

Status: **Recommended As-is**

Financial Officer: Cheedoua Thaoxaochay

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(87,541.75)	\$48,679.50	\$48,679.50	\$48,679.50		
Undergraduate Special Fees		\$48,679.50	\$48,679.50	\$48,679.50		
6310 - Honoraria Fees	\$(16,360.00)	\$14,290.00	\$14,290.00	\$14,290.00		
6320 - Technical Services	\$(7,576.00)	\$6,141.00	\$6,141.00	\$6,141.00		
6500 - Training Mat	\$(140.00)	\$95.00	\$95.00	\$95.00		
6560 - Event Food	\$(18,081.00)	\$12,718.00	\$12,718.00	\$12,718.00		
7080 - Event Supplies Expenses	\$(2,185.00)	\$919.00	\$919.00	\$919.00		
7130 - Postage/Courier	\$(15.00)	\$15.00	\$15.00	\$15.00		
7140 - Copies (Not Marketing)	\$(886.00)	\$886.00	\$886.00	\$886.00		
7150 - Office Supplies	\$(1,454.00)	\$1,050.00	\$1,050.00	\$1,050.00		
7220 - Marketing Copies / Print Expenses	\$(2,138.75)	\$1,736.00	\$1,736.00	\$1,736.00		
7410 - Equipment Purchase (Non-Cap)	\$(773.35)	\$740.00	\$740.00	\$740.00		
7420 - Equipment Rental	\$(6,599.60)	\$2,768.00	\$2,768.00	\$2,768.00		
7510 - Facilities Rental	\$(3,826.75)	\$3,132.00	\$3,132.00	\$3,132.00		
7520 - Facilities Janitorial	\$(725.50)	\$725.50	\$725.50	\$725.50		
7710 - Travel Fares	\$(2,200.00)	\$1,820.00	\$1,820.00	\$1,820.00		
7720 - Gas	\$(1,840.80)	\$684.00	\$684.00	\$684.00		
7740 - Accomodations	\$(960.00)	\$960.00	\$960.00	\$960.00		
[All Expense Total]	\$(87,541.75)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes, AASA has applied each of the last three years. In the past three years, we have passed each time.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

Yes, technical services and space rental costs at places like Cubberley & Dink have increased this year. Also, Kresge and Manz are no longer options. It has required many of our groups to have to move locations which then limit our ability to utilize previously free services like SCN in locations like Cubb Aud.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

AASA uses Special Fees to put on events for the greater Stanford community. We invite guest speakers to come talk about social, political, and cultural issues pertinent to our communities. AASA subgroups also organize large cultural events such as TCS Night Market, SVSA Lunar New Year, and Sanskriti Mela Show that involve collaboration with each other as well as with other student groups on campus, both Asian American and others.

What are the three largest line item requests in your budget and why?

Event Food -- Many of our subgroups are culturally based and celebrate various holidays. There are a diverse array of holidays celebrated by our community. Many of them center around food. There are also numerous events and conferences held as meal time events requiring much food.

Technical Services -- Our community hosts on minimum four culture shows and a variety of other performances requiring technical services provided only by Stanford ABM. A majority of the equipment we need and use also comes from ABM for our performers, speakers and cosponsored events.

Honorarium -- Because the community is so large, there are many, many different kinds of guests invited to speak on various topics. In order to fully understand the multiplicities of the community, multiple speakers are normally engaged. Also, the topics and areas of the community they arrive from are vastly arrayed.

What is the average attendance at your events?

major speaker event : 750
conference : 300
speaker series: 25 - 30
general events: 40 - 150

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

All events are registerd with Events at Stanford. Numerous email flyers and physical flyers are sent out on a weekly basis. There is also an a calendar in the Asian Aameican Activities Center.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact

information for their financial officers.

1. 5187 AATP Amanda Le amandale@
2. 5876 HKSA Ho Lun Wong hlwong@
3. 5975 HSU Maiyer Vang maiyer89@
4. 6097 KSA Janet Shin jshin95@
5. 6413 Newtype Russell Chou russchou@
6. 6662 Q&A Charlie Syms csyms@
7. 6788 Sanskriti Steven Bhutra sbhutra@
8. 7098 SAAAC Tina Duong t9600407@
9. 7031 SKA Danny En dannyen@
10. 8546 SUN Jared Poelman jpoelman@
11. 8150 SVSA Mai Nguyen mnugenyn9@
12. 8556 TCS Jonathan Chang jonathandchang@
13. 8572 THAIS Mod Lueprasitsakul mod@
14. 8803 UCAA James Zhang xizhang@

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

Reserves: \$35470.10

What events/programs does your group hold throughout the year for the Stanford Community?

