

Status: **Recommended with Modifications**

Financial Officer: Lily Kornbluth

**APPLICATION SUMMARY**

<b>Application Summary</b>	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
<b>APPLICATION TOTALS</b>	<b>\$(68,200.00)</b>	<b>\$18,100.00</b>	<b>\$16,935.00</b>			
Undergraduate Special Fees		\$18,100.00	\$16,935.00			
6310 - Honoraria Fees	\$(40,000.00)	\$10,000.00	\$8,835.00			
6560 - Event Food	\$(700.00)	\$350.00	\$350.00			
7220 - Marketing Copies / Print Expenses	\$(1,500.00)	\$750.00	\$750.00			
7410 - Equipment Purchase (Non-Cap)	\$(6,000.00)	\$3,000.00	\$3,000.00			
7510 - Facilities Rental	\$(20,000.00)	\$4,000.00	\$4,000.00			
[All Expense Total]	\$(68,200.00)					

**QUESTIONS & ANSWERS**

**Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.**

Yes, we have been successful.

**If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?**

No.

**Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:**

We provide concerts for the Stanford community on a regular basis (at least 4 times a year).

**What are the three largest line item requests in your budget and why?**

1. Honoraria for guest performers (to enrich the music we perform by bringing well-known musicians to perform on campus and allow students to play alongside them) 2. Facilities rental (the Music Department doesn't wholly cover the cost of renting Dinkelspiel Auditorium for rehearsals and performances) 3. Purchasing a baritone saxophone for student use (this is a part we are frequently unable to fill without hiring non-stanford musicians).

**What is the average attendance at your events?**

50

**How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?**

We plan on using email flyers, events.stanford.edu, artsupdate.stanford.edu, facebook.com, the music department website and concert calendar, and posters throughout campus.

**If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.**

We are not.

**Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special**

1) \$29,255.06 (soon to decrease to less than \$10,000 after we pay the Music Department and Guest Artists), 2) \$4,785, 3) none, 4) Stanford Fund (we are not getting Stanford Fund money this year), group fees

**What events/programs does your group hold throughout the year for the Stanford Community?**

4-5 free concerts each year. One concert every quarter with an additional concert for Halloween and sometimes a collaborative concert with Berkeley's Wind Ensemble.

**Why are you requesting Special Fees?**

We are requesting Special Fees to enable us to continue to rehearse and perform wind ensemble music. We play five concerts a year, one each quarter, with a special collaborative concert with the orchestra for Halloween. Our fifth concert is a concert exchange with the UC Berkeley Wind Ensemble which takes place either at the Stanford or Berkeley campus (it alternates year to year). Additionally, we aim to increase the variety of our concerts by hiring well known guest soloists to perform with the group.

**BUDGET DETAIL**

		<b>Budgeted</b>	<b>Requested</b>	<b>Recommend</b>	<b>Approved</b>	<b>Petitioned</b>	<b>Elected</b>
<b>Concerts</b>		<b>\$(18,100.00)</b>	<b>\$18,100.00</b>	<b>\$16,935.00</b>			
Concerts (1 every quarter)							
<b>Location:</b>	<b>Contact:</b>				<b>Attendance:</b>		
<b>Url:</b>							
		<b>Budgeted</b>	<b>Requested</b>	<b>Recommend</b>	<b>Approved</b>	<b>Petitioned</b>	<b>Elected</b>
<b>6310</b>	<i>We will have 2 guest artist soloists. Each charges a \$5000 Honorarium.</i>	\$(10,000.00)	\$10,000.00	\$8,835.00			
Honoraria Fees (Undergraduate Special Fees/Annual)							
		<i>Reserve transfer of 1165 to 6310</i>					
<b>6560</b>	<i>Food for after-concert receptions.</i>	\$(350.00)	\$350.00	\$350.00			
Event Food (Undergraduate Special Fees/Annual)							
<b>7220</b>	<i>Photocopies of fliers, music, programs, etc.</i>	\$(750.00)	\$750.00	\$750.00			
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
<b>7410</b>	<i>Our group needs to buy a baritone saxophone.</i>	\$(3,000.00)	\$3,000.00	\$3,000.00			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
<b>7510</b>	<i>For the rental of Dinkelspiel Auditorium for biweekly rehearsals and biquarterly concerts.</i>	\$(4,000.00)	\$4,000.00	\$4,000.00			
Facilities Rental (Undergraduate Special Fees/Annual)							
<b>APPLICATION TOTALS</b>		<b>\$(18,100.00)</b>	<b>\$18,100.00</b>	<b>\$16,935.00</b>			

ACCOUNT BALANCES

Account		Balance
2-8909-1-0-2800	WIND ENSEMBLE	\$1,544.33
2-8909-1-0-2830	WIND ENSEMBLE STANFORD FUND	\$8,815.73
2-8909-1-0-9010	WIND ENSEMBLE O/S PURCHASE ORDER	\$0.00
2-8909-2-5-6310	WIND ENSEMBLE SPEC FEE HONORARIA FEES	\$10,000.00
2-8909-2-5-6560	WIND ENSEMBLE SPEC FEE EVENT FOOD	\$375.00
2-8909-2-5-7220	WIND ENSEMBLE SPEC FEE MKTG COPIES/PRINT EXP	\$750.00
2-8909-2-5-7410	WIND ENSEMBLE SPEC FEE EQUIP (NON-CAP)	\$3,800.00
2-8909-2-5-7510	WIND ENSEMBLE SPEC FEE FACILITIES RENTAL	\$3,970.00
2-8909-9-0-2820	WIND ENSEMBLE RESERVE	\$4,785.00