

Status: **Recommended with Modifications**

Financial Officer: Alana Kirkland

**APPLICATION SUMMARY**

<b>Application Summary</b>	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
<b>APPLICATION TOTALS</b>	<b>\$(63,980.97)</b>	<b>\$16,392.50</b>	<b>\$18,062.50</b>			
Undergraduate Special Fees		\$16,392.50	\$18,062.50			
7820 - Registration Expense	\$(500.00)	\$250.00	\$250.00			
7740 - Accomodations	\$(1,940.00)	\$1,190.00	\$1,190.00			
7730 - Car / Van Rental	\$(1,155.00)	\$1,155.00	\$1,155.00			
7520 - Facilities Janitorial	\$(150.00)	\$150.00	\$150.00			
7510 - Facilities Rental	\$(3,950.00)	\$500.00	\$1,950.00			
7420 - Equipment Rental	\$(5,209.00)	\$546.00	\$546.00			
7220 - Marketing Copies / Print Expenses	\$(1,782.00)	\$164.00	\$134.00			
7020 - Co-Sponsorship Expenses	\$(10,700.00)	\$2,000.00	\$2,000.00			
6560 - Event Food	\$(12,168.47)	\$3,700.00	\$3,450.00			
6320 - Technical Services	\$(602.50)	\$602.50	\$602.50			
6310 - Honoraria Fees	\$(20,250.00)	\$6,000.00	\$6,500.00			
6090 - Labor Fees/Taxes	\$(2,004.00)	\$135.00	\$135.00			
[All Expense Total]	\$(63,980.97)					

## QUESTIONS & ANSWERS

**Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.**

In 2007-2008, the NAACP budgeted \$21,332.10. However, the NAACP only requested \$16,202.35. The Senate approved \$16,202.35. Thus, the NAACP was offered all the money that it requested.

In 2006-2007, although the NAACP both budgeted and requested \$18,587.70, the Senate only approved the group for \$13,061.20. All of this was accepted by the student body. In the recent past, the Senate has rejected all funds for traveling to regional, state, and national conferences-- conferences that allow Stanford NAACP members to stay in compliance with the national organization, receive training on new issues and skills, and further their involvement with the civil rights movement.

**If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?**

No.

**Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:**

Just as the ASSU is committed to representing the interests, needs and perspectives of Stanford students, we are committed to further maintaining the rights of students through advocacy. We educate the student body on issues of race, activism, public policy and social change, constantly expanding the dialogue and encouraging students to strive to impact those beyond the walls of Stanford's campus. In our eyes, we help complement our members and those who come to our programs' academic experiences.

**What are the three largest line item requests in your budget and why?**

Honoraria - The honoraria is used to bring speakers to our meetings and events. The amounts are spread among a variety of programming, where speakers address criminal justice, education, health and political action. As an educational group seeking to inform members and non-members alike on issues of national importance, we feel that it is necessary for students to learn directly from such prominent individuals.

Event Food - The refreshments are used at our most important events like the Freedom Gala, our Kickoff Race Forum and the BLM Event. We have a membership of over 50 members and expect many more in attendance at some events. We are also providing lunch at our all-day campus-wide forum. informal brainstorming/discussion sessions to having speakers and to having panel discussions. We many events during meal-times and do not want students to miss out for fear of not eating.

Co-Sponsorships - The Stanford NAACP is committed to collaboration with groups that span the wide spectrum of Stanford. This includes Delta Sigma Theta, Eastside Prep HS in East Palo Alto, MEChA, Stanford in Government and many more organizations and departments.

**What is the average attendance at your events?**

We do 2-3 large scale events during the year that draw upwards of 300-400 people. Our normal-size events draw an average of 50 people.

**How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?**

Flyers, posters, emails, facebook. Yes we are registered with Events at Stanford.

**If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.**

n/a

**Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special**

- 1.) 41,532.73
- 2.)13,676.58
- 3.)0
- 4.)0

**What events/programs does your group hold throughout the year for the Stanford Community?**

Kick-off Event: We have a kickoff event at the beginning of the year. In past years, we have done voter empowerment rallies (on and off-campus) in addition to events surrounding the Jena 6 national discourse. We elevate the debate on issues of importance to all students.

San Francisco 49ers Academy: We provide an opportunity for bi-weekly academic tutoring at the 49ers Academy.

MLK Program: We celebrate the birth of our nation's greatest citizen. In past years, we have done events to send taped messages to the office of President Obama and reflect on how Dr. King would view today's political and social landscape.

