

Status: **Recommended with Modifications**

Financial Officer: Mariam Nek

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(29,387.93)	\$32,942.13	\$24,712.13			
Undergraduate Special Fees		\$32,942.13	\$24,712.13			
6310 - Honoraria Fees	\$(51,925.00)	\$14,800.00	\$9,800.00			
6560 - Event Food	\$(3,435.60)	\$1,715.60	\$1,265.60			
7080 - Event Supplies Expenses	\$(74.00)	\$74.00	\$74.00			
7140 - Copies (Not Marketing)	\$(535.05)	\$505.00	\$505.00			
7150 - Office Supplies	\$(95.70)	\$95.70	\$95.70			
7200 - General Marketing Expenses	\$(471.85)	\$381.85	\$330.00			
7220 - Marketing Copies / Print Expenses	\$(737.00)	\$737.00	\$620.00			
7410 - Equipment Purchase (Non-Cap)	\$(6,871.98)	\$5,071.98	\$4,321.98			
7420 - Equipment Rental	\$(1,390.00)	\$1,390.00	\$1,390.00			
7430 - Equipment Maintenance	\$(240.00)	\$240.00	\$240.00			
7510 - Facilities Rental	\$(5,215.00)	\$5,215.00	\$3,378.45			
7520 - Facilities Janitorial	\$(643.00)	\$643.00	\$643.00			
7710 - Travel Fares	\$(3,885.00)	\$400.00	\$400.00			
7720 - Gas	\$(1,156.00)	\$1,108.00	\$1,083.40			
7740 - Accomodations	\$(835.00)	\$535.00	\$535.00			
7820 - Registration Expense	\$(505.00)	\$30.00	\$30.00			
[All Expense Total]	\$(78,979.93)					
[Revenue GL]1000 - Dues	\$49,592.00					
[All Revenue Total]	\$49,592.00					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

SMAP has applied for, and received Special Fees funding for the past 3 years.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

The amount we are seeking has not increased since from last year.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We plan to publicize SMAP events primarily using print and electronic fliers. We register events with the OSA as we plan them.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact

information for their financial officers.

- 1) Aiki Association: Acct. # 7488, FO Muneaki Nakamura
mrn@stanford.edu
- 2) Stanford Capoeira: Acct. #5336, FO Roscoe Wetlaufer
roscoew@stanford.edu
- 3) Stanford Eskrima: Acct. #7279, FO Nicholas Reiner
nreiner@stanford.edu
- 4) JKA Shotokan of Stanford: Acct. #6072, FO Silvia
Fernandez-Illescas
silviaf@stanford.edu
- 5) Stanford Jujitsu Club: Acct. #6069, FO Dimitrios Tsamis
dtsamis@stanford.edu
- 6) Stanford Kenpo Karate Association: Acct. #7654, FO Sharon
Hoover hoovers@stanford.edu
- 7) Stanford Muay Thai: Acct. #7656, FO Elliot Grunewald
elliottg@stanford.edu
- 8) Stanford Univeristy Wing Chun: Acct. #8576, FO Joya Deri
jaderi@stanford.edu
President Hendrick Lee esthetic@stanford.edu
- 9) Stanford University Wushu: Acct. #8564, FO Roger Liao
rogliao@stanford.edu

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

SMAP fosters the martial arts community at Stanford through subsidizing individual groups as well as serving the Stanford community at large through performances, demonstrations, self defense workshops, and tournaments.

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

- 1) Assets: \$37,632.02
- 2) Reserves: \$33,163.31
- 3) ASSU account # 8578 All ASSU accounts listed below
- 4) SMAP as a whole does not apply for other funding outside of Special Fees. Individual subgroups undertake some of their own fundraising.
- 2-8578-1-0-2800 SMAP Checking
- 2-8578-1-0-9010 SMAP S/O PURCHASE ORDER
- 2-8578-2-5-6310 SMAP SPEC FEE HONORARIA FEES
- 2-8578-2-5-6500 SMAP SPEC FEE TRAINING MAT
- 2-8578-2-5-6560 SMAP SPEC FEE EVENT FOOD
- 2-8578-2-5-7090 SMAP SPEC FEE PRIOR YEAR EXP
- 2-8578-2-5-7140 SMAP SPEC FEE COPIES (NOT MKTG)
- 2-8578-2-5-7150 SMAP SPEC FEE OFFICE SUPPLIES
- 2-8578-2-5-7200 SMAP SPEC FEE GEN MKTG EXP
- 2-8578-2-5-7220 SMAP SPEC FEE MKTG COPIES/PRINT EXP
- 2-8578-2-5-7410 SMAP SPEC FEE EQUIP (NON-CAP)
- 2-8578-2-5-7420 SMAP SPEC FEE EQUIP RENTAL
- 2-8578-2-5-7430 SMAP SPEC FEE EQUIP MAINT
- 2-8578-2-5-7510 SMAP SPEC FEE FACILITIES RENTAL
- 2-8578-2-5-7520 SMAP SPEC FEE FACILITIES JANITORIAL
- 2-8578-2-5-7710 SMAP SPEC FEE TRAVEL FARES
- 2-8578-2-5-7720 SMAP SPEC FEE GAS
- 2-8578-2-5-7740 SMAP SPEC FEE ACCOMODATIONS
- 2-8578-2-5-7820 SMAP SPEC FEE REGISTRATION EXP
- 2-8578-9-0-2820 ST MARTIAL ARTS RESERVE