All of our events are open to the Stanford community. Although they occasionally target high school youth, all Stanford students are welcome to attend and learn. Stanford community members are also welcome at all events with very few exceptions -- those being core retreats.

The following is a partial list of events held by AASA and its subgroups: Listen to the Silence Conference, Asian Images, AASA Fashion Show, SUN Children's Day Festival, NewType all-campus anime screenings, TCS Night Market, SVSA Lunar New Year Celebration and Vietnamese Culture Night, Sanskriti Festival of Lights, Rhythms, Mela, KSA Culture Night, and API Heritage Month events. AASA and its 11 subgroups also put on many regular, weekly and bi-weekly events such as community meetings, town halls, study breaks, film screenings, etc.

Why are you requesting Special Fees?

AASA not only puts on many events throughout the year, but also serves as the financial umbrella for 11 subgroups that also produce their own events, independently and in collaboration with AASA. All of AASA's events are open to the entire Stanford student body, and are expensive to finance and organize. Furthermore, AASA co-sponsors events with the Asian American Activities Center (A3C) and other API interest organizations, other communities of color, and other groups to put on interesting and diverse programming.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
AASA Special Fees 2010-2011		\$(65,761.75)	\$48,679.50	\$48,679.50	\$48,679.50		
Special Fees Application 2010-2011							
Location:	Contact:				Attendance:	1500(total)	
Url:						UG: 1200	Staff: 5
						Grad: 150	Other:
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Ex include: AASA Listen to the Silence Conference (300 students X 10 speakers)</i>	\$ (16,360.00)	\$ 14,290.00	\$ 14,290.00	\$ 14,290.00	150	
Honoraria Fees (Undergraduate Special Fees/Annual)	<i>AASA Talent Showcase (150 students X 3 performance groups)</i>						
	<i>AASA Extravaganza (200 students x 2 performers)</i>						
	<i>AASA API Kickoff Performance (50 people x 1 performer)</i>						
	<i>AASA Asian Images (75 x 1 speaker)</i>						
	<i>AASA Cracking the Fortune Cookie Dinner Series (25 students x 1 speaker/event x 3 events)</i>						
	<i>AASA Participation Women's Month (30 students x 1 speaker)</i>						
	<i>HSU Conference (100 students x 2 speakers)</i>						
	<i>HSU API Heritage Month Discussion (50 students x 3 panelists)</i>						
	<i>KSA Culture Night (100 students x 4 performances)</i>						
	<i>Sanskriti Big Speaker Event (750 students x 1 major speaker)</i>						
	<i>SAAAC Asian American Issues Forum (125 students x 4 speakers)</i>						
	<i>SAAAC Asian American Studies Panel (75 students x 4 speakers)</i>						
	<i>SAAAC API Heritage Month Panel (75 students x 2 speakers)</i>						
	<i>UCAA Speaker Series (20 students x 1 speaker x min. 6 events)</i>						
	<i>HKSA</i>						
6320	<i>Mela, Rhythms, LTS, Talent Showcase, Culture Night (SVSA), Culture Night (KSA)</i>	\$(7,576.00)	\$ 6,141.00	\$ 6,141.00	\$ 6,141.00		
Technical Services (Undergraduate Special Fees/Annual)							
6500	<i>Orientation for AATP / Q&A / SUN / UCAA</i>	\$(140.00)	\$ 95.00	\$ 95.00	\$ 95.00		
Training Mat (Undergraduate Special Fees/Annual)							
6560	<i>Some examples include: AASA CFC Dinner Series / AASA Sports Tournament / AASA LTS/ HKSA Spring BBQ / HSU Hmong New Year / TCS Taste of Taiwan, Night Market, Breakfast Day, Boba Day, UCAA Chinese New Year, etcetera</i>	\$(18,081.00)	\$ 12,718.00	\$ 12,718.00	\$ 12,718.00		
Event Food (Undergraduate Special Fees/Annual)							
7080	<i>Paper, pencils, folders, general operating expenses for all groups + 3 toners * \$50 /each for A3C printer where most groups print out weekly materials.</i>	\$(2,185.00)	\$ 919.00	\$ 919.00	\$ 919.00		
Event Supplies Expenses (Undergraduate Special Fees/Annual)							
7130	<i>SAAAC Post Card Mailings</i>	\$(15.00)	\$ 15.00	\$ 15.00	\$ 15.00		
Postage/Courier (Undergraduate Special Fees/Annual)							
7140	<i>.07 / copy info sheet for various events + includes posters & pamphlets</i>	\$(886.00)	\$ 886.00	\$ 886.00	\$ 886.00		
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7150	<i>Construction Paper Rolls, Paints, Pens, Pencils, Dry Erase Markers, Post-It Note Pads x 10, toner</i>	\$(1,454.00)	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00		
Office Supplies (Undergraduate Special Fees/Annual)							
7220	<i>for marketing events @ .07 / page</i>	\$(2,138.75)	\$ 1,736.00	\$ 1,736.00	\$ 1,736.00		
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7410	<i>For culture night productions (SVSA), Mela Show, Rhythms, etcetera and the like</i>	\$(773.35)	\$ 740.00	\$ 740.00	\$ 740.00		
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
AASA Special Fees 2010-2011		\$(65,761.75)	\$48,679.50	\$48,679.50	\$48,679.50		
Special Fees Application 2010-2011							
Location:	Contact:				Attendance:	1500(total)	
Url:						UG: 1200	Staff: 5
						Grad: 150	Other:
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7420	<i>For major event shows, equipment rental from Cubb, Dink, ABM. Variolius pieces. See indiv. budgets for details.</i>	\$(6,599.60)	\$2,768.00	\$2,768.00	\$2,768.00	150	
Equipment Rental (Undergraduate Special Fees/Annual)							
7510	<i>Cubb Aud, Mem Aud for min. 4 culture shows + 3 conferences.</i>	\$(3,826.75)	\$3,132.00	\$3,132.00	\$3,132.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
7520	<i>for clean up of cubb x 4, mem aud, etcetera.</i>	\$(725.50)	\$725.50	\$725.50	\$725.50		
Facilities Janitorial (Undergraduate Special Fees/Annual)							
7710	<i>speakers travel fares for multiple events. see individual budgets for more details.</i>	\$(2,200.00)	\$1,820.00	\$1,820.00	\$1,820.00		
Travel Fares (Undergraduate Special Fees/Annual)							
7720	<i>Various community service events in SJ & SF (x 6) , Pick up of speakers (x 12)</i>	\$(1,840.80)	\$684.00	\$684.00	\$684.00		
Gas (Undergraduate Special Fees/Annual)							
7740	<i>Stanford Hotel Rooms for Speakers for LTS, Cultures Shows, Speaker Series</i>	\$(960.00)	\$960.00	\$960.00	\$960.00		
Accommodations (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(65,761.75)	\$48,679.50	\$48,679.50	\$48,679.50		

