

Status: **Not Recommended**

Financial Officer: Amir Ghodrati

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(88,200.00)	\$61,225.00	\$0.00			
Undergraduate Special Fees		\$61,225.00	\$0.00			
6310 - Honoraria Fees	\$(2,900.00)	\$2,900.00	\$0.00			
6320 - Technical Services	\$(21,200.00)	\$21,200.00	\$0.00			
6510 - Regular Meeting Food	\$(1,000.00)	\$1,000.00	\$0.00			
6560 - Event Food	\$(2,700.00)	\$2,700.00	\$0.00			
7130 - Postage/Courier	\$(135.00)	\$135.00	\$0.00			
7140 - Copies (Not Marketing)	\$(400.00)	\$400.00	\$0.00			
7150 - Office Supplies	\$(2,500.00)	\$2,500.00	\$0.00			
7200 - General Marketing Expenses	\$(7,900.00)	\$7,900.00	\$0.00			
7220 - Marketing Copies / Print Expenses	\$(540.00)	\$540.00	\$0.00			
7410 - Equipment Purchase (Non-Cap)	\$(17,025.00)	\$17,025.00	\$0.00			
7520 - Facilities Janitorial	\$(3,425.00)	\$3,425.00	\$0.00			
7740 - Accomodations	\$(1,500.00)	\$1,500.00	\$0.00			
[All Expense Total]	\$(88,200.00)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes. In the past we've applied for about the same amount, but since past leaders of the group hadn't been using the money they were given, we built up some reserves. The new leadership, however, is actively trying to have many events to reach many Stanford Students and is using the money.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

The increase is due to more events but also a rise in costs of technical services and other prices. Past people were just using the same budget as the year before, and technical services are a lot higher than \$650 for an event now.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

The Stanford Film Society exists to foster the appreciation and study of film. The purpose of our society is to give students the opportunity to approach all aspects of film and filmmaking in a serious, meaningful, and in-depth manner. By offering film screenings, speakers, and production opportunities, we strive to expose and educate our student body about the medium we love.

What are the three largest line item requests in your budget and why?

The largest line items are for technical services and janitorial because they are required at every event and are expensive.

What is the average attendance at your events?

It depends on the event. Film screenings are usually up to 250. UNAFF has a couple hundred for each movie shown more show up even from outside the community. Meetings are closer to 25 people. Sundance trip is 40 people.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We register many events at Stanford since they are large and require reserving auditoriums. We advertise downtown for very large events, such as UNAFF film festival. We use facebook, posters, banners, emails, ads.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

Not an umbrella group

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

We get some money back from UNAFF depending on how much we have left.

What events/programs does your group hold throughout the year for the Stanford Community?

We have UNAFF film festival. The student film festival. Pumpkin pie film festival. Several screenings. We go to Sundance Film Festival. We watch movies in the office and want to start more film series. We have an oscars-watching event.

Why are you requesting Special Fees?

