

Status: **Recommended with Modifications**

Financial Officer: Kumi Hodge

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(18,900.00)	\$18,900.00	\$14,000.00	\$14,000.00		
Modification		\$9,100.00	\$5,800.00	\$5,800.00		
6310 - Honoraria Fees	2-6370-9-0-2820	\$5,000.00	\$2,000.00	\$2,000.00		
7020 - Co-Sponsorship Expenses	2-6370-9-0-2820	\$1,500.00	\$1,500.00	\$1,500.00		
7220 - Marketing Copies / Print Expenses	2-6370-9-0-2820	\$100.00	\$100.00	\$100.00		
7420 - Equipment Rental	2-6370-9-0-2820	\$750.00	\$750.00	\$750.00		
7510 - Facilities Rental	2-6370-9-0-2820	\$1,000.00	\$1,000.00	\$1,000.00		
7710 - Travel Fares	2-6370-2-5-7730	\$250.00	\$250.00	\$250.00		
7820 - Registration Expense	2-6370-9-0-2820	\$500.00	\$200.00	\$200.00		
Undergraduate Special Fees		\$9,800.00	\$8,200.00	\$8,200.00		
6310 - Honoraria Fees	\$(5,750.00)	\$750.00	\$750.00	\$750.00		
6560 - Event Food	\$(1,800.00)	\$1,800.00	\$200.00	\$200.00		
7020 - Co-Sponsorship Expenses	\$(7,500.00)	\$6,000.00	\$6,000.00	\$6,000.00		
7510 - Facilities Rental	\$(1,500.00)	\$500.00	\$500.00	\$500.00		
7740 - Accomodations	\$(750.00)	\$750.00	\$750.00	\$750.00		
[All Expense Total]	\$(18,900.00)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes. As new financial officer, I have noticed that Spec. Fees has funded us for at least the past 3 years for most of the expenses requested. We also have fairly large reserve, so we will be pulling funds from there as well. I cannot give too many details about previous outcomes because this my first year as financial officer.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

There is a small increase in funds. We have noticed that we are beginning to co-sponsor more and need more funds in that area. Also, Honoraria fees are very steep, but we try to bring a few key speakers every year. Overall, budget increases are under \$1000.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

We provide the campus community with valuable resources and discussions regarding race and social issues relevant to our time. We bring some of the most influential people in their field to discuss these topics. We have held the name NAACP chapter of the year for a few years and plan on continuing in that direction for future years.

What are the three largest line item requests in your budget and why?

Honoraria, Co-sponsorships, and Event Food. We host a large number of events, bring prominent speakers, and supplement many other clubs and organizations for appropriate events.

What is the average attendance at your events?

75-125

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We publicize using popular mailing lists, and we try to get the word out through other community organizations. If the event is more large scale, we usually do fliers across campus to spread the word.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

N/A

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

- 1. Assets: ~\$33,000
- 2. \$21,000 in reserves
- 3. ASSU Banking and Funding
- 4. National NAACP Office

What events/programs does your group hold throughout the year for the Stanford Community?

We help to sponsor the large Sustainable Stanford event, Black Plaza (student activities fair), Black Graduation (acknowledging the work of minority undergrads), campus-wide events. We plan on bringing the National Chairman of the NAACP for a community wide discussion. We also hold health fairs, smaller lectures and discussions about race, politics, and getting involved in equality for minorities.

Why are you requesting Special Fees?

The Stanford NAACP has had a long legacy of being a diverse community organization and a strong chapter among the colleges. We are requesting Special Fees to continue our work in the Stanford and larger community.