ACCOUNT BALANCES

Account	Balance
2-5190-1-0-2800 ASIAN AMER STDNT ASSN - AASA	\$102.13
2-5190-1-0-2830 ASIAN AMER STDNT ASSN STANFORD FUND	\$229.52
2-5190-1-0-9010 AASA O/S PURCHASE ORDER	\$800.00
2-5190-2-5-6310 AASA SPEC FEE HONORARIA FEES	\$3,295.00
2-5190-2-5-6320 AASA SPEC FEE TECHNICAL SERVICES	\$2,330.84
2-5190-2-5-6330 AASA SPEC FEE JAN SERVICES	\$800.00
2-5190-2-5-6560 AASA SPEC FEE EVENT FOOD	\$5,327.39
2-5190-2-5-7020 AASA SPEC FEE COSPONSORSHIP EXP	\$2,552.00
2-5190-2-5-7130 AASA SPEC FEE POSTAGE/COURIER	\$119.00
2-5190-2-5-7140 AASA SPEC FEE COPIES (NOT MKTG)	\$618.86
2-5190-2-5-7150 AASA SPEC FEE OFFICE SUPPLIES	\$454.92
2-5190-2-5-7220 AASA SPEC FEE MKTG COPIES/PRINT EXP	\$591.39
2-5190-2-5-7410 AASA SPEC FEE EQUIP (NON-CAP)	\$50.00
2-5190-2-5-7420 AASA SPEC FEE EQUIP RENTAL	\$0.00
2-5190-2-5-7510 AASA SPEC FEE FACILITIES RENTAL	\$300.00
2-5190-2-5-7520 AASA SPEC FEE FACILITIES JANITORIAL	\$0.00
2-5190-2-5-7710 AASA SPEC FEE TRAVEL FARES	\$850.00
2-5190-2-5-7720 AASA SPEC FEE GAS	\$163.94
2-5190-7-5-6310 AASA AAG Q&A ANN HONORARIA FEES	\$300.00
2-5190-9-0-2820 AASA RESERVE	\$34,431.44