BLM Event: We conduct events during February (Black Liberation Month) to engage the question of how our communities can continually engage themselves. We have brought Michael Eric Dyson to lecture on how we discuss race in the nation, hosted a critical discussion on the role of the NAACP in achieving liberation and the changing dynamics under our recently elected president, and more.

Freedom Plaza: We host period events in White Plaza to promote awareness on key issues, including Katrina Recovery and sexual health issues.

**Why are you requesting Special Fees?**

We do a level of programming that surpasses general student organizations. In addition, all of our events are open and widely publicized and contribute to the collective interest of community uplift. Special fees allow us to have the financial resources to fulfill our mission of community involvement and programming.

**BUDGET DETAIL**

**Black Liberation Month Event**

**Budgeted** **Requested** **Recommend** **Approved** **Petitioned** **Elected**  
**\$(3,200.00)** **\$3,200.00** **\$3,200.00**

This is an open-to-the-public event tentatively scheduled for Feb 12, 2007, the day the NAACP was founded. In observation of Founder's Day, we will be seeking collaboration with other organizations to bring a prestigious speaker to campus. This event will be the NAACP's contribution to Black Liberation Month (BLM), a series of programs put on by volunteer organizations to promote the rich history of African Americans in America.

**Location:** **Contact:** **Attendance:**  
**Url:**

**Budgeted** **Requested** **Recommend** **Approved** **Petitioned** **Elected**  
**\$(3,000.00)** **\$3,000.00** **\$3,000.00**

**6310** *Honoraria for the "to be determined" speaker for this event. The speaker will be experienced in the field of HIV/AIDS in sub-saharan Africa.*

**\$(3,000.00)** **\$3,000.00** **\$3,000.00**  
 \$2947 funded from reserves

**6560** *\$2/person snacks for 100 people. This is an event that will involve students outside of the regular active membership body.*

**\$(200.00)** **\$200.00** **\$200.00**

**Core retreat** **\$(800.00)** **\$800.00** **\$650.00**

Training, bonding, development of year long action plan and assignment of responsibilities.

**Location:** On campus dormitory **Contact:** **Attendance:**  
**Url:**

**Budgeted** **Requested** **Recommend** **Approved** **Petitioned** **Elected**  
**\$(500.00)** **\$500.00** **\$500.00**

**6310** *This will go to honorarium for a speaker at the retreat for members regarding leadership, activism, and development. The speaker will be affiliated with the national organization of the NAACP and will also be able to provide guidance in maintaining compliance, civil rights advocacy and organizational efficiency.*

**\$(500.00)** **\$500.00** **\$500.00**

**6560** *This event will be a leadership retreat for core members of the NAACP. It will be a multi-day event with up to four meals provided.*

**\$(300.00)** **\$300.00** **\$150.00**  
 RETREAT

**General Body Meetings** **\$(1,500.00)** **\$1,500.00** **\$1,500.00**

It is a common practice of the Stanford NAACP to host General Body meetings in order further increase member participation, raise awareness on important matters, and other campus concerns. Potential activities include student panels, film screenings, discussions, etc. The best time for these events is dinner-time, and thus food is a necessity.

**Location:** **Contact:** **Attendance:** 70(total)  
**Url:** UG: 70 Staff: 0  
 Grad: 0 Other: 0

**Budgeted** **Requested** **Recommend** **Approved** **Petitioned** **Elected**  
**\$(1,500.00)** **\$1,500.00** **\$1,500.00**

**6560** *Food for all general body meetings (4-5) throughout the year. We estimate an average of \$300 per event, with an average of 60 people per meeting. These meetings are open to the entire Stanford Community, and allow students to have input and get more involved with the Stanford NAACP.*

**General Co-Sponsorships** **\$(2,500.00)** **\$2,500.00** **\$2,500.00**

Student groups regularly ask the NAACP to co-sponsor their events. As Stanford's representative minority rights and local go-to organization for issues of civil rights, the NAACP plays an important role on our campus that is not duplicated elsewhere. We try to support all organizations that put on programming consistent with our mission.

