

Status: **Recommended with Modifications**

Financial Officer: Aurora Zhang

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(31,529.60)	\$27,220.00	\$26,105.00	\$26,105.00	\$26,105.00	
Undergraduate Special Fees		\$27,220.00	\$26,105.00	\$26,105.00	\$26,105.00	
6310 - Honoraria Fees	\$(8,000.00)	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	
6320 - Technical Services	\$(2,375.00)	\$2,375.00	\$2,375.00	\$2,375.00	\$2,375.00	
6560 - Event Food	\$(600.00)	\$600.00	\$600.00	\$600.00	\$600.00	
7140 - Copies (Not Marketing)	\$(900.00)	\$500.00	\$300.00	\$300.00	\$300.00	
7220 - Marketing Copies / Print Expenses	\$(200.00)	\$180.00	\$160.00	\$160.00	\$160.00	
7410 - Equipment Purchase (Non-Cap)	\$(750.00)	\$750.00	\$750.00	\$750.00	\$750.00	
7420 - Equipment Rental	\$(11,800.00)	\$11,800.00	\$11,800.00	\$11,800.00	\$11,800.00	
7510 - Facilities Rental	\$(1,575.00)	\$1,575.00	\$1,400.00	\$1,400.00	\$1,400.00	
7520 - Facilities Janitorial	\$(1,440.00)	\$1,440.00	\$720.00	\$720.00	\$720.00	
[All Expense Total]	\$(32,717.60)					
[Revenue GL]1000 - Ticket Sales				\$1,188.00		
[All Revenue Total]				\$1,188.00		

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

n/a

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

n/a

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

We provide concerts with both classical and modern music for the entire student population at Stanford, as well as foster the musical growth of the members. In general, we have one large concert and one small concert per quarter. The budget listed accounts for 4.5 concerts.

What are the three largest line item requests in your budget and why?

Equipment rental: This includes the chairs, stands, podium, etc. required for the orchestra members. We have to rent this from the music department.

Honoraria: We bring in famous soloists, such as Van Cliburn winner Jon Nakamatsu, and Grammy award winner Terence Blanchard, and composers to help with our performances.

Technician Fees: We need stage managers and specialty technicians to assist with the concerts, such as sound and light.

What is the average attendance at your events?

About 200 people.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We plan to publicize our events through posters, e-flyering, and word of mouth.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

n/a

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

Total assets: \$5169.09 (with \$4080.66 in reserve)
Other sources of funding are through the music department.

What events/programs does your group hold throughout the year for the Stanford Community?

3 main concerts per quarter, with other smaller scale concerts. Our annual concerts include the Halloween concert and the Pan Asian Music Festival. We try to incorporate a large range of music to appeal to all types.

Why are you requesting Special Fees?

We are one of the largest student arts groups on campus, with approximately 90 members. Each year, we put on concerts with special guests for the Stanford community. To do this, we need funding to pay for the costs involved in such large productions.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Concerts for 2009-2010		\$(27,640.00)	\$27,220.00	\$26,105.00	\$26,105.00	\$26,105.00	
Concerts for orchestra. Estimated 4.5 concerts/year, depending on size.							
Location:	Contact:				Attendance:	250(total)	
Url:						UG: 100	Staff: 50
						Grad: 50	Other: 50
							Elected
6310	<i>Honoraria for soloist and special composers.</i>	\$(8,000.00)	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	
Honoraria Fees (Undergraduate Special Fees/Annual)	<i>There will be one soloist per quarter at about \$1000 each, and generally one special composer at \$5000.</i>						
6320	<i>Payment for technicians, stage managers.</i>	\$(2,375.00)	\$2,375.00	\$2,375.00	\$2,375.00	\$2,375.00	
Technical Services (Undergraduate Special Fees/Annual)	<i>\$515/concert.</i>						
6560	<i>Food for receptions after concerts with guest soloists, open to audience. At \$2/person, 100 people at reception, 3 receptions/year.</i>	\$(600.00)	\$600.00	\$600.00	\$600.00	\$600.00	
Event Food (Undergraduate Special Fees/Annual)							
7140	<i>For concert programs</i>	\$(900.00)	\$500.00	\$300.00	\$300.00	\$300.00	
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7220	<i>For posters. \$40/event, 4.5 concerts/year.</i>	\$(200.00)	\$180.00	\$160.00	\$160.00	\$160.00	
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7410	<i>For stand lights at about \$11.95 each, 60 total.</i>	\$(750.00)	\$750.00	\$750.00	\$750.00	\$750.00	
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
7420	<i>Equipment rental for concerts. Includes: sound system, microphone, mixer, recording system, podium, chairs, risers, orchestra shells, grand piano, music stands, and music rentals.</i>	\$(11,800.00)	\$11,800.00	\$11,800.00	\$11,800.00	\$11,800.00	
Equipment Rental (Undergraduate Special Fees/Annual)							
7510	<i>Renting Dinkelspiel. About \$350 per concert, 4.5 concerts/year.</i>	\$(1,575.00)	\$1,575.00	\$1,400.00	\$1,400.00	\$1,400.00	
Facilities Rental (Undergraduate Special Fees/Annual)							
7520	<i>\$320/concert, 4.5 concerts/year</i>	\$(1,440.00)	\$1,440.00	\$720.00	\$720.00	\$720.00	
Facilities Janitorial (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(27,640.00)	\$27,220.00	\$26,105.00	\$26,105.00	\$26,105.00	

ACCOUNT BALANCES

Account		Balance
2-8858-1-0-2800	ST SYMPHONY ORCHESTRA	\$576.70
2-8858-1-0-2830	SSO STANFORD FUND	\$511.73
2-8858-1-0-9010	ST SYMPHONY O/S PURCHASE ORDERS	\$0.00
2-8858-4-5-6320	ST SYMPHONY PROG BD ANN TECHNICAL SERVICES	\$0.00
2-8858-4-5-6330	ST SYMPHOPNY PROG BD ANN JANITORIAL EXPENSES	\$0.00
2-8858-4-5-7420	ST SYMPHOPNY PROG BD ANN EQUIP RENTAL	\$0.00
2-8858-9-0-2820	ST SYMPHONY ORCHESTRA RESERVE	\$4,080.66