Because dealing with the film industry and technical services is very expensive. It costs over \$1000 just to show a movie.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Advanced Filmmaker's Workshop		\$(5,765.00)	\$5,765.00	\$0.00			
Each fall quarter, the Stanford Film Society organizes a small group of filmmakers with significant experience in film production to concentrate intently on the perfection of craft and on collaboration as a group, with each member of the workshop performing different roles on a series of short films. This collaborative effort leads to our Pumpkin Pie Film Festival in winter quarter, at which the shorts are screened.							
Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6560	<i>Food for workshop</i>	\$(100.00)	\$100.00	\$0.00			
Event Food (Undergraduate Special Fees/Annual)							
7200	<i>Advertising for workshop so students are aware of it</i>	\$(100.00)	\$100.00	\$0.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7220	<i>Copies for advertising for workshop</i>	\$(40.00)	\$40.00	\$0.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7410	<i>Equipment for students in Advanced Filmmaker's Workshop. Used for broken or outdated equipment.</i>	\$(5,525.00)	\$5,525.00	\$0.00			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
Career in Film Events		\$(900.00)	\$900.00	\$0.00			
Panel guests come from all sectors of the film industry, from scenewriting to cinematography. These panels have been highly attended and have been praised as intensely informative and good avenues for entertainment industry networking. In the past, Gale Anne Hurd, producer of Terminator 2 and The Hulk, Robert Milazzo, a renowned producer and film teacher, and Michael Curry of Stanford in Entertainment and the Weinstein Company participated.							
Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Speakers fee</i>	\$(900.00)	\$900.00	\$0.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
Fall Quarter Advanced Screening		\$(1,795.00)	\$1,795.00	\$0.00			
During the fall quarter we have a free advance screening of a film arranged through one of our distributor contacts. The distributor reimburses us for all the costs of the screening.							
Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6320	<i>Tech services for Cubberly</i>	\$(1,200.00)	\$1,200.00	\$0.00			
Technical Services (Undergraduate Special Fees/Annual)							
7130	<i>Transportation of 35mm film reel</i>	\$(45.00)	\$45.00	\$0.00			
Postage/Courier (Undergraduate Special Fees/Annual)							
7200	<i>Advertising for event</i>	\$(200.00)	\$200.00	\$0.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7220	<i>posters</i>	\$(100.00)	\$100.00	\$0.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7520	<i>One night in Cubberly</i>	\$(250.00)	\$250.00	\$0.00			
Facilities Janitorial (Undergraduate Special Fees/Annual)							
Operating Expenses		\$(3,200.00)	\$3,200.00	\$0.00			
Covers general expenses not particularly for any event but for outside expenses such as meeting food, copies, and equipment.							
Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6510	<i>Food for when we watch movies at meetings.</i>	\$(1,000.00)	\$1,000.00	\$0.00			
Regular Meeting Food (Undergraduate Special Fees/Annual)							

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Operating Expenses	\$(3,200.00)	\$3,200.00	\$0.00			

Covers general expenses not particularly for any event but for outside expenses such as meeting food, copies, and equipment.

Location:	Contact:	Attendance:
Url:		

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7140 Copies (Not Marketing) (Undergraduate Special Fees/Annual)	\$(200.00)	\$200.00	\$0.00			
<i>Copies for group.</i>						
7150 Office Supplies (Undergraduate Special Fees/Annual)	\$(2,000.00)	\$2,000.00	\$0.00			
<i>For miscellaneous supplies for office.</i>						

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Spring Quarter Advanced Screening	\$(1,795.00)	\$1,795.00	\$0.00			

During the spring quarter we have a free advance screening of a film arranged through one of our distributor contacts. The distributor reimburses us for all the costs of the screening.

Location:	Contact:	Attendance:
Url:		

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6320 Technical Services (Undergraduate Special Fees/Annual)	\$(1,200.00)	\$1,200.00	\$0.00			
<i>One night in Cubberly</i>						
7130 Postage/Courier (Undergraduate Special Fees/Annual)	\$(45.00)	\$45.00	\$0.00			
<i>For mailing film reel</i>						
7200 General Marketing Expenses (Undergraduate Special Fees/Annual)	\$(200.00)	\$200.00	\$0.00			
<i>Advertising for event</i>						
7220 Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	\$(100.00)	\$100.00	\$0.00			
<i>Posters</i>						
7520 Facilities Janitorial (Undergraduate Special Fees/Annual)	\$(250.00)	\$250.00	\$0.00			
<i>One night in Cubberly</i>						

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Stanford Student Film Festival and Film Grants	\$(11,950.00)	\$11,950.00	\$0.00			

Every year we have an application process in which Stanford students can receive a grant to fund a short film project. In addition, the student filmmaker workshop produces approximately ten short films during the year, and many other students complete independent projects. During spring quarter these films are screened and discussed. Due to the popularity of the grant and workshop programs and interest from the community, the festival was increased to three days two years ago to allow more films to be shown. The Stanford Student Film Festival is our most important event.

