

Status: **Recommended with Modifications**

Financial Officer: Minh Dan Vuong

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(145,997.50)	\$79,858.00	\$22,524.00	\$22,524.00		
Undergraduate Special Fees		\$79,858.00	\$22,524.00	\$22,524.00		
6310 - Honoraria Fees	\$(11,550.00)	\$6,300.00	\$6,300.00	\$6,300.00		
6500 - Training Mat	\$(1,000.00)	\$500.00	\$500.00	\$500.00		
6560 - Event Food	\$(29,700.00)	\$16,200.00	\$0.00	\$0.00		
7080 - Event Supplies Expenses	\$(1,650.00)	\$900.00	\$900.00	\$900.00		
7130 - Postage/Courier	\$(40.00)	\$20.00	\$20.00	\$20.00		
7140 - Copies (Not Marketing)	\$(1,155.00)	\$630.00	\$365.00	\$365.00		
7150 - Office Supplies	\$(990.00)	\$540.00	\$540.00	\$540.00		
7220 - Marketing Copies / Print Expenses	\$(330.00)	\$180.00	\$180.00	\$180.00		
7710 - Travel Fares	\$(20,800.00)	\$10,400.00	\$8,400.00	\$8,400.00		
7720 - Gas	\$(7,472.00)	\$4,272.00	\$4,272.00	\$4,272.00		
7730 - Car / Van Rental	\$(52,528.00)	\$30,016.00	\$0.00	\$0.00		
7740 - Accomodations	\$(18,150.00)	\$9,900.00	\$1,047.00	\$1,047.00		
[All Expense Total]	\$(145,997.50)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Alternative Spring Break has applied for Special Fees funding in the past three years to provide the same programming outlined in this application. Each time, the Undergraduate Senate and the undergraduate students supported and voted for our funding requests.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

This BUDGET is 23% higher than last year's budget because we are expanding our program capacity by 20%. In line with Senate funding policies, we are NOT asking for a 23% SPECIAL FEES FUNDING increase. Instead we are asking for the same funding level as last year (\$65,000) and we will cover the difference from our reserve accounts.

Alternative Spring Break receives hundreds of applications from students each year who want to participate in our program. Due to funding and logistical constraints (2 vans fit 14 persons only), we cannot accept all interested students. Expanding our program by adding three seminars and trips will address this large student demand by creating 42 additional spots.

We have counterbalanced the extremely stark increases in van rental fees and van insurance by reducing the number of air travel trips from 6 to 3.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Alternative Spring Break exposes students to complex social and cultural issues through community visits, experiential learning, direct service, group discussion, readings, and reflection activities. The program's vision is to transform students into advocates of social change on issues affecting our communities. For more information, please visit <http://asb.stanford.edu> or email the coordinator team.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We publicize our trip leader recruitment as well as the winter seminars and spring trips through community service and dorm email lists, our website <http://asb.stanford.edu>, Facebook events, participation in Activity Fairs, Haas Center outreach and communications, selected flyers especially in frosh dorms, banners, and various other media. We advertise speaker events or presentations during winter and spring in accordance with ASSU funding policies, on studentevents.stanford.edu, events.stanford.edu, and through the above channels.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

not applicable

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

Alternative Spring Break does not have any accounts outside the ASSU/SSE banking system. Our current ASSU accounts include Special Fees funding for this year and the Special Fees reserve account, which holds unused Special Fees from previous years. As of February 2010, the reserve balance is approximately \$33,000.

What are the three largest line item requests in your budget and why?

1. Van Rentals: We use local public transportation (for example: Caltrain, Washington DC metro) and walking whenever possible. Most of the trips, however, require traveling around a broader metropolitan area or travel large distances to their destinations (e.g. Southern California). Two vans are used per trip to fit 14 passengers total.

