

Status: **Recommended with Modifications**

Financial Officer: Tommy Tobin

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(28,392.48)	\$16,339.88	\$6,551.50	\$6,551.50	\$17,939.88	
Undergraduate Special Fees		\$16,339.88	\$6,551.50	\$6,551.50	\$17,939.88	
6240 - Casual Labor	\$(276.50)	\$276.50	\$276.50	\$276.50	\$276.50	
6310 - Honoraria Fees	\$(6,035.00)	\$6,035.00	\$3,750.00	\$3,750.00	\$6,035.00	
6320 - Technical Services	\$(1,050.00)	\$250.00	\$250.00	\$250.00	\$1,050.00	
6500 - Training Mat	\$(150.00)	\$150.00	\$150.00	\$150.00	\$150.00	
6560 - Event Food	\$(600.00)	\$600.00	\$600.00	\$600.00	\$600.00	
7020 - Co-Sponsorship Expenses	\$(1,500.00)	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	
7060 - Programming Expenses	\$(600.00)	\$600.00	\$0.00	\$0.00	\$600.00	
7140 - Copies (Not Marketing)	\$(100.00)	\$100.00	\$50.00	\$50.00	\$100.00	
7410 - Equipment Purchase (Non-Cap)	\$(5,540.88)	\$5,540.88	\$475.00	\$475.00	\$5,540.88	
7710 - Travel Fares	\$(1,300.00)	\$1,000.00	\$0.00	\$0.00	\$1,300.00	
7740 - Accomodations	\$(500.00)	\$500.00	\$0.00	\$0.00	\$500.00	
7820 - Registration Expense	\$(287.50)	\$287.50	\$0.00	\$0.00	\$287.50	
[All Expense Total]	\$(28,392.48)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes, We received the Special Fee in 2006-7. We removed ourselves from the ballot in 2007-8.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

n/a

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

SPOON is Stanford's gateway organization to understanding hunger issues and promoting hunger awareness. The group's mission is three-fold: to salvage unused dining hall food and donate it to local food banks; to sponsor breakfast cooks in which students cook and serve breakfast for the homeless; and to promote hunger awareness through outreaches, hunger banquets, speakers, and concerts.

What are the three largest line item requests in your budget and why?

- 1) Dan Glickman speaking event. We would like to host former USDA Secretary Dan Glickman for an evening. Cosponsoring this event with Ethics in Society, the ASSU Speakers Bureau, and SIG, we hope to get an audience of approximately 350 - nearly filling Cubberly Auditorium. Glickman is particularly relevant to our group as he blends government policy, non-profit activism, and hunger. In fact, as USDA Secretary - he took large steps to curb hunger and food insecurity in the US.
- 2) Tins - we need tins to compete food salvaging operations
- 3) New Fridge(s): We are rapidly expanding our operations. We will likely be needing to purchase a small, new freezer and replace our aging freezer - it is over 10 years old.

What is the average attendance at your events?

We have a number of different types of events. For our co-sponsored events, we've had hundreds attend the Food Stamps Challenge, the Hunger and Homelessness Awareness Week, and an event with USDA Deputy Sec. Kathleen Merrigan. We will be having approximately 30 students at a series of lunches concerning poverty and homelessness.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

No - we have not registered with Events - they require a dedicated person to post events. Unfortunately, our leadership has been quite fluid this year - this will be a goal in the upcoming year. We primarily publicize through email lists, especially Service4all

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

n/a

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

1) Assets: we have funded accounts - funded entirely through Special Fees, and 2 Freezers at the Haas Center, 2) Reserves ~\$2000, 3) #6903, 4) None

What events/programs does your group hold throughout the year for the Stanford Community?

our central operations incorporate hundreds of Stanford students. 1) We facilitate breakfast cooks with groups and dorms to cook breakfast for the homeless, 2) we have 35-50 volunteers per quarter to salvage food that would otherwise be thrown away from campus eateries. This food is then transferred to a local homeless shelter. 3) A number of hunger awareness events held throughout the year - including talks by Stanford professors and guest lecturers

Why are you requesting Special Fees?