Location:	Contact:	Attendance:
Url:		

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6320 Technical Services (Undergraduate Special Fees/Annual)	\$(3,600.00)	\$3,600.00	\$0.00			
<i>Three nights in Cubberly</i>						
6560 Event Food (Undergraduate Special Fees/Annual)	\$(1,000.00)	\$1,000.00	\$0.00			
<i>Refreshments for opening and closing nights.</i>						
7200 General Marketing Expenses (Undergraduate Special Fees/Annual)	\$(200.00)	\$200.00	\$0.00			
<i>Advertising for event</i>						
7220 Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	\$(100.00)	\$100.00	\$0.00			
<i>Posters and programs</i>						
7410 Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)	\$(6,000.00)	\$6,000.00	\$0.00			
<i>Grants for funding student films, with a maximum grant of \$500 per film, to be used for rental fees, and purchase of videos, props, and other necessary equipment</i>						
7520 Facilities Janitorial (Undergraduate Special Fees/Annual)	\$(1,050.00)	\$1,050.00	\$0.00			
<i>Three nights in Cubberly</i>						

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Student Filmmaker's Workshop		\$(5,825.00)	\$5,825.00	\$0.00			
<p>In Fall 1998, the SFS launched the Undergraduate Film Workshop, a series of focused meetings held for undergraduates interested in getting practical experience with filmmaking. In Fall 2001 we opened enrollment to graduate students and changed the name to the Student Filmmaker Workshop. We have bought digital cameras, tripods, a dolly system, lighting kit, sound equipment, and a digital editing system to enable production of student films. The workshop is the only opportunity students have to learn how to make films at Stanford, with the exception of the graduate-level documentary program in the Communications department. We must constantly purchase new equipment to keep up with technological advances, as well as pay for repairs to keep the equipment functioning.</p>							
Location:		Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6560	<i>Food for workshop participants</i>	\$(100.00)	\$100.00	\$0.00			
<p>Event Food (Undergraduate Special Fees/Annual)</p>							
7220	<i>Posters for advertising workshop</i>	\$(100.00)	\$100.00	\$0.00			
<p>Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)</p>							
7410	<i>Purchase of various equipment. Replace old/broken equipment including lighting and sound.</i>	\$(5,500.00)	\$5,500.00	\$0.00			
<p>Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)</p>							
7520	<i>Cleaning of workshop meeting rooms.</i>	\$(125.00)	\$125.00	\$0.00			
<p>Facilities Janitorial (Undergraduate Special Fees/Annual)</p>							
Trip to Sundance		\$(1,500.00)	\$1,500.00	\$0.00			
<p>Each year, 25 SFS members take a trip to the Sundance Film Festival and spend four nights watching films and exploring Park City.</p>							
Location:		Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7740	<i>Renting housing for students going on Sundance trip.</i>	\$(1,500.00)	\$1,500.00	\$0.00			
<p>Accommodations (Undergraduate Special Fees/Annual)</p>							
United Nations Association Film Festival		\$(26,700.00)	\$26,700.00	\$0.00			
<p>The United Nations Association Film Festival is a non-competitive festival that will be held in October 2007. It consists of documentaries by international filmmakers dealing with UN topics - human rights, environmental survival, women's issues, protection of refugees, homelessness, racism, disease control, universal education, war and peace. UNAFF offers the Bay Area a unique chance to present films that are rarely screened for a public audience, to become familiar with global problems, and to provide a better understanding of the means to address them. One of the most important events that we sponsor, UNAFF premiered at Stanford in 1998. It has since become an internationally acclaimed festival and has won many awards. The festival usually runs 4-5 days. Tickets are free for Stanford Undergrads, but ticket sales from outside attendees and graduate students are estimated at around \$5000.</p>							
Location:	Cubberley and Annenberg Auditorium	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Payment to publicity manager and web designer.</i>	\$(2,000.00)	\$2,000.00	\$0.00			
<p>Honoraria Fees (Undergraduate Special Fees/Annual)</p>							
6320	<i>Five days of all-day screenings</i>	\$(14,000.00)	\$14,000.00	\$0.00			
<p>Technical Services (Undergraduate Special Fees/Annual)</p>							
6560	<i>Refreshments for festival</i>	\$(1,500.00)	\$1,500.00	\$0.00			
<p>Event Food (Undergraduate Special Fees/Annual)</p>							
7140	<i>Ticket printing through Stanford ticket office.</i>	\$(200.00)	\$200.00	\$0.00			
<p>Copies (Not Marketing) (Undergraduate Special Fees/Annual)</p>							
7150	<i>Purchase of various mailing supplies, paper supplies and other office supplies for Bay Area publicity of event.</i>	\$(500.00)	\$500.00	\$0.00			
<p>Office Supplies (Undergraduate Special Fees/Annual)</p>							
7200	<i>Copies of programs, posters, and brochures through Inksmith Printing. Based on last year's expenses.</i>	\$(7,000.00)	\$7,000.00	\$0.00			
<p>General Marketing Expenses (Undergraduate Special Fees/Annual)</p>							
7520	<i>Five days of all-day screenings in Cubberley</i>	\$(1,500.00)	\$1,500.00	\$0.00			
<p>Facilities Janitorial (Undergraduate Special Fees/Annual)</p>							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Winter Quarter Advanced Screening		\$(1,795.00)	\$1,795.00	\$0.00			
During the winter quarter we have a free advanced screening of a film arranged through one of our distributor contacts. The distributor reimburses us for all the costs of the screening							
Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6320	<i>One night in Cubberly</i>	\$(1,200.00)	\$1,200.00	\$0.00			
Technical Services (Undergraduate Special Fees/Annual)							
7130	<i>Mailing of 35mm film</i>	\$(45.00)	\$45.00	\$0.00			
Postage/Courier (Undergraduate Special Fees/Annual)							
7200	<i>Advertising for Event</i>	\$(200.00)	\$200.00	\$0.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7220	<i>posters</i>	\$(100.00)	\$100.00	\$0.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7520	<i>One night in Cubberly</i>	\$(250.00)	\$250.00	\$0.00			
Facilities Janitorial (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(61,225.00)	\$61,225.00	\$0.00			