What events/programs does your group hold throughout the year for the Stanford Community?

Throughout the year SMAP holds self-defense workshops in University dorms. These one-hour workshops teach students basic physical self-defense techniques as well as provide advice for avoiding confrontations in the first place. We host quarterly martial arts film screenings in order to provide a relaxed and social avenue for sharing the enjoyment of martial arts with each other and the larger campus community. Our member clubs also put on numerous events of their own, ranging from Wushu performances, to Kenpo's semi-annual 3 hour Women's Self Defense Seminar, to Muay Thai tournaments. The campus community will be invited to watch demonstrations and learn about the different martial arts at Stanford in the annual SMAP martial arts expo (Spring or Fall).

What are the three largest line item requests in your budget and why?

- 1) Facilities Rental
Some of the SMAP member clubs require special practice areas, such as the Stanford Wrestling room, in order to ensure safe practices. Limited availability of the mat room in ACSR and realistic practice times for clubs necessitate continued use of the wrestling room. The cost of renting these facilities from the University comprises the majority of this line item request.
- 2) Honoraria for the SMAP director
The director oversees all of SMAP's activities, offers advice to the officer core, lobbies the University for student interests, trains instructors for our self defense workshops, oversees and teaches SMAP's "Introduction to Martial Arts" P. E. class, and provides continuity from year to year.
- 3) Equipment
In order to practice, many groups need equipment in the forms of weapons and pads. Purchasing such equipment allows for complete instruction and learning in these arts.

What is the average attendance at your events?

SMAP is composed of 11 subgroups with a combined membership of about 300 individuals. Our event attendance varies greatly, from hundreds of people at Taekwondo meets to a dozen or so at SMAP-sponsored self -defense seminars held in dorms. Each club meets regularly for practice, ranging from a handful to up to over 30 people at a single practice. We recently began hosting martial arts film screenings, which draw about 40 people from the campus community.

Why are you requesting Special Fees?