Travel is essential to the community service and experiential learning mission of the program, as field experiences and service opportunities are limited on campus. The average number of miles traveled is 668 per car, based on previous years. The rental car company charges approximately \$700-\$800 per van for the spring break week as of February 2010, which reflects annual above-inflation price hikes. In addition, the University's Department of Risk Management is forcing all student groups as of end of 2009/beginning of 2010 to purchase primary insurance from the rental car company. Previously the University covered the primary insurance for student groups. The insurance is \$34 per vehicle per day as of February 2010, which amounts to about \$5000 our entire program.

2. Food: Food funding will subsidize groceries and snack purchases during the spring break trips. Trip leaders make all efforts to buy healthy and cheap groceries for modest meals for the week-long trips. This benefits especially participants receiving financial aid, who otherwise will not be able to participate in the trips. Funding is necessary because spring break groups are expected to stay together and housing accommodations usually do not provide easy access to supermarkets and dining places. Preparing meals as a group is healthier and much cheaper than shopping and eating individually. Subsidizing each meal at \$3, the average cost for a week-long trip with 14 participants is \$900. This is well below the \$7 meal rate per student. Food spending is tightly controlled and luxurious meals are not allowed.

3. Travel funding is needed (1) to pay for parking and public transportation and (2) to subsidize airfares for a limited number of out-of-state trips for participants receiving financial aid. Whenever possible we prefer California trips over trips traveling by air. // (1) In New York City and Washington DC and whenever else possible we use public transportation INSTEAD of rental vans, saving more than \$1500 per trip. DC Metro passes are \$26.40/person. Trips not using public transportation need funding for public parking, especially in Los Angeles and San Francisco. The average cost for parking and public transportation is \$133 per trip, based on previous years. $\$133 \times 15 = \2000 . // (2) The majority of ASB participants receives financial aid. We work closely with the Financial Aid Office to determine need and we provide partial airfare subsidies to those who would not be able to afford the trip otherwise. Participant admission to the program is need-blind and financial aid subsidies fluctuate every year, based on the applicants' needs. The financial manager and trip leaders work together to purchase the most cost-effective airfares for participants. Past ticket prices were for example: \$291 roundtrip SFO-Reagan, \$293 roundtrip SFO-New Orleans, \$400 roundtrip SFO-Dulles, \$384 SFO-Grand Junction/Las Vegas-SFO. There are no quotes available at this time (Feb 2010) for flights during spring 2011. Planning for 3 out-of-state travel trips with 14 participants each at the \$200 subsidy: $3 \times 14 \times \$200 = \$8,400$. // WE ARE REDUCING THE NUMBER OF TRIPS TRAVELING BY AIR from six (2010) to three (2011) to make up for the increases in van rental prices and van insurance cost.

What events/programs does your group hold throughout the year for the Stanford Community?

Alternative Spring Break's flagship programs are the spring break service-learning trips. While the issues addressed each year are depend on the different interests of the trip leaders, below are the thirteen trips that are offered in during the 2009-2010 year. We aim to build a similarly diverse and competent program next year, with fifteen trips.

1. A Veteran's Affair: In Pursuit of Health Care - Washington, DC
2. Asian American Issues: From Identity to Action - San Francisco Bay Area and Los Angeles
3. Changemakers: Perspectives on Public Service Leadership - New York and Washington, DC
4. Climate Change and Jazz: The New Orleans Environment - New Orleans, LA
5. Desert USA: The Impact of Immigration in the Arizona Borderlands - Tucson and Nogales, AZ
6. Downstream the Colorado River: A Holistic Examination of the Colorado River's Contribution to Our Nation's Water and Energy, Colorado, Utah, Nevada
7. Farms, Freeways, and the Political Process: Strategies for Engagement - Washington, DC
8. Food For Thought - San Francisco Bay Area
9. Medicine at the Margins: Health of Underserved Agricultural Communities in the Central Valley - Central California
10. Muslim Matters: Exploring the Muslim-American Identity - Los Angeles, CA
11. Silence is Death: Interdisciplinary Perspectives on HIV/AIDS in San Francisco - San Francisco Bay Area
12. Social Entrepreneurship in the Bay Area - San Francisco Bay Area
13. The Emergency Room is Closed: Exploring Socioeconomic Disparities in Los Angeles Hospitals - Los Angeles, CA

During each of these trips, students are immersed in the issue through direct community service, speaking with relevant constituencies, meetings with community members and leaders, as well as group discussion and reflection. Prior to the trip, all participants enroll in a winter quarter group directed reading seminar on their topic, organized in a format similar to a student-initiated course. The 1-2 unit seminar is sponsored by a faculty adviser and is designed and facilitated by the two trip leaders. These seminars encourage participants to think critically about their topic prior to personal involvement during spring break.

