

Status: **Recommended with Modifications**

Financial Officer: Peter Kariuki

**APPLICATION SUMMARY**

<b>Application Summary</b>	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
<b>APPLICATION TOTALS</b>	<b>\$(14,331.25)</b>	<b>\$14,031.25</b>	<b>\$10,422.25</b>			
Undergraduate Special Fees		\$14,031.25	\$10,422.25			
7510 - Facilities Rental	\$(1,500.00)	\$1,500.00	\$1,500.00			
7820 - Registration Expense	\$(1,000.00)	\$1,000.00	\$1,000.00			
6560 - Event Food	\$(1,500.00)	\$1,500.00	\$1,500.00			
7020 - Co-Sponsorship Expenses	\$(600.00)	\$300.00	\$300.00			
7060 - Programming Expenses	\$(9,731.25)	\$9,731.25	\$6,122.25			
[All Expense Total]	\$(14,331.25)					

## QUESTIONS & ANSWERS

**Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.**

Yes and we were approved each time.

**If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?**

Adjusted for inflation.

We are also requesting funding for registration fees which did not go through last year.

**Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:**

The Stanford African Students Association is requesting Special Fees to support intellectual, cultural, and social events on the Stanford campus that promote awareness about the African continent. These events include: cultural shows, keynote speakers, soccer tournaments, quiz shows, and open mics. All events encourage Stanford students, faculty, and staff from any cultural background to participate.

**What are the three largest line item requests in your budget and why?**

The largest line item in the Stanford African Student Association budget is Africa Week, a week-long celebration that includes: a Culture Night, a Movie Night, a Soccer Tournament, a distinguished Keynote Speech, and a series of student panels confronting issues relevant to the African continent and its people. This celebration not only introduces the Stanford community to the cultural diversity within Africa, but also it empowers the community by challenging it to adopt new perspectives about Africa. Another major Stanford African Student Association program is the BLM Open Mic, also referred to as Africa Unplugged. This annual event brings together dancers, singers, and poets from the Stanford community and Bay Area for a night of artistic expression and personal reflection. Open to performers from any cultural background, it consistently adds to the growing dialogue of cross-cultural awareness. The bi-monthly Stanford African Students Association general body meetings invite any member of the Stanford community to share in fostering knowledge about Africa. From student presentations to guest speeches by distinguished professors, these meetings serve both as a forum to increase awareness and as an opportunity to develop relationships with other Stanford community members. In addition, each meeting serves authentic cultural food from a different region of Africa.

**What is the average attendance at your events?**

General biweekly meetings : 40 students.  
 Trivia-Afrique : 60 students  
 BLM Open Mic : 75 students  
 Culture Night : 125  
 Africa Night : 200  
 Soccer tournament : 65  
 Conference : 75

**How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?**

Yes, we have registered.

We publicise events through flyers, email, facebook groups, and word of mouth.

**If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.**

N/A.

**Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special**

SASA Reserves.

**What events/programs does your group hold throughout the year for the Stanford Community?**

Africa Week - Africa Week is our main event for the year and occurs during Spring Quarter. The event includes 4 main activities: Culture Night, Africa Night, a soccer tournament and a panel lecture/conference  
 TriviAfrique Quiz Show - The TriviAfrique Quiz Show is an initiative to encourage the wider Stanford community to learn about Africa and the African Diaspora through an interactive game show. The show is structured by teams who represent different student organizations and interests  
 BLM Open Mic - The Afrika Unplugged Open Mic generally marks the last event during Black Liberation Month. The event is free and open to the public and provides a space for students and invited performers to share provocative literary expressions relating to Africa  
 General Body Meetings - General body meetings occur bi-weekly throughout the year.

**Why are you requesting Special Fees?**

The Stanford African Students Association is requesting Special Fees to support intellectual, cultural, and social events on the Stanford campus that promote awareness about the African continent. These events include: cultural shows, keynote speakers, soccer tournament, quiz shows, and open mics. All events encourage Stanford students, faculty, and staff from any cultural background to participate.

