

Status: **Recommended with Modifications**

Financial Officer: Boris Hanin

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(27,959.53)	\$20,204.35	\$17,371.35			
Undergraduate Special Fees		\$20,204.35	\$17,371.35			
6560 - Event Food	\$(800.00)	\$400.00	\$400.00			
7130 - Postage/Courier	\$(232.00)	\$232.00	\$232.00			
7820 - Registration Expense	\$(6,305.00)	\$2,525.00	\$2,525.00			
7720 - Gas	\$(400.16)	\$104.03	\$104.03			
7730 - Car / Van Rental	\$(1,171.61)	\$692.00	\$692.00			
7740 - Accomodations	\$(10,976.13)	\$2,112.00	\$2,112.00			
7510 - Facilities Rental	\$(1,070.00)	\$750.00	\$750.00			
7520 - Facilities Janitorial	\$(630.00)	\$630.00	\$630.00			
7710 - Travel Fares	\$(24,784.00)	\$11,412.00	\$8,579.00			
7140 - Copies (Not Marketing)	\$(738.00)	\$738.00	\$738.00			
7150 - Office Supplies	\$(441.87)	\$441.87	\$441.87			
7220 - Marketing Copies / Print Expenses	\$(317.45)	\$167.45	\$167.45			
[All Expense Total]	\$(50,039.53)					
[Revenue GL]1000 - Fund Raising	\$22,080.00					
[All Revenue Total]	\$22,080.00					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes. Last year we applied for \$19,634.58 in special fees. We were approved for \$16,419.31. We petitioned and were elected for \$19,634.58. Two years ago, we applied for and received significantly less special fees: approximately \$10,000. Three years ago, we applied for and received even less special fees: approximately \$4000. I was not the financial officer in these last two years and therefore don't have more specifics.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

There is a 2.90% increase in the amount we are seeking. This increase reflects increased participation in the Model UN team as well as projections for a larger high school conference next year.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

SIAS engages the campus on topics relating to international affairs on two levels. First, it seeks to educate students and other members of the Stanford community about topics of international interest by bringing speakers and running an SIC. Second, it seeks to provide a structured opportunity for students already interested in international relations and foreign affairs to gain valuable policy making skills and a deeper understanding of points of international tension. In particular, the students that participate in our Stanford's traveling Model UN Team learn many valuable skills. First, diplomacy and policy making skills are taught in the grueling hours of negotiation and resolution writing at conferences. Second, public speaking skills are honed over dozens of speeches, some planned and others impromptu, given before the committee. Finally, research skills are polished through the preparation before the conference.

What are the three largest line item requests in your budget and why?

The three largest expenses in our budget all relate to travel. In particular, tickets to Chicago and Boston are somewhat expensive from the bay area and accommodations at Harvard's Model UN conference tend to be quite pricey.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We publicize our events (i.e. Speaker's Series and Model UN tryouts) through email and fliers. We have found that emails are the best ways to reach out to freshmen dorms to recruit new members for the Model UN Team and that physical flyering, in conjunction with emails, is the best way to inform efficiently a large swath of students about our events.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact

information for their financial officers.

N/A

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

1) \$40,913.89 2) \$934.84 3) We also apply for funding through The Stanford Fund Partnership and make some money through our high school Model UN conference.

What events/programs does your group hold throughout the year for the Stanford Community?

The Society for International Affairs at Stanford (SIAS) is a student group consisting of four branches: the Intercollegiate Model United Nations (MUN) team, Stanford Model United Nations Conference (SMUNC) for high school students, Speaker Series, and Community Service. Each branch has a distinct function within SIAS and exposes the Stanford community to international affairs in its own way. It is of note, that many students participate in more than one part of SIAS.

SIAS runs Stanford's Intercollegiate Model United Nations Team which represents Stanford at competitive collegiate MUN conferences all over the country. A Model United Nations conference is a 3-4 day simulation of UN, NATO, EU, and similar committees. It is hosted by a university MUN club and attended by as many as 50 or more universities from all over the world. Students from visiting schools act as country delegates and the host university provides committee chairs and fills the UN Secretariat. We attend about 4 conferences a year.

SMUNC is a high school Model United Nations conference organized and run by SIAS members. High schoolers from around the world come to debate international issues in committees modeling United Nations assemblies. SMUNC attendance this year was near 500 high school students.

The Community Service portion of SIAS is focused on Bay Area outreach and teaching in the area of international relation. Last year SIAS members mentored several local middle and high school teams on research over selected international issues. The results of the research were presented at Project SPERA World Affairs Challenge with one of our teams winning 3rd place. Community Service is the newest of the SIAS branches and will expand rapidly as funding and interest become available.