Our expenses exceed the \$7000 general fee cap for Community Service VSOs. We received Special Fees for over a decade, but as we ran a large reserve - we took the initiative to spend that down before requesting more fees. We are reapplying to the ballot

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected	
Central SPOON Operations		\$(6,625.00)	\$6,125.00	\$1,675.00	\$1,675.00	\$6,625.00		
Location:	Contact:	Attendance:						
Url:								
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected	
6500	<i>Retreat. Planned for 2nd weekend in September 2010 with Officer Core</i>	\$(150.00)	\$150.00	\$150.00	\$150.00	\$150.00		
Training Mat (Undergraduate Special Fees/Annual)								
7020	<i>SPOON 2007-8 Budget: \$1500, 2008-9: \$1000, 2009-10: \$400. This year, we aim to expand our co-sponsorship regimen, working with Nourish International to sponsor a food-event, STOP to buy food for with Poverty Banquet & for the Food Stamps Challenge</i>	\$(1,500.00)	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00		
Co-Sponsorship Expenses (Undergraduate Special Fees/Annual)								
7060	<i>Core Breakfast Cooks - 3-4 per year, at least 1 per quarter. Cost: 100\$ each</i>	\$(400.00)	\$400.00	\$0.00	\$0.00	\$400.00		
Programming Expenses (Undergraduate Special Fees/Annual)								
7140	<i>Copies for: Tabling for orientation events and Haas Center activities, meeting agendas, breakfast cook materials, business communication materials, and brochures about the organization</i>	\$(100.00)	\$100.00	\$50.00	\$50.00	\$100.00		
Copies (Not Marketing) (Undergraduate Special Fees/Annual)								
7410	<i>Tins for year. Quotes are available upon request. Upping tins to 6 full & half size lids and tins as we are expanding operations and need to have more tins</i>	\$(3,195.00)	\$3,195.00	\$0.00	\$0.00	\$3,195.00		
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)								
7410	<i>New Fridge - upright fridge - quote available</i>	\$(805.00)	\$805.00	\$0.00	\$0.00	\$805.00		
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)								
7410	<i>Very Likely expansion calls for new fridge. \$29 delivery & installation, \$414 freezer (without including tax)</i>	\$(475.00)	\$475.00	\$475.00	\$475.00	\$475.00		
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)								
Conferences		\$(2,087.50)	\$1,787.50	\$0.00	\$0.00	\$2,087.50		
Location:	Contact:	Attendance:						
Url:								
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected	
7710	<i>2 flights at \$200 each to Auburn for Auburn War on Hunger Conference</i>	\$(600.00)	\$400.00	\$0.00	\$0.00	\$600.00		
Travel Fares (Undergraduate Special Fees/Annual)								
7710	<i>Flights to National Student Campaign Against Hunger & Homelessness Conference - in 2009 it was held in Chicago - we'd like to present at 2010 conference and send 3 members</i>	\$(700.00)	\$600.00	\$0.00	\$0.00	\$700.00		
Travel Fares (Undergraduate Special Fees/Annual)								
7740	<i>Accommodations for National Student Campaign Against Hunger & Homelessness Conference</i>	\$(250.00)	\$250.00	\$0.00	\$0.00	\$250.00		
Accommodations (Undergraduate Special Fees/Annual)								
7740	<i>Accommodations for Auburn War on Hunger Event</i>	\$(250.00)	\$250.00	\$0.00	\$0.00	\$250.00		
Accommodations (Undergraduate Special Fees/Annual)								
7820	<i>50% of \$100 reg. expense for 2 attendees of Auburn War on Hunger Conference;</i>	\$(100.00)	\$100.00	\$0.00	\$0.00	\$100.00		
Registration Expense (Undergraduate Special Fees/Annual)								
7820	<i>50% of \$125 registration for 3 persons at National Student Campaign Against Hunger & Homelessness conference</i>	\$(187.50)	\$187.50	\$0.00	\$0.00	\$187.50		
Registration Expense (Undergraduate Special Fees/Annual)								
Poverty, Homelessness, Hunger Lunch Series		\$(600.00)	\$600.00	\$600.00	\$600.00	\$600.00		
Location:	Contact:	Attendance:						
Url:								
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected	