During spring quarter, after the trips return, ASB invites representatives from local organizations who were involved in the success of the respective trips, to campus. These event provides a space for reflection about the spring break experience as a whole, as well as a forum and springboard for sharing ideas with the Stanford community. Trips also organize guest speaker events, awareness events, and presentations to share their experiences with the Stanford community.

What is the average attendance at your events?

Alternative Spring Break aims to organize 15 winter seminars and spring break trips next year. Each seminar and trip will enroll 14 students due to logistical and airfare/van funding constraints. The total enrollment will be $14 \times 15 = 210$. Applications are open to all Stanford students, need-blind, and competitive. 98% of our applicants and participants are undergraduates. Each year, we receive hundreds of applications in excess of our program capacity, which is the reason for our long-term expansion plans.

Additionally, 30-60 students turn out to each speaker event and presentation during winter and spring quarter.

Why are you requesting Special Fees?

Alternative Spring Break is requesting Special Fees because our group size and the extent of our programming require funding beyond the caps and policies for the General Fee.

In the past, 13 to 15 independent, student-run winter seminars and spring break service-learning trips comprised ASB, each with its own unique focus topic, program activities, and field trip. ASB is thus one of the largest community service organizations on campus. For the spring break trips, ASB subsidizes important expenses, such as food and groceries, speaker honoraria, local transportation, and housing accommodations. All expenses are strictly budgeted and strictly controlled to be cost-effective, modest, and often times even frugal. Furthermore, ASB provides a financial aid program that partially subsidizes air travel fares for participants which the Financial Aid Office has identified as needy. This year, the majority of participants and a disproportionately high fraction of air travel students qualified for financial aid.

The limited budgets of trips, and the goal and nature of the program, force the trip leaders and participants to live simply and frugally during the one week in the field, but we request Special Fees funding for necessary expenses. Traveling off-campus, for example to locations in Southern California, around the Bay Area, or to the East Coast, is a crucial component of ASB to provide participants with the community connections and field experience. As a community service organization in which participants travel to various locations to perform community service and learn about social issues, there are various costs that are not typically available from the General Fee. These include housing costs, which are typically paid as honoraria to churches, schools and local youth centers. Van rentals are also necessary for transport around metropolitan areas when public transportation is unavailable.