Why are you requesting Special Fees?

We are requesting Special Fees because we believe that maintaining the several branches of SIAS provides a valuable service to the Stanford community but is expensive. The primary expense incurred by SIAS is on behalf of its Model United Nations team. We attend 4 or so Model UN conferences a year. To each conference we make between 15 and 20 or a bit more students. This means that we have to pay for transportation for between 60 and 80+ students annually. Also, registration at Model UN conferences is not cheap and neither are the accommodations. The problem with accommodations is that most MUN conferences will be held in a hotel, forcing delegations to stay in that one location. This restricts our ability to find good deals on hotel rooms.

What is the average attendance at your events?

We host/attend three kinds of events as an organization. The first is Model UN conferences where 15-20 Stanford students, who comprise the Model UN team that we run, attend a multi-day simulation of the UN in which as much as several thousand students from across the world will participate.

The second is speaker events that SIAS periodically puts on. These vary in scope from speeches at our SIC or group meetings to larger talks or series of talks. Anywhere from 20 to 50 students will attend these.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Harvard National Model United Nations		\$(8,182.00)	\$8,182.00	\$6,922.00			
Model United Nations Conference in Boston, MA in February.							
Location:	Boston, MA	Contact:		Attendance:			
Url:	http://www.hnmun.org						
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7710	\$315 per delegate*16 delegates=\$5040 Group rate airfare to Boston, MA - We negotiate group rate contracts to get a better deal and use travel search engine to compare the best prices.	\$(5,040.00)	\$5,040.00	\$3,780.00			
Travel Fares (Undergraduate Special Fees/Annual)		75%					
7710	20 delegates x\$2.00/delegate x 2 (roundtrip) Subway fare to and from Boston Logan Airport to the hotel.	\$(80.00)	\$80.00	\$80.00			
Travel Fares (Undergraduate Special Fees/Annual)	http://www.mbta.com/fares_and_passes/subwa Y/						
7740	4 rooms (quad occupancy) x 3 nights x 176/ (night x room) Accommodations for Team for Harvard Conference - They mandate teams stay in the same place as the conference. We sleep four to a room and book the cheapest rates possible.	\$(2,112.00)	\$2,112.00	\$2,112.00			
Accommodations (Undergraduate Special Fees/Annual)							
7820	16 delegates x \$50/delegate +\$150/school. Conference Registration Fees	\$(950.00)	\$950.00	\$950.00			
Registration Expense (Undergraduate Special Fees/Annual)							
SIAS/World Savvy World Affairs Challenge		\$(104.03)	\$104.03	\$104.03			
Tutoring/coaching program with 4 local middle/high schools where our members visit them once a week to help them prepare for World Savvy's (SF Intl Rel non-profit) World Affairs Challenge Day							
Location:	Santa Clara, Fremont and SF, CA	Contact:		Attendance:			
Url:	http://worldsavvy.org/						
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7720	17.3 miles x .05 gallons/mile x \$1.983/gallon x 2 (roundtrip) x 2 trips/week x 7 week + 4x2 x7(4 dollar toll). Driving to the schools at which we mentor students for World Savvy. The figure for price per gallon is the current national average.	\$(104.03)	\$104.03	\$104.03			
Gas (Undergraduate Special Fees/Annual)							
Stanford Model United Nations Conference		\$(4,351.32)	\$4,051.32	\$4,051.32			
Stanford's Annual High School Model United Nations Conference - typically first or second week in November							
Location:	History Corner of the Quad	Contact:		Attendance:			
Url:	http://smunc.stanford.edu						
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6560	Event food for Delegate Mocktail Party. Budget same as for this year's conference + approximately the projected 10% expansion.	\$(300.00)	\$300.00	\$300.00			
Event Food (Undergraduate Special Fees/Annual)		50+ ppl					
6560	Event food for Delegate Mocktail Party. Budget same as for this year's conference + approximately the projected 10% expansion.	\$(300.00)	\$0.00	\$0.00			
Event Food (Undergraduate Special Fees/Annual)							
6560	5 cartons of coffee x \$13/carton. \$35 for snacks and Water for Advisor Lounge. There are about 30-40 advisors.	\$(100.00)	\$100.00	\$100.00			
Event Food (Undergraduate Special Fees/Annual)							
7130	Postage for sending SMUNC postcards. 1000 postcards x \$.232/postcard	\$(232.00)	\$232.00	\$232.00			
Postage/Courier (Undergraduate Special Fees/Annual)							
7140	500 folders x \$1.42/folder. Copies for Delegate Folders (Events, Rules, Schedule etc.)	\$(710.00)	\$710.00	\$710.00			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7140	400 fliers x \$.07/flier	\$(28.00)	\$28.00	\$28.00			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7150	Printing Supplies. 3 cartridges x \$87.99/cartridge	\$(263.97)	\$263.97	\$263.97			
Office Supplies (Undergraduate Special Fees/Annual)							
7150	20 reems of printer paper x \$38.98/5 reem + 2 packets of award paper x \$10.99/packets	\$(177.90)	\$177.90	\$177.90			
Office Supplies (Undergraduate Special Fees/Annual)							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Stanford Model United Nations Conference		\$(4,351.32)	\$4,051.32	\$4,051.32			
Stanford's Annual High School Model United Nations Conference - typically first or second week in November							
Location:	History Corner of the Quad	Contact:		Attendance:			
Url:	http://smunc.stanford.edu						
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7220	Postcards for SMUNC. 1000 postcards x \$.17 per postcard. Registration Postcards to schools - Invitation to participate again sent to last year's schools.	\$(167.45)	\$167.45	\$167.45			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7510	ABM Purchase Order. Opening and Closing Ceremonies in Kresge. Estimate based on this year's final figures.	\$(750.00)	\$750.00	\$750.00			
Facilities Rental (Undergraduate Special Fees/Annual)							
7520	ABM cleanup of Bldgs 160,200,etc in and around quad used during conference. Estimate based on this year's final figures + 20% for projected expansion of conference.	\$(630.00)	\$630.00	\$630.00			
Facilities Janitorial (Undergraduate Special Fees/Annual)							
7730	Hired Marguerite Shuttles to run delegates from Palo Alto Sheraton to top of the Oval. Marguerites ran in the morning to bring students to committee and in the evening to take them back to the hotel. Stanford University Parking and Transportation Services	\$(692.00)	\$692.00	\$692.00			
Car / Van Rental (Undergraduate Special Fees/Annual)							
U Chicago Model United Nations Conference		\$(7,867.00)	\$7,867.00	\$6,294.00			
Model United Nations Conference in Chicago, IL - Usually in April or Early May							
Location:	Chicago, IL	Contact:		Attendance:			
Url:	http://chomun.uchicago.edu/						
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7710	\$314.60*20 delegates Group rate airfare negotiated to obtain best price. Flight from SFO to O'Hare, Chicago, IL. based on 75%	\$(6,292.00)	\$6,292.00	\$4,719.00			
Travel Fares (Undergraduate Special Fees/Annual)							
7820	20 delegates x \$75/delegate + \$75 school fee. Registration Fees.	\$(1,575.00)	\$1,575.00	\$1,575.00			
Registration Expense (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(20,504.35)	\$20,204.35	\$17,371.35			