We are requesting Special Fees in order to help cover our operating and programming budget as well as those of our member groups. The money is used to pay rent to the University for practice space, honoraria, equipment, and costs of putting on community service programs.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Aiki Association		\$(6,985.00)	\$4,350.00	\$2,491.45			
These expenses will cover the 2007-2008 operational and programming costs for this subgroup of the Stanford Martial Arts Program.							
Location: Stanford University		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Honoraria: This expense is for compensation for the club's master instructors. Anticipated amount is \$150/month x 12 months = \$1,800, plus \$100/month x 12months=\$1200 Total = \$3000.. \$1500 is requested from the Special Fee. The remaining funds are covered by our member dues.</i>	\$(3,000.00)	\$1,500.00	\$1,500.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
6560	<i>Refreshments: End-quarter thank you dinners for our volunteer instructors. \$400 (5 meals/quarter x 5 instructors x \$20/meal). Covered by dues. \$0 requested from special fee.</i>	\$(400.00)	\$0.00	\$0.00			
Event Food (Undergraduate Special Fees/Annual)							
7200	<i>Activity Fair Tables (\$15/half-table x 2 Fairs/Year = \$30). \$30 is requested from the Special Fee.</i>	\$(30.00)	\$30.00	\$30.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7220	<i>This covers costs to produce quarterly fliers and a banner for the club and is derived from membership dues. Budgeted amount is 200 fliers/qtr x 4 qtrs x \$0.06 = \$48, plus \$72 for the banner. Total is \$120.\$120 is requested from the Special Fee.</i>	\$(120.00)	\$120.00	\$98.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7410	<i>Equipment: wooden imitation weapons for practicing techniques.</i>	\$(200.00)	\$200.00	\$200.00			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
7510	<i>This covers costs for rental of the Arrillaga wrestling room. The fee is increased to \$10.00/hr. Autumn quarter = \$800.00 (16 wks x 5 hr/wk x \$10.00/hr), winter quarter = \$600.00 (12 wks x 5 hr/wk x \$10.00/hr), spring quarter = \$600 (12 wks x 5 hr/wk x \$10.00/hr), summer quarter \$500 (10 wks x 5hr/wk x \$10.00/hr). Total: \$2500.00 is requested from the Special Fees.</i>	\$(2,500.00)	\$2,500.00	\$663.45			
Facilities Rental (Undergraduate Special Fees/Annual)							
\$1836.55 funded from reserves in addition to \$1393.45 from policies							
7710	<i>Daily scratcher parking passes for instructors \$735 (3 x \$5/pass x 49 weeks). Of the \$735 budgeted, \$0 is requested from special fees, and will be covered by our member dues.</i>	\$(735.00)	\$0.00	\$0.00			
Travel Fares (Undergraduate Special Fees/Annual)							
JKA Shotokan of Stanford		\$(6,344.00)	\$1,739.00	\$1,739.00			
These expenses will cover the 2007-2008 operational and programming costs of this subgroup of the Stanford Martial Arts Program.							
Location: Stanford University		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Honoraria compensation for the club's master instructor who visits to give special seminars and exams. Anticipated amount is \$300/qtr x 3 qtrs = \$900. \$600 is paid for from membership dues and we are requesting \$300 from Special Fees to assist.</i>	\$(900.00)	\$300.00	\$300.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
6560	<i>Expenses incurred during post-seminar group lunches. Traditional attendance is 15 people. 15 x \$15/person/qtr x 3qtrs = \$450. Derived entirely from membership dues. \$0 is requested from the Special Fee.</i>	\$(450.00)	\$0.00	\$0.00			
Event Food (Undergraduate Special Fees/Annual)							
7140	<i>Expenses incurred for photocopying club documents, such as club info packets (6/person x 20 persons/qtr x 3qtrs x \$0.06 = \$21.60), attendance sheets (\$1/person x 20 persons/qtr x 4qtrs x \$0.06 = \$4.80), and test forms (20/qtr x 3 qtrs x \$0.06 = \$3.60) for a total of \$30.00. Derived entirely from membership dues. \$0 is requested from the Special Fee.</i>	\$(30.00)	\$0.00	\$0.00			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
JKA Shotokan of Stanford		\$(6,344.00)	\$1,739.00	\$1,739.00			
These expenses will cover the 2007-2008 operational and programming costs of this subgroup of the Stanford Martial Arts Program							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7220	Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	\$(112.50)	\$112.50	\$112.50			
Printing costs for on-campus fliers (250/qtr x 4qtrs x \$0.05/copy = \$50) and posters (50 posters x \$1.25/poster = \$62.5) to make the club known to the Stanford community. Total is \$112.50. We are requesting \$112.5 from Special Fees.							
7410	Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)	\$(349.50)	\$349.50	\$349.50			
This includes gear for sparring and training. We plan to purchase sparring gloves (\$34.95 x 10 = \$349.50) for Stanford student members. We are requesting \$349.50 from Special Fees.							
7710	Travel Fares (Undergraduate Special Fees/Annual)	\$(3,150.00)	\$400.00	\$400.00			