Alternative Spring Break delivers substantial value to the Stanford community. We are a nationally recognized Alternative Break program, and regularly receive requests for assistance from other universities seeking to initiate or improve their own programs. Newspapers such as the San Francisco Chronicle quoted ASB and The Stanford Fund newsletter, which seeks to raise funds available to all student groups on campus as well as other academic initiatives and financial aid, featured our program. On campus, ASB is a resource for other community service and service-learning groups seeking to create similar programs, like Hillel's new Alternative Spring Break program and the SPOT trips that precede New Student Orientation for interested frosh. ASB has directly inspired the creation of other student groups, including Stanford Beyond Bars, AIYME, Street Forum, and the Stanford Immigrant Rights Project.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Program Administration		\$(700.00)	\$700.00	\$700.00	\$700.00		
Alternative Spring Breaks conducts its trip leader recruitment and training mainly during autumn quarter. During autumn quarter, ASB also recruits and matches participant applicants to the trips.							
Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6500	Training Mat (Undergraduate Special Fees/Annual)	\$(500.00)	\$500.00	\$500.00	\$500.00		
<i>Training for trip leaders is a crucial component for the program. Topics covered include ethical and effective service, group discussion techniques, curriculum design, trip logistics and safety, etc. Trip leaders attend a Saturday retreat and a seminar at the Haas Center during autumn quarter. Budgeting \$150 for retreat expenses (handouts, office supplies, community building activities, etc.) and \$11 for a training handbook (binder + 75 pages of copies). \$150 retreat + \$11 binder * 33 = \$500</i>							
7130	Postage/Courier (Undergraduate Special Fees/Annual)	\$(20.00)	\$20.00	\$20.00	\$20.00		
<i>Postage is needed to mail speaker contracts, insurance certificates, trip logistics materials, and thank-you cards, whenever email cannot be used. On average, 50 letters total at \$0.44.</i>							
7220	Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)	\$(180.00)	\$180.00	\$180.00	\$180.00		
<i>Marketing copies are for flyers in freshman dorms and handouts at the Activities Fair to solicit participant applications. We heavily use emails and word-of-mouth and Haas Center resources to advertise our application cycles, but use paper flyers to reach out to frosh dorms in particular. 100 copies per trip at \$0.10 rate. 100 x \$0.1 x 18 = \$180.</i>							
Winter Quarter Seminars and Spring Break Trips		\$(79,158.00)	\$79,158.00	\$21,824.00	\$21,824.00		
Alternative Spring Break two main program components for trip participants: 1) Participants attend a weekly seminar meeting during winter quarter. 2) Participants go on a week-long field trip during spring break. Past locations include: New York, Washington DC, Los Angeles, Bay Area, Colorado, etc.							
Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	Honoraria Fees (Undergraduate Special Fees/Annual)	\$(6,300.00)	\$6,300.00	\$6,300.00	\$6,300.00		
<i>Honoraria or substitute gifts are presented to guest speakers who come to campus as part of the winter quarter seminars and to a few particularly helpful speakers/community organizations during the spring break trip. Honoraria may also be used for 2-4 speaker events during spring quarter open to the public. Honoraria amounts are modest at \$25-\$75 per speaker. Each seminar and trip meets with ten speakers/organizations and will need \$350 on average, based on previous years. This is well below the soft cap of \$10/attendee. \$350 x 18 = \$6300.</i>							
6560	Event Food (Undergraduate Special Fees/Annual)	\$(16,200.00)	\$16,200.00	\$0.00	\$0.00		
<i>Food funding will subsidize groceries and snack purchases during the spring break trips. Trip leaders make all efforts to buy healthy and cheap groceries for modest meals for the week-long trips. This benefits especially participants receiving financial aid, who otherwise will not be able to participate in the trips. Funding is necessary because spring break groups are expected to stay together and housing accommodations usually do not provide easy access to supermarkets and dining places. Preparing meals as a group is healthier and much cheaper than shopping and eating individually. Subsidizing each meal at \$3, the average cost for a week-long trip with 14 participants is \$900. This is well below the \$7 meal rate per student. \$900 x 18 = \$16,200.</i>							

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Winter Quarter Seminars and Spring Break Trips	\$(79,158.00)	\$79,158.00	\$21,824.00	\$21,824.00		

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Location: **Contact:** **Attendance:**
Url:

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7080 Event Supplies Expenses (Undergraduate Special Fees/Annual)	\$(900.00)	\$900.00	\$900.00	\$900.00		
<i>Spring break trips conduct community service projects to provide experiential learning opportunities and community connections. Past projects include for example preparing educational materials and presentations for a community health fair or setting up water stations in the desert or environmental conservation projects. Specific expenses are for example for posterboards, education materials, construction materials, tools and clothing rentals, etc. The average cost per trip is \$50 or \$3.57 per participant, based on estimates. \$50 x 18 = \$900.</i>						
7140 Copies (Not Marketing) (Undergraduate Special Fees/Annual)	\$(630.00)	\$630.00	\$365.00	\$365.00		
<i>Copies are needed for limited classroom handouts during the winter quarter seminar (if possible we provide electronic readings). Copies are also needed for handouts during the trip where laptops are discouraged. Specific examples are waiver forms, emergency contact handouts, itineraries, reading materials, speaker biographies, etc. Copies are also needed for financial records, contracts, and organizational reports. 25 copies per participant at \$0.10 per copy adds up to \$35 per seminar. This is below the \$100 cap. \$35 x 18 = \$630.</i>						
7150 Office Supplies (Undergraduate Special Fees/Annual)	\$(540.00)	\$540.00	\$540.00	\$540.00		
<i>Office supplies are needed to facilitate the winter seminar, which places a strong emphasis on collaboration and group discussion using communicative tools, as well as reflection and journaling activities during the spring break trip. Expenses are typically for markers, pens, index cards, notebook paper, journals, poster boards, binders, colored markers, etc. There is no better way to handle office supplies centrally because each trip is an independent group. Average cost per trip is \$30, based on previous years. \$30 x 18 = \$540</i>						