**Location:** Stanford **Contact:** **Attendance:**  
**Url:**

**Budgeted** **Requested** **Recommend** **Approved** **Petitioned** **Elected**  
**\$(500.00)** **\$500.00** **\$500.00**

**6310** *During this year's Black Family Gathering Committee's Spring Festival, we will produce a workshop surrounding financial literacy and well-being. A Speaker will deliver the workshop and be one hand for one-on-one meetings with both students and community members at large.*

**\$(500.00)** **\$500.00** **\$500.00**

**7020** *The Stanford NAACP maintains regular support of a number of important events, including Black Plaza, Black Graduation and BlackFest. We also help to support other organizations when events focus on social justice. In this past year, we have collaborated surrounding HIV/AIDS awareness and sustainability.*

**\$(2,000.00)** **\$2,000.00** **\$2,000.00**

**MLK Event** **\$(1,100.00)** **\$1,100.00** **\$1,080.00**

An event to commemorate the legacy of Martin Luther King. The theme for this year is "The Next Decade of Race Relations." In previous years, we have hosted panels on how King would reflect on today's landscape and composed videographic letters to the President Barack Obama.

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>MLK Event</b>		<b>\$(1,100.00)</b>	<b>\$1,100.00</b>	<b>\$1,080.00</b>			
An event to commemorate the legacy of Martin Luther King. The theme for this year is "The Next Decade of Race Relations." In previous years, we have hosted panels on how King would reflect on today's landscape and composed videographic letters to the President Barack Obama.							
<b>Location:</b>		<b>Contact:</b>			<b>Attendance:</b>	100(total)	
<b>Url:</b>						UG: 90	Staff: 0
						Grad: 10	Other: 0
<b>6310</b>	<i>Speaker (s) for this event to talk about the legacy of Martin Luther King and race relations in the new decade. The theme for this year is "The Next Decade of Race Relations." In previous years, we have hosted panels on how King would reflect on today's landscape and composed videographic letters to the President Barack Obama. Potential speakers include Clayborne Carson, Michele Elam, Prudence Carter, statewide professors on African American History and figures in statewide government.</i>	\$(1,000.00)	\$1,000.00	\$1,000.00	Approved	Petitioned	Elected
Honoraria Fees (Undergraduate Special Fees/Annual)							
<b>7220</b>	<i>This will include approximately 60 large posters and smaller fliers/invitations.</i>	\$(100.00)	\$100.00	\$80.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
		400 fliers plus facebook flyer					
<b>NAACP Gala</b>		<b>\$(3,100.00)</b>	<b>\$1,650.00</b>	<b>\$3,000.00</b>			
A large scale dinner/ gala to commemorate the NAACP Centennial. This will be a formal event on a off-campus location. The gala are a common event done by NAACP units all across the country. Students will be able to attend for free, while off-campus students will be charged with a fee.							
<b>Location:</b>		<b>Contact:</b>	Autumn Williams		<b>Attendance:</b>	200(total)	
<b>Url:</b>						UG: 100	Staff: 40
						Grad: 10	Other: 50
<b>6560</b>	<i>The Freedom Fund Gala will have mostly students, and we are requesting \$10.00/meal for 100 students to eat. The food will be catered from the best combination of low-cost and quality, including considering Stanford Catering. The event will be upscale, and thus we are requesting 20% more than the average rate of per person funding.</i>	\$(1,000.00)	\$1,000.00	\$900.00			
Event Food (Undergraduate Special Fees/Annual)							
<b>7510</b>	<i>That is the quote on McCaw Hall in the Alumni Center where we plan to host the NAACP Freedom Fund Gala. We will request only \$500 and raise the remaining portion from alternative sources, or seek an off-campus venue.</i>	\$(1,950.00)	\$500.00	\$1,950.00			
Facilities Rental (Undergraduate Special Fees/Annual)							
<b>7520</b>	<i>Janitorial Fees at the Alumni Center. Required for use.</i>	\$(150.00)	\$150.00	\$150.00			
Facilities Janitorial (Undergraduate Special Fees/Annual)							
<b>NAACP National Convention</b>		<b>\$(1,490.00)</b>	<b>\$1,490.00</b>	<b>\$1,490.00</b>			
Civil rights advocacy training in areas like health, education, criminal justice, housing, international affairs, legal advocacy, economic empowerment and political action. For the past several years the chapter has not been in full compliance because of it has not been able to attend the national convention. As a result we have been able to receive only minimal resources through the national office.							
<b>Location:</b>	Detroit	<b>Contact:</b>			<b>Attendance:</b>		
<b>Url:</b>							
<b>6560</b>	<i>\$15 per day X 5 days X 4 people, please note that participants will pay their own travel expenses.</i>	\$(300.00)	\$300.00	\$300.00			
Event Food (Undergraduate Special Fees/Annual)							
<b>7740</b>	<i>4 people - President/VP and executive officers, male and female (requires 2 rooms) \$119 per room x 5 days. Please note that participants will pay their own travel expenses. Attendance at National Convention is critical to maintaining compliance with national organization.</i>	\$(1,190.00)	\$1,190.00	\$1,190.00			
Accommodations (Undergraduate Special Fees/Annual)							
<b>San Francisco 49ers Academy</b>		<b>\$(644.00)</b>	<b>\$644.00</b>	<b>\$644.00</b>			