These expenses cover honoraria airfare for our master instructor and his assistant to fly from his home in DC to Stanford (\$800/roundtrip/qtr x 3 qtrs), airfare to fly 1 student to DC annually to test for his/her black belt (\$350 dollar/roundtrip) and airfare to fly 1 student annually to the East Coast for an international JKA camp taught by high ranked JKA instructors (\$400 dollar per roundtrip). During each visit, our master instructor gives exams and a special seminar that is open to all members of the Stanford community. The student flying to the international JKA camp brings back to the club knowledge gained from training with several very high ranked JKA instructors during camp. Membership dues will cover expenses for the two students. Membership dues cover \$2750 of this expense. \$400 is requested from Special Fees.							
7720	Gas (Undergraduate Special Fees/Annual)	\$(42.00)	\$42.00	\$42.00			
Covers fuel charges incurred for driving our master instructor and guest instructors from neighboring airports to Stanford (4 trips/year x 60 mile roundtrip x 0.05 gallons / mile x \$3.50 gallon = \$42). This is covered entirely from membership dues. \$0 is requested from the Special Fee.							
7740	Accommodations (Undergraduate Special Fees/Annual)	\$(835.00)	\$535.00	\$535.00			
Hotel accommodations for our master instructor and visiting instructors as part of their honoraria (2 persons x 3 nights/year x \$100/night = \$600). University dormitory accommodation fees for one student during summer international JKA camp (\$235 for 5 nights). Membership dues will cover all of the accommodation expenses for that one student. Membership dues are slated to cover \$300 of this expense, and we are requesting \$535 from Special Fees to assist.							
7820	Registration Expense (Undergraduate Special Fees/Annual)	\$(475.00)	\$0.00	\$0.00			
This includes registration fees for annual summer international JKA camp for one student (\$425 for 5 nights) and black belt JKA passport fees for one student (\$50). These expenses will be covered by dues. \$0 is requested from the Special Fee.							
SMAP Operating Expenses		\$(8,016.50)	\$8,016.50	\$8,016.50			
These expenses will cover the 2007-2008 day-to-day operating expenses of the Stanford Martial Arts Program							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	Honoraria Fees (Undergraduate Special Fees/Annual)	\$(8,000.00)	\$8,000.00	\$8,000.00			
\$8000 is requested to fund a part-time marital arts program director who will work to: 1) coordinate the efforts of the individual martial arts groups; 2) organize SMAP-sponsored events and initiatives; 3) oversee safety and liability issues related to the clubs; and 4) serve as an active representative and advocate for the martial arts at Stanford, both within and beyond the immediate Stanford community. The honorarium covers 8hrs work/week x 50 weeks/year x \$20/hour = \$8000.							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
SMAP Operating Expenses		\$(8,016.50)	\$8,016.50	\$8,016.50			
These expenses will cover the 2007-2008 day-to-day operating expenses of the Stanford Martial Arts Program							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7140	Covers cost for a SMAP info/guidelines packet to be distributed to each club (11 groups x 30 pages x \$0.05 = \$16.50). \$16.50 is requested from the Special Fee.	\$(16.50)	\$16.50	\$16.50			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
SMAP Programming		\$(1,752.60)	\$1,752.60	\$1,752.60			
These expenses will cover the 2007-2008 costs for programming organized by the Stanford Martial Arts Program							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6560	Covers the cost of refreshments at quarterly martial arts film screenings which are free and open to the campus community(\$97.20 for 9 pizzas using Unofficial Guide coupon x 3 screenings = \$291.60) + (\$2/2L soda x 4 bottles x 3 screenings = \$24) = \$315.60 total for film screenings. Also covers the cost of annual end-of-year SMAP banquet (\$6/person x 75 people = \$450). Total for all event food \$765.60. Of \$765.60 budgeted, \$765.60 is requested from the Special Fee.	\$(765.60)	\$765.60	\$765.60			
Event Food (Undergraduate Special Fees/Annual)							
7140	This will cover the cost for photocopying the instructor self-defense manuals (30 pages x 15 instructors x \$0.05 = \$22.50) and the student self-defense handbooks(10 pages x 700 students x \$0.05 = \$350). Of \$372.50 budgeted, \$372.50 is requested from the Special Fee.	\$(372.50)	\$372.50	\$372.50			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7150	This covers the cost for binders for the self-defense instructor manuals (\$2.00/binder x 15 binders = \$30.00). Of \$30 budgeted, \$30 is requested from the Special Fee.	\$(30.00)	\$30.00	\$30.00			
Office Supplies (Undergraduate Special Fees/Annual)							
7220	This covers the cost of fliers advertising SMAP martial arts expo (\$0.07/black on color page x 200 copies = \$14). Of \$14 budgeted, \$14 is requested from the Special Fee.	\$(14.00)	\$14.00	\$14.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7520	This will cover the cost of required janitorial services of auditoriums for quarterly martial arts film screenings open to campus (\$166/clean-up x 3 quarters = \$498) and the required janitorial services for cleaning Burnham Pavillion after the SMAP martial arts expo (\$72.50). Of \$570.5 budgeted, \$570.5 is requested from the Special Fee.	\$(570.50)	\$570.50	\$570.50			
