

QUESTIONS & ANSWERS

Has your VSO received funding from the ASSU Undergraduate Senate Appropriations Committee in prior years? If so, how much and when?

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Have you registered your events/organizations with events.stanford.edu? (note: registration is mandatory) (yes/no)

no

How large is your officer core?

2

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

There is an increase for the Honoraria

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

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Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

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What events/programs does your group hold throughout the year for the Stanford Community?

All of the SIC course are open to the entire student body, including both undergraduate and graduate students

What is the fundamental goal/purpose of your VSO (please limit your response to 50-100 words)?

Student Initiated Courses, an ASSU Service allows students the opportunity to teach their peers about subjects they find interesting and relevant. Most SICs fill a gap in the Stanford curriculum, or are so timely as to be impossible to offer by the University. SIC gives students the opportunity to learn in a democratic environment, while receiving University credit for their work. Classes are usually taught seminar-style, to allow for intimate interaction and an enhanced learning environment. The program also offers student instructors close faculty-student interaction and experience in designing a syllabi and instruction. Through academic diversity, student initiative, and the opportunity for student groups to use SIC as a means of educating others about their work, Student Initiated Courses gives the Stanford community a unique and important facet of education.

What percentage of your total membership is undergraduate? Graduate?

90% Undergraduate / 10% Graduate

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

We have applied for Special Fees in the past 3 years and received funding.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

Facebook

How many members are on your email list?

21

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

No

Please describe a few past events organized by our VSO (please limit your response to 50-100 words).

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What are the three largest line item requests in your budget and why?

SIC's largest funding requests are for Honoraria, Equipment, and Officer Salary. Honoraria allows student instructors to supplement their own discussions and lectures with experts in the fields about which they are learning. Equipment varies from musical instruments, cooking gear, archery equipment. These are all objects which help the student instructors teach their courses by interacting in a hands-on fashion. Officer Salary is third largest line item because that is simply what \$4-\$8/hr for 5-10 hr/week came out to be.

What is the average attendance at your events?

440

What is your total membership?

2 Coordinators

When and why was your VSO established (please limit your response to 50-100 words)?

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Why are you requesting Special Fees?

It is difficult to provide each course with the optimal resources through the general fees alone. We allow, and encourage each class to bring guest speakers, to provide various learning aids, and to bond as a group through activities such as snacks or dinner. Expenses are especially high because some courses have organized field trips or community service activities.

Your budget includes one or more lines funded from your own accounts. Please detail the circumstances necessitating the modification of your previously awarded funds.

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BUDGET DETAIL

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Coordinator Needs	\$(5,820.00)	\$2,910.00	\$2,650.00	\$2,650.00		
Over the course of the year, the two SIC coordinators host informational meetings for future class instructors, host Advisory Committee meetings, advertise SIC to the student						
6110 Officer Salary (Modification/Modification)	<i>SIC requires approximately 5 to 10 hours of work per week, amounting to a \$4-\$8/hour job.</i>	\$(2,400.00)	\$1,200.00	\$600.00	\$600.00	
6110 Officer Salary (Undergraduate Special Fees/Annual)	<i>SIC requires approximately 5 to 10 hours of work per week, amounting to a \$4-\$8/hour job.</i>	\$(2,400.00)	\$1,200.00	\$1,800.00	\$1,800.00	
7200 General Marketing Expenses (Undergraduate Special Fees/Annual)	<i>Quarterly advertising of classes on Facebook.</i>	\$(510.00)	\$250.00	\$250.00	\$250.00	
		<i>We encourage you to try more cost-effective advertising.</i>				
7200 General Marketing Expenses (Modification/Modification)	<i>Quarterly advertising of classes on Facebook.</i>	\$(510.00)	\$260.00	\$0.00	\$0.00	
		<i>We encourage you to try more cost-effective advertising.</i>				
Courses	\$(32,600.00)	\$16,300.00	\$16,300.00	\$16,300.00		
We expect approximately 20 courses to be offered through Student Initiated Courses in the 2007-2008 academic year						
6310 Honorary Fees (Modification/Modification)	<i>Each course may spend approximately \$200 per course bringing guest speakers and lecturers</i>	\$(12,500.00)	\$6,250.00	\$3,125.00	\$3,125.00	
6310 Honorary Fees (Undergraduate Special Fees/Annual)	<i>Each course may spend approximately \$200 per course bringing guest speakers and lecturers</i>	\$(12,500.00)	\$6,250.00	\$9,375.00	\$9,375.00	
6510 Regular Meeting Food (Undergraduate Special Fees/Annual)	<i>Courses may provide refreshments for a class meeting with guest speakers or 22+ expected recipients</i>	\$(1,500.00)	\$750.00	\$375.00	\$375.00	
		<i>150*2 for snacks for 1-2 very special speakers. We expect you to advertise to the entire campus when these special speakers are coming.</i>				
6510 Regular Meeting Food (Modification/Modification)	<i>Courses may provide refreshments for a class meeting with guest speakers or 22+ expected recipients</i>	\$(1,500.00)	\$750.00	\$1,125.00	\$1,125.00	
7140 Copies (Not Marketing) (Modification/Modification)	<i>Some courses may need paper copies for academic purposes</i>	\$(800.00)	\$400.00	\$200.00	\$200.00	
7140 Copies (Not Marketing) (Undergraduate Special Fees/Annual)	<i>Some courses may need paper copies for academic purposes</i>	\$(800.00)	\$400.00	\$600.00	\$600.00	
7410 Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)	<i>Student instructors often need to purchase specific equipment for their classes. SIC retains control of this equipment after the courses' terms. This will ensure that instructors will be able to purchase the proper equipment for their classes and that students will not have to incur the extra costs</i>	\$(1,500.00)	\$750.00	\$375.00	\$375.00	
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APPLICATION TOTALS	\$(38,420.00)	\$19,210.00	\$18,950.00	\$18,950.00		