**BUDGET DETAIL**

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>Africa Week</b>		<b>\$(8,531.25)</b>	<b>\$8,531.25</b>	<b>\$4,922.25</b>			
Africa Week is our main event for the year and occurs during Spring Quarter. The event includes 4 main activities: Culture Night, Africa Night, a soccer tournament and a panel lecture/conference.							
<b>Location:</b> stanford		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>7060</b>	<i>Annual week dedicated to highlighting African culture and putting on events of interest to the general campus community to showcase Africa..</i>	<b>\$(8,531.25)</b>	<b>\$8,531.25</b>	<b>\$4,922.25</b>			
Programming Expenses (Undergraduate Special Fees/Annual)		amt -950 travel-2flyers and 2657 funded out of reserves					
<b>African Business Conference</b>		<b>\$(1,000.00)</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>			
A weekend long conference held by the Harvard Business school to introduce opportunities and challenges to pursuing business in Africa							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>7820</b>	<i>Annual African Business Conference held at Harvard Business School.</i>	<b>\$(1,000.00)</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>			
Registration Expense (Undergraduate Special Fees/Annual)							
<b>BLM Open Mic</b>		<b>\$(600.00)</b>	<b>\$600.00</b>	<b>\$600.00</b>			
The Afrika Unplugged Open Mic generally marks the last event during Black Liberation Month. The event is free and open to the public and provides a space for students and invited performers to share provocative literary expressions relating to Africa							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>7060</b>	<i>Open mic event where members get to participate and showcase talent and celebrate.</i>	<b>\$(600.00)</b>	<b>\$600.00</b>	<b>\$600.00</b>			
Programming Expenses (Undergraduate Special Fees/Annual)							
<b>CoSponsored Campus Events</b>		<b>\$(300.00)</b>	<b>\$300.00</b>	<b>\$300.00</b>			
SASA co-sponsors several events with other VSOs on campus. In particular, the smaller African student organizations often rely on funding from SASA to support their events because it is harder for them to obtain and manage independent funds. SASA is requesting \$200 for supporting both African groups and non-African groups.							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>7020</b>	<i>Co-sponsoring events held by affiliated groups and student members.</i>	<b>\$(300.00)</b>	<b>\$300.00</b>	<b>\$300.00</b>			
Co-Sponsorship Expenses (Undergraduate Special Fees/Annual)							
<b>General Body Meeting</b>		<b>\$(3,000.00)</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>			
General body meetings occur bi-weekly throughout the year							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>6560</b>	<i>General body meeting food. One of the ways we celebrate culture is by getting supplies and having members from different regions prepare meals from those regions and share with the rest of the African community at our meetings.</i>	<b>\$(1,500.00)</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>			
Event Food (Undergraduate Special Fees/Annual)							
<b>7510</b>	<i>Bi-weekly general body meetings held throughout the year.</i>	<b>\$(1,500.00)</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>			
Facilities Rental (Undergraduate Special Fees/Annual)							
<b>Trivia Afrique</b>		<b>\$(600.00)</b>	<b>\$600.00</b>	<b>\$600.00</b>			
The TriviAfrique Quiz Show is an initiative to encourage the wider Stanford community to learn about Africa and the African Diaspora through an interactive game show. The show is structured by teams who represent different student organizations and interests.							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>7060</b>	<i>African Trivia night. Teams of five competing to answer trivia questions with the subject being African: sports, politics, geography, history etc.</i>	<b>\$(600.00)</b>	<b>\$600.00</b>	<b>\$600.00</b>			
Programming Expenses (Undergraduate Special Fees/Annual)							
<b>APPLICATION TOTALS</b>		<b>\$(14,031.25)</b>	<b>\$14,031.25</b>	<b>\$10,422.25</b>			

ACCOUNT BALANCES

Account		Balance
2-6913-1-0-2800	SASA - ST AFRICAN STUDENTS ASSN	\$1,345.36
2-6913-1-0-2830	SASA STANFORD FUND	\$0.00
2-6913-1-0-9010	SASA O/S PURCHASE ORDER	\$0.00
2-6913-2-5-6510	SASA SPEC FEE MEETING FOOD	\$760.01
2-6913-2-5-7020	SASA SPEC FEE COSPONSORSHIP EXP	\$170.00
2-6913-2-5-7060	SASA SPEC FEE PROGRAMMING EXP	\$9,424.31
2-6913-9-0-2820	SASA RESERVE	\$16,914.50