BUDGET DETAIL

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Non Event-Specific	\$(9,100.00)	\$9,100.00	\$5,800.00	\$5,800.00		

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310 Honoraria Fees (Modification/Modification)	<i>Honorarium fee for National Chairman Ben Jealous.</i>	\$(5,000.00)	\$5,000.00	\$2,000.00	\$2,000.00	
7020 Co-Sponsorship Expenses (Modification/Modification)	<i>St. Claire Drake Keynote Lecture. A co-sponsorship with the AAAS/CSRE departments about year-long academic focus.</i>	\$(1,500.00)	\$1,500.00	\$1,500.00	\$1,500.00	
7220 Marketing Copies / Print Expenses (Modification/Modification)	<i>\$100 for various printing expenses. NAACP organize a few events during the year and need printings.</i>	\$(100.00)	\$100.00	\$100.00	\$100.00	
7420 Equipment Rental (Modification/Modification)	<i>General equipment rentals for events organized by NAACP members/core.</i>	\$(750.00)	\$750.00	\$750.00	\$750.00	
7510 Facilities Rental (Modification/Modification)	<i>Local park reservation, set-up, licensing, and permit fees for CA gubernatorial race.</i>	\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00	
7710 Travel Fares (Modification/Modification)	<i>Large-scale voter registration rally. Travel fares for participation in next year's CA gubernatorial race. Travel provided for members/non-members who will do neighborhood canvassing/voter registration.</i>	\$(250.00)	\$250.00	\$250.00	\$250.00	
7820 Registration Expense (Modification/Modification)	<i>Funds for registration.</i>	\$(500.00)	\$500.00	\$200.00	\$200.00	

Black Graduation Co-Sponsorship **\$(1,500.00)** **\$1,500.00** **\$1,500.00** **\$1,500.00**

The NAACP will continue its role of supporting Black Graduation, held yearly by the Black Community Services Center.
Location: Stanford **Contact:** **Attendance:**
Url:

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7020 Co-Sponsorship Expenses (Undergraduate Special Fees/Annual)	<i>Co-sponsorship funds to be used towards equipment rentals and food up to \$1500.</i>	\$(1,500.00)	\$1,500.00	\$1,500.00	\$1,500.00	

Black Liberation Month Event **\$(1,550.00)** **\$1,550.00** **\$1,450.00** **\$1,450.00**

This is an open-to-the-public event tentatively scheduled for Feb 12, 2007, the day the NAACP was founded. In observation of Founder's Day, we will be seeking collaboration with other organizations to bring a prestigious speaker to campus. This event will be the NAACP's contribution to Black Liberation Month (BLM), a series of programs put on by volunteer organizations to promote the rich history of African Americans in America.
Location: **Contact:** **Attendance:**
Url:

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310 Honoraria Fees (Undergraduate Special Fees/Annual)	<i>Honorarium fees for a speaker for BLM event.</i>	\$(750.00)	\$750.00	\$750.00	\$750.00	
6560 Event Food (Undergraduate Special Fees/Annual)	<i>Food for the BLM event. # of attendees will be around 200</i>	\$(300.00)	\$300.00	\$200.00	\$200.00	
7510 Facilities Rental (Undergraduate Special Fees/Annual)	<i>Founder's Day Celebration and BLM. Campus-wide event; reservations for White Plaza and other locations.</i>	\$(500.00)	\$500.00	\$500.00	\$500.00	

Black Plaza Co-Sponsorship **\$(1,500.00)** **\$1,500.00** **\$1,500.00** **\$1,500.00**

NAACP is an organization focused on the improvement of disadvantaged communities. As such, the Stanford chapter of NAACP has been a supporter of Black Plaza, the annual event held in White Plaza that gives exposure to African/African-American volunteer and service organizations, promoting these organizations to the entire Stanford community. The event is a student favorite and very heavily attended each and every year.
Location: **Contact:** **Attendance:**
Url:

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7020 Co-Sponsorship Expenses (Undergraduate Special Fees/Annual)	<i>Co-sponsorship for annual Black Plaza Event. Funds towards food and equipment rental up to \$1500.</i>	\$(1,500.00)	\$1,500.00	\$1,500.00	\$1,500.00	