Stanford NAACP has had a long-time partnership with the San Francisco 49ers Academy, a privately-funded alternative education public school for 6th-8th graders who have had difficulty in mainstream public schools. The Stanford NAACP tutors 1-2 times a week on-site in East Palo Alto, giving both group tutorials in mathematics and reading, as well as individual tutoring. It is imperative that the membership contribute to the education of the youth, as mandated by the National Association.							
<b>Location:</b>	East Palo Alto	<b>Contact:</b>			<b>Attendance:</b>		
<b>Url:</b>							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>San Francisco 49ers Academy</b>		<b>\$(644.00)</b>	<b>\$644.00</b>	<b>\$644.00</b>			
Stanford NAACP has had a long-time partnership with the San Francisco 49ers Academy, a privately-funded alternative education public school for 6th-8th graders who have had difficulty in mainstream public schools. The Stanford NAACP tutors 1-2 times a week on-site in East Palo Alto, giving both group tutorials in mathematics and reading, as well as individual tutoring. It is imperative that the membership contribute to the education of the youth, as mandated by the National Association.							
<b>Location:</b>	East Palo Alto	<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>7220</b>	Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	\$(14.00)	\$14.00	\$14.00			
<i>Stanford NAACP has had a long-time partnership with the San Francisco 49ers Academy, in which we provide tutors for students after school. We anticipate \$0.07 * 200 flyers to be used throughout the year to publicize the program and attract more tutors.</i>							
<b>7730</b>	Car / Van Rental (Undergraduate Special Fees/Annual)	\$(630.00)	\$630.00	\$630.00			
<i>We will need to provide transportation for tutors to the site in East Palo Alto. \$35/day 2x week, 9 weeks/qtr.</i>							
<b>Workshops and Community Outreach</b>		<b>\$(525.00)</b>	<b>\$525.00</b>	<b>\$525.00</b>			
We do a series of workshops for community based organizations and workshops on and off-campus surrounding civil rights, activism, black history, health disparities, and education.							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b> (total)			
<b>Url:</b>				UG: Staff: Grad: Other:			
<b>7730</b>	Car / Van Rental (Undergraduate Special Fees/Annual)	\$(525.00)	\$525.00	\$525.00			
<i>Haas Vans: \$35/day @ 5 days/per quarter.</i>							
<b>WP: Freedom Plaza</b>		<b>\$(1,227.50)</b>	<b>\$1,030.50</b>	<b>\$1,020.50</b>			
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>6320</b>	Technical Services (Undergraduate Special Fees/Annual)	\$(602.50)	\$602.50	\$602.50			
<i>2 laborers for 2 hours @ \$45/hr 2 Technicians for 3 hours @ \$65/hr</i>							
<i>Technical Services line item instead</i>							
<b>7220</b>	Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	\$(50.00)	\$50.00	\$40.00			
<i>Fliers (tabloid laser posters) for Freedom Plaza: 50 @ \$1 per poster</i>							
<b>7420</b>	Equipment Rental (Undergraduate Special Fees/Annual)	\$(575.00)	\$378.00	\$378.00			
<i>Sound Package: \$68/hour @ 1 hour 2 Shure UC Wireless Mic Pkg: 2 @ \$89/day @ 1 day 12 tables: \$90 36 chairs: \$42</i>							
<b>Yearly Expenses</b>		<b>\$(500.00)</b>	<b>\$250.00</b>	<b>\$250.00</b>			
NAACP national and state expenses/dues for the unit to exist.							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b> (total)			
<b>Url:</b>				UG: Staff: Grad: Other:			
<b>7820</b>	Registration Expense (Undergraduate Special Fees/Annual)	\$(500.00)	\$250.00	\$250.00			
<i>The dues are 500.00, but we would only like Special Fees to fund 250.00</i>							
<b>Yearly Kickoff Event: Race Forum</b>		<b>\$(1,703.00)</b>	<b>\$1,703.00</b>	<b>\$2,203.00</b>			
To kick off the school year, the Stanford NAACP will host a forum on race in the criminal justice context. Potential speakers include SF District Attorney, Kamala Harris, Stanford Alum and Judiciary Committee Staff Member Roscoe Jones and Rev. Al Sharpton.							
<b>Location:</b>	Tressider	<b>Contact:</b>		<b>Attendance:</b> 100(total)			
<b>Url:</b>				UG: 80 Staff: 10 Grad: 10 Other: 0			
<b>6090</b>	Labor Fees/Taxes (Undergraduate Special Fees/Annual)	\$(135.00)	\$135.00	\$135.00			
<i>3 hours labor (\$45/hour) for set-up and take-down.</i>							
<i>Technical Services for this line item</i>							
<b>6310</b>	Honoraria Fees (Undergraduate Special Fees/Annual)	\$(1,000.00)	\$1,000.00	\$1,500.00			
<i>We plan to have 2-3 speakers, each with a honorarium of \$500 each.</i>							
<b>6560</b>	Event Food (Undergraduate Special Fees/Annual)	\$(400.00)	\$400.00	\$400.00			
<i>We have found that providing dinner at events is the best way of ensuring a moderate turnout. We expect 80-100 people, and will provide dinner at a rate of \$4-\$5/student attending.</i>							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>Yearly Kickoff Event: Race Forum</b>		<b>\$(1,703.00)</b>	<b>\$1,703.00</b>	<b>\$2,203.00</b>			
To kick off the school year, the Stanford NAACP will host a forum on race in the criminal justice context. Potential speakers include SF District Attorney, Kamala Harris, Stanford Alum and Judiciary Committee Staff Member Roscoe Jones and Rev. Al Sharpton.							
<b>Location:</b>	Tressider	<b>Contact:</b>			<b>Attendance:</b>	100(total)	
<b>Url:</b>						UG: 80	Staff: 10
						Grad: 10	Other: 0
<b>7420</b>	<i>3 microphones and sound system for the event</i>	<b>\$(168.00)</b>	<b>\$168.00</b>	<b>\$168.00</b>	<b>Approved</b>	<b>Petitioned</b>	<b>Elected</b>
Equipment Rental (Undergraduate Special Fees/Annual)							
<b>APPLICATION TOTALS</b>		<b>\$(18,289.50)</b>	<b>\$16,392.50</b>	<b>\$18,062.50</b>			

