumeration reflects the needs of the Band for the full fiscal year.						
<i>\$1750 to cover these expenses.</i>						
<i>The total uniform request is \$6,250; expenses for this year have been \$5070.14.</i>						
<i>The total request from this line item is \$22400. Expenses so far for 2006-2007 have been \$12,078.85.</i>						
7430 Equipment Maintenance (Undergraduate Special Fees/Annual)	\$(6,500.00)	\$6,500.00	\$6,500.00	\$6,500.00		
<i>Due to the large amount of property the Band maintains, we have significant maintenance expenses as well. We pay maintenance and registration on our Cushman, for about \$100 per year. Dry cleaning our uniforms annually costs about \$900. Repairs to the valves and tubing of our trumpets, mellophones, and trombones costs about \$1500 per year. Repairs to the drum equipment will cost about \$500 this year. Repairs to bits, necks, and tubing for our sousaphones will cost about \$1000 this coming year. Lastly, repadding our woodwinds, fixing dents, and adjusting metal carriages will cost an estimated \$2500. This line item totals \$6500. Expenses so far for 2006-2007 have been \$195.00, but we have not sent in our instruments for repair yet.</i>						
7460 Costumes / Uniforms (Modification/Modification)	\$(7,000.00)	\$1,400.00	\$1,400.00	\$1,400.00		
<i>This line item covers uniforms for the Dollies. They require \$1250 per quarter for their dresses, as well as \$750 per quarter for shoes, make-up, hair ribbons, pom poms, dance spankies, and other accessories. The Dollies also require once-a-year expenses of \$1000 for luggage and tracksuits. This line item totals \$7000. Expenses</i>						
<i>How much would you like to request? so far for 2006-2007 have been \$1240.71.</i>						
7460 Costumes / Uniforms (Undergraduate Special Fees/Annual)	\$(7,000.00)	\$5,600.00	\$5,600.00	\$5,600.00		
<i>This line item covers uniforms for the Dollies. They require \$1250 per quarter for their dresses, as well as \$750 per quarter for shoes, make-up, hair ribbons, pom poms, dance spankies, and other accessories. The Dollies also require once-a-year expenses of \$1000 for luggage and tracksuits. This line item totals \$7000. Expenses so far for 2006-2007 have been \$1240.71.</i>						
7520 Facilities Janitorial (Undergraduate Special Fees/Annual)	\$(200.00)	\$200.00	\$200.00	\$200.00		
<i>This line item covers professional cleaning of facilities after events such as Dollie tryouts in February, as well as purchasing cleaning supplies for the Shak. Expenses are estimated at \$250 for the following year. Expenses for 2006-2007 have been \$0.</i>						
7730 Car / Van Rental (Undergraduate Special Fees/Annual)	\$(5,000.00)	\$5,000.00	\$5,000.00	\$5,000.00		
<i>This line item covers transportation to Band events when private cars are not a viable option. We estimate a \$3000 expense for the UC Davis band competition in spring quarter, and an additional \$2000 for buses to various other performances throughout the year, such as Big Game rallies in San Francisco. This line item totals \$5000. Expenses so far for 2006-2007 have been \$0.</i>						
APPLICATION TOTALS	\$(101,100.00)	\$71,700.00	\$71,700.00	\$71,700.00		