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
General Body Meetings		\$(1,500.00)	\$1,500.00	\$0.00	\$0.00		
It is a common practice of the Stanford NAACP to host General Body meetings in order further increase member participation, raise awareness on important matters, and other campus concerns. Potential activities include student panels, film screenings, discussions, etc. The best time for these events is dinner-time, and thus food is a necessity.							
Location:		Contact:			Attendance:		
Url:					70(total)	Staff: 0	
					UG: 70	Other: 0	
					Grad: 0		
6560	<i>Food for general body meetings, 4-5 meetings/year, averaging in around \$300-\$350 for food. # of Attendees: 75-100</i>	\$(1,500.00)	\$1,500.00	\$0.00	\$0.00		
Event Food (Undergraduate Special Fees/Annual)							
NAACP National Convention		\$(750.00)	\$750.00	\$750.00	\$750.00		
Civil rights advocacy training in areas like health, education, criminal justice, housing, international affairs, legal advocacy, economic empowerment and political action. For the past several years the chapter has not been in full compliance because of it has not been able to attend the national convention. As a result we have been able to receive only minimal resources through the national office.							
Location:	Detroit	Contact:			Attendance:		
Url:							
7740	<i>Accommodations for 4 people. President, Vice President, and 2 Executive Officers will pay for air fare round trip to participate in the National Convention. Supplementing hotel room costs.</i>	\$(750.00)	\$750.00	\$750.00	\$750.00		
Accommodations (Undergraduate Special Fees/Annual)							
Sustainability Event Co-Sponsorship		\$(3,000.00)	\$3,000.00	\$3,000.00	\$3,000.00		
This event is a collaborative spearheaded by Students for a Sustainable Stanford, and will involve a number of difference organizations. The speaker will be environmental justice activist Majora Carter.							
Location:		Contact:		Matthew Miller	Attendance:		
Url:					400(total)	Staff: 15	
					UG: 350	Other: 15	
					Grad: 20		
7020	<i>Future Fest Conference. A conference about sustainability and how Stanford students can get involved. ASSU and Students for Sustainable Stanford are hosting the event.</i>	\$(3,000.00)	\$3,000.00	\$3,000.00	\$3,000.00		
Co-Sponsorship Expenses (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(18,900.00)	\$18,900.00	\$14,000.00	\$14,000.00		

ACCOUNT BALANCES

Account		Balance
2-6370-1-0-2800	STANFORD NAACP	\$401.23
2-6370-1-0-2830	ST NAACP - STANFORD FUND	\$11.54
2-6370-1-0-9010	ST NAACP O/S PURCHASE ORDER	\$684.56
2-6370-2-5-6090	ST NAACP SPEC FEE LABOR FEES/TAXES	\$135.00
2-6370-2-5-6310	ST NAACP SPEC FEE HONORARIA FEES	\$500.00
2-6370-2-5-6320	ST NAACP SPEC FEE TECHNICAL SERVICES	-\$2.06
2-6370-2-5-6560	ST NAACP SPEC FEE EVENT FOOD	\$1,483.57
2-6370-2-5-7020	ST NAACP SPEC FEE COSPONSORSHIP EXP	\$0.00
2-6370-2-5-7090	ST NAACP SPEC FEE PRIOR YEAR EXP	-\$75.00
2-6370-2-5-7220	ST NAACP SPEC FEE MKTG COPIES/PRINT EXP	-\$16.00
2-6370-2-5-7420	ST NAACP SPEC FEE EQUIP RENTAL	\$104.95
2-6370-2-5-7510	ST NAACP SPEC FEE FACILITIES RENTAL	\$1,870.00
2-6370-2-5-7520	ST NAACP SPEC FEE FACILITIES JANITORIAL	\$150.00
2-6370-2-5-7730	ST NAACP SPEC FEE CAR/VAN RENTAL	\$1,155.00
2-6370-2-5-7740	ST NAACP SPEC FEE ACCOMODATIONS	\$36.00
2-6370-2-5-7820	ST NAACP SPEC FEE REGISTRATION EXP	\$250.00
2-6370-9-0-2820	ST NAACP RESERVE	\$20,954.05