ACCOUNT BALANCES

Account		Balance
2-6323-1-0-2800	SOC FOR INTL AFFAIRS AT STAN (formerly SMUN)	\$22,816.85
2-6323-1-0-2801	SOC FOR INTL AFFAIRS CONFERENCE ACCT	\$7,044.80
2-6323-1-0-2830	SOC FOR INTL AFFAIRS STANFORD FUND	\$3,804.05
2-6323-1-0-9010	SOC FOR INTL AFFAIRS O/S PURCHASE ORDER	\$0.00
2-6323-2-5-6310	SIAS SPEC FEE HONORARIA FEES	\$750.00
2-6323-2-5-6560	SIAS SPEC FEE EVENT FOOD	\$254.51
2-6323-2-5-7130	SIAS SPEC FEE POSTAGE/COURIER	\$72.06
2-6323-2-5-7140	SIAS SPEC FEE COPIES (NOT MKTG)	\$728.55
2-6323-2-5-7150	SIAS SPEC FEE OFFICE SUPPLIES	\$0.00
2-6323-2-5-7220	SIAS SPEC FEE MKTG COPIES/PRINT EXP	\$272.45
2-6323-2-5-7510	SIAS SPEC FEE FACILITIES RENTAL	\$287.00
2-6323-2-5-7710	SIAS SPEC FEE TRAVEL FARES	\$84.00
2-6323-2-5-7720	SIAS SPEC FEE GAS	\$105.53
2-6323-2-5-7730	SIAS SPEC FEE CAR/VAN RENTAL	\$968.01
2-6323-2-5-7740	SIAS SPEC FEE ACCOMODATIONS	\$1,401.24
2-6323-2-5-7820	SIAS SPEC FEE REGISTRATION EXP	\$1,390.00
2-6323-9-0-2820	SOC FOR INT'L AFFAIRS RESERVE	\$934.84