**ACCOUNT BALANCES**

<b>Account</b>		<b>Balance</b>
2-6370-1-0-2800	STANFORD NAACP	\$110.05
2-6370-1-0-2830	ST NAACP - STANFORD FUND	\$11.54
2-6370-1-0-9010	ST NAACP O/S PURCHASE ORDER	\$2,663.46
2-6370-2-5-6090	ST NAACP SPEC FEE LABOR FEES/TAXES	\$1,097.00
2-6370-2-5-6310	ST NAACP SPEC FEE HONORARIA FEES	\$9,756.61
2-6370-2-5-6320	ST NAACP SPEC FEE TECHNICAL SERVICES	\$366.10
2-6370-2-5-6340	ST NAACP SPEC FEE SECURITY SERVICES	\$1,200.00
2-6370-2-5-6560	ST NAACP SPEC FEE EVENT FOOD	\$1,016.77
2-6370-2-5-7020	ST NAACP SPEC FEE COSPONSORSHIP EXP	\$1,465.00
2-6370-2-5-7060	ST NAACP SPEC FEE PROGRAMMING EXP	\$20.00
2-6370-2-5-7080	ST NAACP SPEC FEE EVENT SUPPLIES EXP	\$252.68
2-6370-2-5-7220	ST NAACP SPEC FEE MKTG COPIES/PRINT EXP	\$220.01
2-6370-2-5-7420	ST NAACP SPEC FEE EQUIP RENTAL	\$212.44
2-6370-2-5-7510	ST NAACP SPEC FEE FACILITIES RENTAL	\$1,545.00
2-6370-2-5-7520	ST NAACP SPEC FEE FACILITIES JANITORIAL	\$286.00
2-6370-2-5-7710	ST NAACP SPEC FEE TRAVEL FARES	\$173.60
2-6370-2-5-7730	ST NAACP SPEC FEE CAR/VAN RENTAL	\$425.00
2-6370-2-5-7740	ST NAACP SPEC FEE ACCOMODATIONS	\$1,331.00
2-6370-9-0-2820	ST NAACP RESERVE	\$13,676.58