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Winter Quarter Seminars and Spring Break Trips		\$(79,158.00)	\$79,158.00	\$21,824.00	\$21,824.00		
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Location:		Contact:		Attendance:			
Url:							
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7710	Travel funding is needed (1) to pay for parking and public transportation and (2) to subsidize airfares for a limited number of out-of-state trips for participants receiving financial aid. Whenever possible we prefer California trips over trips traveling by air. // (1) In New York City and Washington DC and whenever else possible we use public transportation INSTEAD of rental vans, saving more than \$1500 per trip. DC Metro passes are \$26.40/person. Trips not using public transportation need funding for public parking, especially in Los Angeles and San Francisco. The average cost for parking and public transportation is \$133 per trip, based on previous years. \$133 x 15 = \$2000. // (2) The majority of ASB participants receives financial aid. We work closely with the Financial Aid Office to determine need and we provide partial airfare subsidies to those who would not be able to afford the trip otherwise. Participant admission to the program is need-blind and financial aid subsidies fluctuate every year, based on the applicants' needs. The financial manager and trip leaders work together to purchase the most cost-effective airfares for participants. Past ticket prices were for example: \$291 roundtrip SFO-Reagan, \$293 roundtrip SFO-New Orleans, \$400 roundtrip SFO-Dulles, \$384 SFO-Grand Junction/Las Vegas-SFO. There are no quotes available at this time (Feb 2010) for flights during spring 2011. Planning for 3 out-of-state travel trips with 14 participants each at the \$200 subsidy: 3 x 14 x \$200 = \$8,400. // WE ARE REDUCING THE NUMBER OF TRIPS TRAVELING BY AIR from six (2010) to three (2011) to make up for the increases in van rental prices and van insurance cost. // \$2,000 public transportation and parking + \$8,400 airfare subsidies = \$10,400.	\$(10,400.00)	\$10,400.00	\$8,400.00	\$8,400.00		
Travel Fares (Undergraduate Special Fees/Annual)							
7720	We use public transportation whenever possible, but most trips travel large distances. Two vans are used per trip to fit 14 passengers total. Travel is essential to the community service and experiential learning mission of the program, as field experiences and service opportunities are limited on campus. The average number of miles traveled is 1335 per trip or 668 per car (Bay Area: 7 days * 75 miles * 2 vans = 1050, Los Angeles: 7 days * 100 miles * 2 vans + 4 * 375 miles road trip = 2900). We plan to have 32 vans. At the \$0.2 rate per mile: \$0.2 * 32 vans * 668 miles = \$4272.	\$(4,272.00)	\$4,272.00	\$4,272.00	\$4,272.00		
Gas (Undergraduate Special Fees/Annual)							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Winter Quarter Seminars and Spring Break Trips		\$(79,158.00)	\$79,158.00	\$21,824.00	\$21,824.00		
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Location:		Contact:		Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7730	<i>We use public transportation whenever possible, but most trips require vans to travel large distances. Two vans are used per trip to fit 14 passengers total. Travel is essential to the community service and experiential learning mission of the program, as field experiences are limited on campus. It is not possible for us to use alternate means, such as Haas Center vans or Zipcars because of the size, duration, and locations of our program. // As of February 2010, Enterprise quotes a van rental for a week at \$500 per week + \$200 for additional days + \$65 sales tax. Out-of-state rentals will certainly require additional taxes and fees for airport use, under-25 drivers, etc. We work closely with the Enterprise office at Stanford to secure the cheapest prices and they often accommodate us by waiving local under-25 fees. Nonetheless, price increases beyond inflation are certain for next year. // In addition to rental fees, the University's Department of Risk Management is also requiring student groups to purchase primary insurance from Enterprise as of 2010. Previously the University covered primary insurance. This is currently \$34/vehicle/day. Price increases beyond inflation are certain. // 32 vans x \$700 rental fee + \$34 insurance * 32 vans * 7 days = \$30,016.</i>	\$(30,016.00)	\$30,016.00	\$0.00	\$0.00		
Car / Van Rental (Undergraduate Special Fees/Annual)							
7740	<i>Spring break trips usually stay at very modest accommodations, such as community centers, school gyms, churches, or community member homes. We provide these generous hosts with a small donation or substitute gifts in the range of only \$100-\$200 - usually for a week's stay for a group of 14. This is well below hostel or hotel rates. Travel away from campus is essential to the community service and experiential learning mission of the program, as field experiences are limited on campus. We only use hostels when no other arrangement can be made. Hostels charge between \$20 and \$25 per person per night. Based on previous years, the average housing cost per trip is \$550. \$550 x 18 = \$9900.</i>	\$(9,900.00)	\$9,900.00	\$1,047.00	\$1,047.00		
Accommodations (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(79,858.00)	\$79,858.00	\$22,524.00	\$22,524.00		