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Poverty, Homelessness, Hunger Lunch Series		\$(600.00)	\$600.00	\$600.00	\$600.00	\$600.00	
Location:	Contact:				Attendance:		
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6560 Event Food (Undergraduate Special Fees/Annual)	<i>2 Poverty, Homeless, & Hunger lunches per quarter with Stanford professors. We will usually use SIG as a cosponsor, but may use other groups as well such as STOP. We expect 25-30 people per event.</i>	\$(600.00)	\$600.00	\$600.00	\$600.00	\$600.00	
Project Feedback		\$(1,050.00)	\$250.00	\$250.00	\$250.00	\$1,050.00	
Location:	Contact:				Attendance:		
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6320 Technical Services (Undergraduate Special Fees/Annual)	<i>Project Feedback is building a webtool to quantify our food salvaging process - detailed projections available</i>	\$(1,050.00)	\$250.00	\$250.00	\$250.00	\$1,050.00	
Speakers		\$(6,311.50)	\$6,311.50	\$4,026.50	\$4,026.50	\$6,311.50	
Location:	Contact:				Attendance:		
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6240 Casual Labor (Undergraduate Special Fees/Annual)	<i>Glickman event will be in Cubberly - this covers 3.5hrs of technical E&LS services required for this space</i>	\$(276.50)	\$276.50	\$276.50	\$276.50	\$276.50	
6310 Honoraria Fees (Undergraduate Special Fees/Annual)	<i>Syd Mandelbaum - Founder of Rock & Wrap It UP! Flights from NYC - SFO \$385, Accomodations 2 nights \$250, \$400 Honoraria; Approximately 100 people expected</i>	\$(1,035.00)	\$1,035.00	\$750.00	\$750.00	\$1,035.00	
6310 Honoraria Fees (Undergraduate Special Fees/Annual)	<i>Dan Glickman - MPAA Chairman, Fmr. Congressman, Fmr. USDA Secretary. \$380 for flights, \$250 for room, \$4400 fo Honoraria (Fmr. Cabinet Secretaries cost a lot); 350 expected</i>	\$(5,000.00)	\$5,000.00	\$3,000.00	\$3,000.00	\$5,000.00	
Summer SPOON		\$(1,265.88)	\$1,265.88	\$0.00	\$0.00	\$1,265.88	
Location:	Contact:				Attendance:		
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7060 Programming Expenses (Undergraduate Special Fees/Annual)	<i>2 Breakfast Cooks for Summer 2010; these breakfast cooks usually cost around \$100/each</i>	\$(200.00)	\$200.00	\$0.00	\$0.00	\$200.00	
7410 Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)	<i>Tins for SPOON Summer 2010</i>	\$(1,065.88)	\$1,065.88	\$0.00	\$0.00	\$1,065.88	
APPLICATION TOTALS		\$(17,939.88)	\$16,339.88	\$6,551.50	\$6,551.50	\$17,939.88	

ACCOUNT BALANCES

Account		Balance
2-6903-1-0-2800	SPOON HUNGER RELIEF	\$0.00
2-6903-2-5-6310	SPOON SPEC FEES ANN HONORARIA FEES	\$100.00
2-6903-2-5-6320	SPOON SPEC FEE ANN TECHNICAL SERVICES	\$0.00
2-6903-2-5-7020	SPOON SPEC FEE COSPONSORSHIP EXP	\$130.00
2-6903-2-5-7060	SPOON SPEC FEE PROGRAMMING EXP	\$219.06
2-6903-2-5-7410	SPOON SPEC FEE EQUIP (NON-CAP)	\$608.97
2-6903-2-5-7710	SPOON SPEC FEE TRAVEL FARES	\$350.00
2-6903-2-5-7720	SPOON SPEC FEES ANN GAS	\$33.60
2-6903-2-5-7740	SPOON SPEC FEES ANNUAL ACCOMODATIONS	\$526.26
2-6903-2-5-7820	SPOON SPEC FEE ANN REGISTRATION EXPENSE	\$92.50
2-6903-9-0-2820	SPOON RESERVE	\$1,962.31