Facilities Janitorial (Undergraduate Special Fees/Annual)							
Stanford Capoeira		\$(8,002.73)	\$352.73	\$330.88			
These expenses will cover the 2007-2008 operational and programming costs for this subgroup of the Stanford Martial Arts Program.							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	Honoraria compensation for the club's instructor. Covered entirely by dues (\$170/qtr x 3 qtrs x 15 students regularly attend = \$7650.) \$0 is requested from the Special Fee.	\$(7,650.00)	\$0.00	\$0.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
7200	Activity Fair Tables (\$15/half-table x 2 Fairs/Year = \$30). Vinyl Banner (\$4.94/square ft x 12 square ft = \$59.28 + \$5.19 tax + \$7.35 shipping = \$71.85) Banner + Activites Fair Table = \$101.85. We are requesting \$101.85 from the Special Fee.	\$(101.85)	\$101.85	\$80.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7220	(400 fliers x \$0.10 per copy = \$40) for copies used to advertise classes as well as major events and multiple minor events. \$40 is requested from the Special Fee.	\$(40.00)	\$40.00	\$40.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Stanford Capoeira		\$(8,002.73)	\$352.73	\$330.88			
These expenses will cover the 2007-2008 operational and programming costs for this subgroup of the Stanford Martial Arts Program.							
Location: Stanford University		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7410	<i>Birimbao (\$60 x 2 requested = \$120); Boombox (\$72.72 + \$12.00 shipping + \$6.16 tax = \$90.88) Birimbao + Boombox = \$210.88. These instruments will be used during practices. The boombox is used to play music necessary for practice. \$210.88 is requested from the Special Fee.</i>	\$(210.88)	\$210.88	\$210.88			
Stanford Eskrima		\$(2,369.00)	\$659.00	\$659.00			
These expenses will cover the 2007-2008 operational and programming costs of this subgroup of the Stanford Martial Arts Program.							
Location: Stanford University		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Honoraria Fees (Undergraduate Special Fees/Annual) Instructor compensation for 3 quarters. Entirely taken from club dues. Estimated amount is ~\$540 per quarter for 1 instructor. \$540/qr x 3qtrs = \$1620. Expense is entirely covered by club dues. Out of \$1620 budgeted, \$0 is requested from the Special Fee.</i>	\$(1,620.00)	\$0.00	\$0.00			
7080	<i>Event Supplies Expenses (Undergraduate Special Fees/Annual) (2 Focus mitts x \$25 each = \$50), (4 practice knives x \$6 each = \$24) These materials are used for training during practices. Out of \$74, \$74 is requested from the Special Fee.</i>	\$(74.00)	\$74.00	\$74.00			
7200	<i>General Marketing Expenses (Undergraduate Special Fees/Annual) Registration fee for fall and spring activities fairs (using half tables) = \$15 per fair so for the whole year 2*\$15=\$30. Banner/poster to display at activities fairs and at demonstrations = ~\$20. Club -subsidized T-shirts for members paid for with existing club funds at ~\$9 per shirt, but charging only \$5. [(30 tables + \$20 banner + (10 shirts x \$9/shirt) - (\$5/member payment for shirts x 8 members) - \$50 from existing funds] = \$50. We are buying 2 extra shirts for new members who have not yet joined. Out of \$140 budgeted, we are requesting \$50 from the Special Fee.</i>	\$(140.00)	\$50.00	\$50.00			
7220	<i>Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual) Black on colored paper fliers (\$0.07 x 100fliers) = \$7.00. Out of \$7, \$7 is requested from the Special Fee.</i>	\$(7.00)	\$7.00	\$7.00			
7720	<i>Gas (Undergraduate Special Fees/Annual) Compensate our instructor for driving from San Jose to Stanford for practice. (\$.25/mi x 44 miles roundtrip x 16 lessons per quarter x 3 quarters per year) = \$528. Out of \$528, \$528 is requested from the Special Fee.</i>	\$(528.00)	\$528.00	\$528.00			
Stanford Jujitsu Club		\$(8,137.50)	\$8,137.50	\$3,137.50			
These expenses will cover the 2007-2008 operational and programming costs for this subgroup of the Stanford Martial Arts Program.							
Location: Stanford University		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Honoraria fees is about \$5000. We usually pay what we have left from our checking account. Fees are derived from membership dues (\$60-\$200/ person depending on affiliation to Stanford). Approximately 20 members/quarter. \$0 is requested from the Special Fee.</i>	\$(5,000.00)	\$5,000.00	\$0.00			
7140	<i>Copies (Not Marketing) (Undergraduate Special Fees/Annual) (15 waivers + 15 nine-page white belt handouts = 150 pages) x \$0.05/page x 4 quarters = \$30. \$30 is requested from the Special Fee.</i>	\$(30.00)	\$30.00	\$30.00			
7200	<i>General Marketing Expenses (Undergraduate Special Fees/Annual) Activity Fair Table Rentals, Half tables at \$15/table x 2 Fairs/Year = \$30. \$30 is requested from the Special Fee.</i>	\$(30.00)	\$30.00	\$30.00			
7220	<i>Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual) About 250 flyers/quarter x 3 quarters x \$0.05/page = \$37.50. \$37.50 is requested from the Special Fee.</i>	\$(37.50)	\$37.50	\$37.50			

