**QUESTIONS & ANSWERS**

Briefly, why are you applying Joint instead of as Undergraduate or Graduate only?  
we apply for funding from the Stanford President and VPUE.

Has your VSO received funding from the ASSU Undergraduate Senate Appropriations Committee in prior years? If so, how much and when?  
yes

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.  
Yes, we receive almost all of the budget proposed

Have you registered your events/organizations with events.stanford.edu? (note: registration is mandatory)  
(Yes/no)  
yes

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?  
Flyers, email notification

How large is your officer core?  
7 Officers: 2 Presidents, 2 Financial Managers, Graphic Artist, Mural Project, Drama

If you applied for Special Fees last year, is there an increase in the amount you’re seeking this year? If so, why?  
yes, SOCA on display has been added to our events; President Hennessey was supposed to have funded it, but the delay is too problematic.

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.  
Yes, we receive almost all of the budget proposed

List separately your group’s plan and budget for reaching each target audience for Graduate Students - 1) On-campus, 2) Off-campus, and Undergraduate Students.  
&gt;&gt;

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:  
We provide artwork exhibitions and musical venues for artists on-campus

Please provide four contacts for your group (two undergraduate, two graduate). These individuals should be prepared to be called by the Undergraduate Senate or the GSC during the evaluation of the group. Please list their name, title in organization, school/degree program, e-mail, and phone.  
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Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special we apply for funding from the Stanford President and VPUE.

What are the three largest line item requests in your budget and why?  
Art Affair Tent rental is always the most expensive, totalling around $19,000 for a day of tent, generator, lighting, and table/utensils/tool etc. rentals.

What events/programs does your group hold throughout the year for the Stanford Community?  
Moontunes, a weekly concert series. SOCA on Display, artwork in dining halls

What is the average attendance at your events?  
between 100 and 400 people

Please describe a few past events organized by our VSO (please limit your response to 50-100 words).  
Art affair is a weekend day-long event in which stanford artists display artwork, perform at concerts, read poetry, work on artwork at the event, perform dramatic works, and watch their music on CD handed out to students.  
SOCA on Display is a year-round exhibition of student artwork in dining halls.  
Moontunes is a weekly concert series, in addition to the Stanford Concert Series, which allows musicians to perform for a stanford audience.  
The mural project provides artwork for large stanford spaces, created by stanford student artists.

If you apply for Special Fees last year, is there an increase in the amount you’re seeking this year? If so, why?  
yes, SOCA on display has been added to our events; President Hennessey was supposed to have funded it, but the delay is too problematic.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.  
none

If you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.  
Yes, we receive almost all of the budget proposed

How many members are on your email list?  
approximately 225

Please list separately your group’s plan and budget for reaching each target audience for Graduate Students - 1) On-campus, 2) Off-campus, and Undergraduate Students.  
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What events/programs does your group hold throughout the year for the Stanford Community?  
Moontunes, a weekly concert series. SOCA on Display, artwork in dining halls

What is the average attendance at your events?  
between 100 and 400 people
What is the fundamental goal/purpose of your VSO (please limit your response to 50-100 words)?

Our Goal is to create an arts-friendly environment at Stanford that allows artists to find venues and easily apply to be a part of a show or CD to have their work publicized. We also want to get people involved in the arts.

What is your total membership?

50 members year-round

What percentage of your beneficiaries are (explain basis or how this was determined) graduates and undergraduates?

> 10% graduate activity, and 90% undergraduate activity.

What percentage of your total membership is undergraduate?

Graduate?

We have 10% graduate activity, and 90% undergraduate activity.

Why are you requesting Special Fees?

We need funding to provide the events and special fees is the only way we have received funding every year.
## BUDGET DETAIL

<table>
<thead>
<tr>
<th>Item</th>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommend</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
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</thead>
<tbody>
<tr>
<td><strong>Art Affair</strong></td>
<td>$(28,320.00)</td>
<td>$28,310.00</td>
<td>$28,310.00</td>
<td>$28,310.00</td>
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<td>300.00</td>
<td>300.00</td>
<td>300.00</td>
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<tr>
<td><strong>2 guards to protect grounds at art affair</strong></td>
<td>$(400.00)</td>
<td>400.00</td>
<td>400.00</td>
<td>400.00</td>
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<tr>
<td><strong>Event Food</strong></td>
<td>$(3,000.00)</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Large Flyers and small Flyers</strong></td>
<td>$(300.00)</td>
<td>300.00</td>
<td>300.00</td>
<td>300.00</td>
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<tr>
<td><strong>Tacks, paper, paperclips, staples, tape ...</strong></td>
<td>$(200.00)</td>
<td>200.00</td>
<td>200.00</td>
<td>200.00</td>
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<tr>
<td><strong>Banner supplies, spraypaint, rope, signs</strong></td>
<td>$(80.00)</td>
<td>80.00</td>
<td>80.00</td>
<td>80.00</td>
<td></td>
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<tr>
<td><strong>Sound system Rental 100-150 first 4 hours, extra payment every hour after that</strong></td>
<td>$(500.00)</td>
<td>500.00</td>
<td>500.00</td>
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</tr>
<tr>
<td><strong>Piano rental, tent/generator/lighting rental</strong></td>
<td>$(20,000.00)</td>
<td>20,000.00</td>
<td>20,000.00</td>
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<tr>
<td><strong>Concerts, flyers, sound equipment, wiring, lights</strong></td>
<td>$(600.00)</td>
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<tr>
<td><strong>Boards: 200, paint...200, brushes...60, tarps...50</strong></td>
<td>$(500.00)</td>
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<td><strong>Year-round advertisements</strong></td>
<td>$(200.00)</td>
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<tr>
<td><strong>Frames, Pulleys, Hooks for artwork</strong></td>
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<tr>
<td><strong>CDs of Stanford Student Artist Music</strong></td>
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*Note: Lacking grad student displays, cost justifications. Petitionsing no longer needed.*
<table>
<thead>
<tr>
<th>Weekly Meetings</th>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommend</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
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<td>(Joint Special Fees/Annual)</td>
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**APPLICATION TOTALS**

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3/26/2007

ASSU Special Fees