

Status: **Recommended with Modifications**

Financial Officer: Jennie Little

**APPLICATION SUMMARY**

<b>Application Summary</b>	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
<b>APPLICATION TOTALS</b>	<b>\$(118,271.22)</b>	<b>\$118,271.22</b>	<b>\$99,586.22</b>	<b>\$99,586.22</b>		
Joint Special Fees		\$118,271.22	\$99,586.22	\$99,586.22		
6090 - Labor Fees/Taxes	\$(4,000.00)	\$4,000.00	\$4,000.00	\$4,000.00		
6110 - Officer Salary	\$(30,030.00)	\$30,030.00	\$30,030.00	\$30,030.00		
6410 - Health Insurance	\$(600.00)	\$600.00	\$600.00	\$600.00		
6510 - Regular Meeting Food	\$(450.00)	\$450.00	\$0.00	\$0.00		
7120 - Phone	\$(1,041.22)	\$1,041.22	\$1,041.22	\$1,041.22		
7130 - Postage/Courier	\$(50.00)	\$50.00	\$50.00	\$50.00		
7140 - Copies (Not Marketing)	\$(200.00)	\$200.00	\$150.00	\$150.00		
7150 - Office Supplies	\$(200.00)	\$200.00	\$150.00	\$150.00		
7180 - Educational Literature	\$(1,500.00)	\$1,500.00	\$1,500.00	\$1,500.00		
7200 - General Marketing Expenses	\$(1,700.00)	\$1,700.00	\$1,700.00	\$1,700.00		
7710 - Travel Fares	\$(1,600.00)	\$1,600.00	\$1,600.00	\$1,600.00		
7870 - Legal Fees	\$(67,000.00)	\$67,000.00	\$49,515.00	\$49,515.00		
7900 - Overhead Expenses	\$(9,900.00)	\$9,900.00	\$9,250.00	\$9,250.00		
[All Expense Total]	\$(118,271.22)					



**BUDGET DETAIL**

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>General Operating Expenses</b>		<b>\$(116,571.22)</b>	<b>\$116,571.22</b>	<b>\$97,886.22</b>	<b>\$97,886.22</b>		
salaries, overhead, phone and expenses associated with running the office at Stanford.							
<b>Location:</b>	<b>Contact:</b>			<b>Attendance:</b>			
<b>Url:</b>							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>6090</b>	Monies to pay the legally required taxes associated with payroll.	\$(4,000.00)	\$4,000.00	\$4,000.00	\$4,000.00		
Labor Fees/Taxes (Joint Special Fees/Annual)							
<b>6110</b>	Salary for the financial officer and the office coordinator.	\$(30,030.00)	\$30,030.00	\$30,030.00	\$30,030.00		
Officer Salary (Joint Special Fees/Annual)							
<b>6410</b>	Monies to cover dental insurance for the office coordinator.	\$(600.00)	\$600.00	\$600.00	\$600.00		
Health Insurance (Joint Special Fees/Annual)							
<b>6510</b>	This covers the food for the Policy Board Meetings.	\$(450.00)	\$450.00	\$0.00	\$0.00		
Regular Meeting Food (Joint Special Fees/Annual)							
<b>7120</b>	Phone service to the office.	\$(1,041.22)	\$1,041.22	\$1,041.22	\$1,041.22		
Phone (Joint Special Fees/Annual)							
<b>7130</b>	Small amount allocated in case we have to mail/ship something.	\$(50.00)	\$50.00	\$50.00	\$50.00		
Postage/Courier (Joint Special Fees/Annual)							
<b>7140</b>	Miscellaneous copying for the office and attorneys.	\$(200.00)	\$200.00	\$150.00	\$150.00		
Copies (Not Marketing) (Joint Special Fees/Annual)							
<b>7150</b>	Consumables like printer ink, pens and paper, file folders.	\$(200.00)	\$200.00	\$150.00	\$150.00		
Office Supplies (Joint Special Fees/Annual)							
<b>7180</b>	This allows us to keep the California codes and legal reference books up to date for the students and attorneys to use.	\$(1,500.00)	\$1,500.00	\$1,500.00	\$1,500.00		
Educational Literature (Joint Special Fees/Annual)							
<b>7710</b>	Parking permits for the lawyers.	\$(1,600.00)	\$1,600.00	\$1,600.00	\$1,600.00		
Travel Fares (Joint Special Fees/Annual)							
<b>7870</b>	This is what we are charged by the law firm to have attorneys on site two afternoons a week during the academic year and one afternoon a week during the summer. The attorneys take calls from students during periods the office is closed and for emergencies.	\$(67,000.00)	\$67,000.00	\$49,515.00	\$49,515.00		
Legal Fees (Joint Special Fees/Annual)							
<b>7900</b>	This covers heat, insurance, and all other charges to the ASSU for the office space.	\$(9,900.00)	\$9,900.00	\$9,250.00	\$9,250.00		
Overhead Expenses (Joint Special Fees/Annual)							
<b>Marketing</b>		<b>\$(1,700.00)</b>	<b>\$1,700.00</b>	<b>\$1,700.00</b>	<b>\$1,700.00</b>		
These expenses relate to advertising in the UG and Stanford Directory, printing materials to distribute, and magnets for Freshman Orientation.							
<b>Location:</b>	<b>Contact:</b>			<b>Attendance:</b>			
<b>Url:</b>							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>7200</b>	Ads, printing of brochures, magnets.	\$(1,700.00)	\$1,700.00	\$1,700.00	\$1,700.00		
General Marketing Expenses (Joint Special Fees/Annual)							
<b>APPLICATION TOTALS</b>		<b>\$(118,271.22)</b>	<b>\$118,271.22</b>	<b>\$99,586.22</b>	<b>\$99,586.22</b>		

ACCOUNT BALANCES

Account		Balance
2-5050-1-0-2800	LEGAL COUNSELING	\$12.98
2-5050-2-5-6090	LEGAL SPEC FEE LABOR FEES/TAXES	\$2,025.69
2-5050-2-5-6091	LEGAL SPEC FEE WORKERS COMP EXPENSE	-\$35.16
2-5050-2-5-6110	LEGAL SPEC FEE OFFICER SALARY	-\$2,053.47
2-5050-2-5-6410	LEGAL SPEC FEE HEALTH INSURANCE	\$120.60
2-5050-2-5-6510	LEGAL SPEC FEE MEETING FOOD	\$356.95
2-5050-2-5-7120	LEGAL SPEC FEE PHONE	\$905.58
2-5050-2-5-7130	LEGAL SPEC FEE POSTAGE/COURIER	\$48.68
2-5050-2-5-7140	LEGAL SPEC FEE COPIES (NOT MKTG)	\$117.92
2-5050-2-5-7150	LEGAL SPEC FEE OFFICE SUPPLIES	\$1.08
2-5050-2-5-7180	LEGAL SPEC FEE ED LITERATURE	\$414.35
2-5050-2-5-7200	LEGAL SPEC FEE GEN MKTG EXP	\$961.44
2-5050-2-5-7410	LEGAL SPEC FEE EQUIP (NON-CAP)	-\$31.02
2-5050-2-5-7710	LEGAL SPEC FEE TRAVEL FARES	\$148.00
2-5050-2-5-7870	LEGAL SPEC FEE LEGAL FEES	\$23,000.00
2-5050-2-5-7900	LEGAL SPEC FEE OVERHEAD EXP	\$13.16
2-5050-9-0-2820	LEGAL RESERVE	\$68,008.19