Stanford Martial Arts Program 8578

[#2751]

ASSU Special Fees

2/17/2009

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Stanford Jujitsu Club		\$(8,137.50)	\$8,137.50	\$3,137.50			
These expenses will cover the 2007-2008 operational and programming costs for this subgroup of the Stanford Martial Arts Program							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7410	Belts (\$5x6/quarter=\$90/yr). First aid kit maintenance (\$25/yr). Locker rental (\$15). Prop weapons and pads additions/replacements (\$40 x 3 shields = \$120) Training guns (\$30 x 5 training guns= \$150). Total is \$400. \$400 is requested from the Special Fee.	\$(400.00)	\$400.00	\$400.00			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
7510	Wrestling room rental. Wrestling room rental is \$10/hr (based on current rate set by wrestling coach) with an approximate use of 33 class/quarter x 4 quarters x 2 hours/class x \$10/hr = \$2640. \$2640 is requested from the Special Fee.	\$(2,640.00)	\$2,640.00	\$2,640.00			
Facilities Rental (Undergraduate Special Fees/Annual)							
Stanford Kenpo Karate Association		\$(7,964.00)	\$1,789.00	\$1,694.00			
These expenses will cover the 2007-2008 operating and programming costs of this subgroup of the Stanford Martial Arts Program.							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	This expense is for compensation for the club's sensei and instructors and is derived entirely from membership dues. Anticipated expenditure is \$3,505. \$0 is requested from the Special Fee.	\$(3,505.00)	\$0.00	\$0.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
6560	This expense covers the cost of quarterly lunches ((\$120 for sandwiches + \$30 for drinks) x 3 = \$450), one dinner (20 x \$15 = \$300), and quarterly get-togethers/study-breaks (3 x \$40 = \$120), totaling \$870. \$0 is requested from the Special Fee.	\$(870.00)	\$0.00	\$0.00			
Event Food (Undergraduate Special Fees/Annual)							
7140	This covers the costs for photocopying (all black on white paper) club documents such as club info sheets (60 x \$0.10/copy = \$6), waiver forms (60 x \$0.10/copy = \$6), and receipt copies (20 x \$0.10/copy = \$2). \$14 is requested from the Special Fee.	\$(14.00)	\$14.00	\$14.00			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7200	This covers the cost of 2 activities fair registrations, the undergraduate fair and the graduate students' fair (2 x \$30 = \$60). \$60 is requested from the Special Fee.	\$(60.00)	\$60.00	\$60.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7220	This covers the cost for three quarter's worth of fliers (black on colored paper, 3 x (300 x \$0.10) = \$90) and 100 posters (100 x \$1.25 = \$125). \$215 is requested from the Special Fee.	\$(215.00)	\$215.00	\$120.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7410	This expense covers the cost of new and replacement protective head gear for the annual Women's Self Defense Seminar (15 x \$50 = \$750). It also covers the cost of new and replacement staffs (10 x \$20 = \$200), focus pads (10 x \$40 = \$400), and forearm pads (12 x \$100 = \$1200). Items included in this category but for which funding is not requested are uniforms/t-shirt packages (15 x \$50 = \$750) and dues saved from last year for this purpose (\$1050). Of the \$3,300 budgeted, \$1,500 is requested from the Special Fee.	\$(3,300.00)	\$1,500.00	\$1,500.00			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
Stanford Muay Thai		\$(10,634.80)	\$3,884.80	\$3,830.20			
These expenses will cover the 2007-2008 operating and programming costs of this subgroup of the Stanford Martial Arts Program.							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	This is compensation for the club's instructors and derives entirely from dues. Anticipated amount is \$500 X 3 quarter X 4 instructors + \$750 (1 instructor) = \$6750. \$0 is requested from the special fee.	\$(6,750.00)	\$0.00	\$0.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
6560	Pays for food (\$5/pp) provided at our annual tournament typically attended by ~100 students (members and non-members). Total is \$500. \$500 is requested from the Special Fee.	\$(500.00)	\$500.00	\$500.00			
Event Food (Undergraduate Special Fees/Annual)							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Stanford Muay Thai		\$(10,634.80)	\$3,884.80	\$3,830.20			