ACCOUNT BALANCES

Account		Balance
2-7327-1-0-2800	ST FILM SOCIETY	\$456.25
2-7327-1-0-9010	ST FILM SOC O/S PURCHASE ORDER	\$2,912.94
2-7327-2-5-6310	ST FILM SPEC FEE HONORARIA FEES	\$2,000.00
2-7327-2-5-6320	ST FILM SPEC FEE TECHNICAL SERVICES	\$8,342.66
2-7327-2-5-6510	ST FILM SPEC FEE MEETING FOOD	\$1,103.04
2-7327-2-5-6560	ST FILM SPEC FEE EVENT FOOD	\$1,021.24
2-7327-2-5-7090	ST FILM SPEC FEE PRIOR YEAR EXP	-\$110.00
2-7327-2-5-7130	ST FILM SPEC FEE POSTAGE/COURIER	\$195.00
2-7327-2-5-7140	ST FILM SPEC FEE COPIES (NOT MKTG)	\$0.00
2-7327-2-5-7150	ST FILM SPEC FEE OFFICE SUPPLIES	\$1,340.48
2-7327-2-5-7200	ST FILM SPEC FEE GEN MKTG EXP	\$1,870.00
2-7327-2-5-7220	ST FILM SPEC FEE MKTG COPIES/PRINT EXP	\$334.06
2-7327-2-5-7410	ST FILM SPEC FEE EQUIP (NON-CAP)	\$9,800.00
2-7327-2-5-7420	ST FILM SPEC FEE EQUIP RENTAL	\$0.00
2-7327-2-5-7520	ST FILM SPEC FEE FACILITIES JANITORIAL	\$2,742.00
2-7327-2-5-7710	ST FILM SPEC FEE TRAVEL FARES	\$55.00
2-7327-2-5-7740	ST FILM SPEC FEE ACCOMMODATIONS	\$320.00
2-7327-9-0-2820	ST FILM RESERVE	\$30,525.12