ACCOUNT BALANCES

Account	Balance
2-6868-1-0-2800 ALTERNATIVE SPRING BREAK SERV PRJ	\$23,346.57
2-6868-1-0-2805 ALTERNATIVE SPRING BREAK CREDIT CARD	\$12,000.00
2-6868-1-0-2830 ALTERNATIVE SPRING BREAK STANFORD FUND	\$0.00
2-6868-2-5-6310 SPR BRK SRV PRJ SPEC FEE HONORARIA FEES	-\$2.61
2-6868-2-5-6500 SPR BRK SRV PRJ SPEC FEE TRAINING MAT	\$443.32
2-6868-2-5-6510 SPR BRK SRV PRJ SPEC FEE MEETING FOOD	\$82.81
2-6868-2-5-6560 SPR BRK SRV PRJ SPEC FEE EVENT FOOD	\$951.31
2-6868-2-5-7080 SPR BRK SRV PRJ SPEC FEE EVENT SUPPLIES EXPENSES	\$32.50
2-6868-2-5-7090 SPR BRK SRV PRJ SPEC FEE PRIOR YEAR EXP	-\$60.00
2-6868-2-5-7120 SPR BRK SRV PRJ SPEC FEE PHONE	\$20.00
2-6868-2-5-7130 SPR BRK SRV PRJ SPEC FEE POSTAGE/COURIER	\$60.48
2-6868-2-5-7140 SPR BRK SRV PRJ SPEC FEE COPIES (NOT MKTG)	\$29.12
2-6868-2-5-7150 SPR BRK SRV PRJ SPEC FEE OFFICE SUPPLIES	-\$16.20
2-6868-2-5-7180 SPR BRK SRV PRJ SPEC FEE ED LITERATURE	\$1,345.00
2-6868-2-5-7200 SPR BRK SRV PRJ SPEC FEE GEN MKTG EXP	\$680.00
2-6868-2-5-7220 SPR BRK SRV PRJ SPEC FEE MKTG COPIES/PRINT EXP	\$370.00
2-6868-2-5-7710 SPR BRK SRV PRJ SPEC FEE TRAVEL FARES	\$0.00
2-6868-2-5-7720 SPR BRK SRV PRJ SPEC FEE GAS	\$515.92
2-6868-2-5-7730 SPR BRK SRV PRJ SPEC FEE CAR/VAN RENTAL	\$22,000.00
2-6868-2-5-7740 SPR BRK SRV PRJ SPEC FEE ACCOMMODATIONS	\$540.00
2-6868-9-0-2820 SPR BRK SRV PRJ RESERVE	\$33,754.44