These expenses will cover the 2007-2008 operating and programming costs of this subgroup of the Stanford Martial Arts Program.							
Location: Stanford University		Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7150	<i>This includes staples (\$0.95 X 2 = \$1.90), tape (\$0.95 X 2 = \$1.90) and blank dvds with cases for tournament video recordings (\$30.95 x 2 boxes = 61.90). Total requested is \$65.70.</i>	\$(65.70)	\$65.70	\$65.70			
Office Supplies (Undergraduate Special Fees/Annual)							
7200	<i>This covers the cost to set up a table at fall and spring activities fairs (2 X \$30 = 60.00). 2 half tables cost \$15 each. \$60 is requested from the Special Fee.</i>	\$(60.00)	\$60.00	\$30.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7220	<i>To publicize our club, we use fliers (800 X \$0.07 = \$56.00) and 3' by 4' posters (2 X \$63). Total is \$119.00. \$119 is requested from Special Fee.</i>	\$(119.00)	\$119.00	\$119.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7410	<i>This covers purchase and annual replacement of club equipment and first aid supplies for our tournaments. Athletic/sports first aid kit from firstaidsuppliesonline.com \$115.75, from muaythaistuff.com: Twins 16 oz. gloves (\$36.40 + \$9.60 S&H = \$46.00 X 10 = \$460), Shin guards (\$23.39 X 10 = \$233.90), Hand wraps (\$10.19 X 10 = \$101.90), Thai pads (\$36.00 X 6 = \$216.00), focus mitts (\$25.00 X 6 = \$150.00), Mouthguards (\$4.08 X 20 = \$81.60.), Bellypads (61.04 X 4 = 244.16) Total requested is \$1511.60.</i>	\$(1,511.60)	\$1,511.60	\$1,511.60			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
7420	<i>This covers boxing ring rental for our annual showcase boxing tourney. Rental from Frank (frank@crushkick.com, 415-585-9415). Rental of light system 110\$ per day (2 days) and light dimmer 40\$ per day (2 days) and follow light 65\$ (2days). Total cost is \$960+430=\$1390. \$1390 is requested from the Special Fee.</i>	\$(1,390.00)	\$1,390.00	\$1,390.00			
Equipment Rental (Undergraduate Special Fees/Annual)							
7510	<i>This covers costs of staffing Burham Pavilion during our tournament (\$15/hr X 5 hrs = \$75). \$75 is requested from the Special Fee.</i>	\$(75.00)	\$75.00	\$75.00			
Facilities Rental (Undergraduate Special Fees/Annual)							
7520	<i>Covers cleaning of Burnham Pavilion after our tournament (required by facilities staff.) \$72.50 is requested from the Special Fee.</i>	\$(72.50)	\$72.50	\$72.50			
Facilities Janitorial (Undergraduate Special Fees/Annual)							
7720	<i>This covers travel expenses at \$0.55/mile for equipment (fairtex in SF 66 miles round trip=\$36.3) (golden glove in Sunnyvale 20 miles round trip=\$11.00) and visit to charity beneficiary of funds raised at tournament (Thai Temple in Berkeley 80 miles round trip=\$44.00) \$91 is requested from the Special Fee.</i>	\$(91.00)	\$91.00	\$66.40			
Gas (Undergraduate Special Fees/Annual)							
Stanford University Wing Chun Association		\$(770.00)	\$722.00	\$272.00			
These expenses will cover the 2007-2008 operational and programming costs for this subgroup of the Stanford Martial Arts Program.							
Location: Stanford University		Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6560	<i>Group meetings with food and drinks per quarter. 2 group meetings x 3 quarters x \$75 each: \$450. For group meetings, training sessions, award banquets, etc. \$450 is requested from the Special Fee.</i>	\$(450.00)	\$450.00	\$0.00			
Event Food (Undergraduate Special Fees/Annual)							
7200	<i>* 1000 fliers x \$0.05/flier at FedEx/Kinkos = \$50.00 to advertise club and practice times. \$50.0 is requested from the Special Fee.</i>	\$(50.00)	\$50.00	\$50.00			
General Marketing Expenses (Undergraduate Special Fees/Annual)							
7410	<i>This covers wall bags for use in training. Cost = 6 bags * \$25/bag = 150. More bags required for members now reaching advanced stages of training. Price Source: http://www.wingchunwallbags.com/. \$150 requested from Special Fee.</i>	\$(150.00)	\$150.00	\$150.00			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
7720	<i>This covers the cost to travel to San Jose 6 times a year, to train with the San Jose Wing Chun club. Cost = 6 trips * 40mi/round trip * 2 cars (4ppl/car) *.25/mile = \$120. Students provide \$1/trip*6 trips *8 students = \$48. \$72 requested from special fee.</i>	\$(120.00)	\$72.00	\$72.00			
Gas (Undergraduate Special Fees/Annual)							

Stanford Martial Arts Program 8578

[#2751]

ASSU Special Fees

2/17/2009

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Stanford University Wushu		\$(17,039.00)	\$1,539.00	\$789.00			
These expenses will cover the 2007-2008 operating and programming costs for this subgroup of the Stanford Martial Arts Program.							
Location:	Stanford University	Contact:		Attendance:			
Uri:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Club dues are collected to pay our coaches. (\$5000 x 3 quarters + \$500 for summer quarter). Total is \$15,500. \$0 is requested from the Special Fee.</i>	\$(15,500.00)	\$0.00	\$0.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
7140	<i>Money to cover costs of registration forms and waivers for club members. (\$.06/copy x 400color copies/quarter x 3 quarters=\$72). \$72 is requested from the Special Fee.</i>	\$(72.00)	\$72.00	\$72.00			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7220	<i>Money to cover costs of flyers for wushu classes. (\$.06/copy x 400color copies/quarter x 3 quarters=\$72). \$72 is requested from the Special Fee.</i>	\$(72.00)	\$72.00	\$72.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7410	<i>These items are to outfit the club for competitions and demonstrations representing Stanford. 12 team warm ups x \$40/warm up=\$480. 75 Club T shirts x \$10/t shirt=\$750. \$750 is requested from the Special Fee.</i>	\$(750.00)	\$750.00	\$0.00			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
7430	<i>Money to cover maintaining the club's carpet and club silks. 10silks x \$10/silk x 2times a year=\$200. 1 carpet cleaning kit at \$40=\$40. Total is \$240. \$240 is requested from the Special Fee.</i>	\$(240.00)	\$240.00	\$240.00			
Equipment Maintenance (Undergraduate Special Fees/Annual)							
7720	<i>Money to cover gas costs for two cars to drive two teams to Los Angeles for 2010 Collegiates Competition. 750 miles * 0.25/mile * 2 cars = \$375. \$375 is requested from the Special Fee.</i>	\$(375.00)	\$375.00	\$375.00			
Gas (Undergraduate Special Fees/Annual)							
7820	<i>This covers the money to register one team for the Collegiate competition. \$5/person x 6people=\$30. \$30 is requested from the Special Fee.</i>	\$(30.00)	\$30.00	\$30.00			
Registration Expense (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(78,015.13)	\$32,942.13	\$24,712.13			

ACCOUNT BALANCES

Account		Balance
2-8578-1-0-2800	ST MARTIAL ARTS PROGRAM	\$166.15
2-8578-1-0-9010	SMAP S/O PURCHASE ORDER	\$0.00
2-8578-2-5-6310	SMAP SPEC FEE HONORARIA FEES	\$3,000.00
2-8578-2-5-6500	SMAP SPEC FEE TRAINING MAT	\$0.00
2-8578-2-5-6560	SMAP SPEC FEE EVENT FOOD	\$1,188.00
2-8578-2-5-7090	SMAP SPEC FEE PRIOR YEAR EXP	-\$1,197.00
2-8578-2-5-7140	SMAP SPEC FEE COPIES (NOT MKTG)	\$139.00
2-8578-2-5-7150	SMAP SPEC FEE OFFICE SUPPLIES	\$30.00
2-8578-2-5-7200	SMAP SPEC FEE GEN MKTG EXP	\$0.00
2-8578-2-5-7220	SMAP SPEC FEE MKTG COPIES/PRINT EXP	\$14.00
2-8578-2-5-7410	SMAP SPEC FEE EQUIP (NON-CAP)	\$0.00
2-8578-2-5-7420	SMAP SPEC FEE EQUIP RENTAL	\$0.00
2-8578-2-5-7430	SMAP SPEC FEE EQUIP MAINT	\$0.00
2-8578-2-5-7510	SMAP SPEC FEE FACILITIES RENTAL	\$0.00
2-8578-2-5-7520	SMAP SPEC FEE FACILITIES JANITORIAL	\$570.50
2-8578-2-5-7710	SMAP SPEC FEE TRAVEL FARES	\$558.06
2-8578-2-5-7720	SMAP SPEC FEE GAS	\$0.00
2-8578-2-5-7740	SMAP SPEC FEE ACCOMODATIONS	\$0.00
2-8578-2-5-7820	SMAP SPEC FEE REGISTRATION EXP	\$0.00
2-8578-9-0-2820	ST MARTIAL ARTS RESERVE	\$33,163.31