

Status: **Recommended with Modifications**

Financial Officer: Anh Bui

**APPLICATION SUMMARY**

<b>Application Summary</b>	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
<b>APPLICATION TOTALS</b>	<b>\$(21,385.00)</b>	<b>\$17,085.00</b>	<b>\$13,725.00</b>	<b>\$13,725.00</b>		
Undergraduate Special Fees		\$17,085.00	\$13,725.00	\$13,725.00		
6310 - Honoraria Fees	\$(8,835.00)	\$8,835.00	\$6,000.00	\$6,000.00		
6560 - Event Food	\$(500.00)	\$500.00	\$300.00	\$300.00		
7140 - Copies (Not Marketing)		\$750.00	\$425.00	\$425.00		
7420 - Equipment Rental	\$(3,000.00)	\$3,000.00	\$3,000.00	\$3,000.00		
7510 - Facilities Rental	\$(4,000.00)	\$4,000.00	\$4,000.00	\$4,000.00		
[All Expense Total]	\$(21,385.00)					

## QUESTIONS & ANSWERS

**Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.**

Yes, we have been successful.

**If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?**

Yes. We have only a very slight \$150 increase for Event food. We have been receiving many more people at our post-concert receptions and have therefore needed to buy more food than in the past.

**Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:**

We provide concerts for the Stanford community on a regular basis (at least 4 times a year).

**What are the three largest line item requests in your budget and why?**

1. Honoraria for guest performers (to enrich the music we perform by bringing well-known musicians to perform on campus and allow students to play alongside them) 2. Facilities rental (the Music Department doesn't wholly cover the cost of renting Dinkelspiel Auditorium for rehearsals and performances) 3. Renting instruments from the Music Department (eg. percussion instruments, Baritone saxophone, etc).

**What is the average attendance at your events?**

At each of our concerts, we usually get about 150-200 people attending.

**How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?**

We plan to email flyers, use events.stanford.edu, artsupdate.stanford.edu, facebook.com, the music department website and concert calendar, and posters throughout campus.

**If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.**

We are not.

**Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special**

1) \$17,808.09 (soon to decrease to less than \$6,000 after we pay the Music Department and Guest Artists), 2) \$21,897.20 (soon to decrease to less than \$2,000 after we pay off past costs to the Music Department), 3) none 4) Stanford Fund (but we are not getting Stanford Fund money this year).

**What events/programs does your group hold throughout the year for the Stanford Community?**

4-5 free concerts each year. One concert every quarter with an additional concert for Halloween and sometimes a collaborative concert with Wind Ensemble at CSU Hayward.

**Why are you requesting Special Fees?**

We are requesting Special Fees to be able to continue rehearsing and performing wind ensemble music. We play five concerts a year, one each quarter, with a special collaborative concert with the orchestra for Halloween. Our fifth concert is a concert exchange with the Wind Ensemble at CSU Hayward which takes place either at the Stanford or the Hayward campus (it alternates year to year). Additionally, we aim to increase the variety of our concerts by hiring well known guest soloists to perform with the group.

**BUDGET DETAIL**

		<b>Budgeted</b>	<b>Requested</b>	<b>Recommend</b>	<b>Approved</b>	<b>Petitioned</b>	<b>Elected</b>
<b>Concerts</b>		<b>\$(17,085.00)</b>	<b>\$17,085.00</b>	<b>\$13,725.00</b>	<b>\$13,725.00</b>		
Concerts (1 every quarter)							
<b>Location:</b>	<b>Contact:</b>				<b>Attendance:</b>		
<b>Url:</b>							
		<b>Budgeted</b>	<b>Requested</b>	<b>Recommend</b>	<b>Approved</b>	<b>Petitioned</b>	<b>Elected</b>
<b>6310</b>	<i>We will have about three guest artist soloists the next academic year.</i>	\$(8,835.00)	\$8,835.00	\$6,000.00	\$6,000.00		
Honoraria Fees (Undergraduate Special Fees/Annual)							
<b>6560</b>	<i>Food for the receptions we have after concerts.</i>	\$(500.00)	\$500.00	\$300.00	\$300.00		
Event Food (Undergraduate Special Fees/Annual)							
<b>7140</b>	<i>Photocopying fliers, music, programs, etc.</i>	\$(750.00)	\$750.00	\$425.00	\$425.00		
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
<b>7420</b>	<i>Our group uses various instruments from the Music Department, including percussion instruments, Baritone saxophone.</i>	\$(3,000.00)	\$3,000.00	\$3,000.00	\$3,000.00		
Equipment Rental (Undergraduate Special Fees/Annual)							
<b>7510</b>	<i>For the rental of Dinkelspiel Auditorium for biweekly rehearsals and quarterly performances.</i>	\$(4,000.00)	\$4,000.00	\$4,000.00	\$4,000.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
<b>APPLICATION TOTALS</b>		<b>\$(17,085.00)</b>	<b>\$17,085.00</b>	<b>\$13,725.00</b>	<b>\$13,725.00</b>		

**ACCOUNT BALANCES**

<b>Account</b>		<b>Balance</b>
2-8909-1-0-2800	WIND ENSEMBLE	\$0.00
2-8909-1-0-2830	WIND ENSEMBLE STANFORD FUND	\$3,133.13
2-8909-2-5-6310	WIND ENSEMBLE SPEC FEE HONORARIA FEES	\$8,835.00
2-8909-2-5-6560	WIND ENSEMBLE SPEC FEE EVENT FOOD	\$92.74
2-8909-2-5-7090	WIND ENSEMBLE SPEC FEE PRIOR YEAR EXP	-\$8,520.00
2-8909-2-5-7220	WIND ENSEMBLE SPEC FEE MKTG COPIES/PRINT EXP	\$0.00
2-8909-2-5-7410	WIND ENSEMBLE SPEC FEE EQUIP (NON-CAP)	\$3,000.00
2-8909-2-5-7510	WIND ENSEMBLE SPEC FEE FACILITIES RENTAL	\$0.00
2-8909-9-0-2820	WIND ENSEMBLE RESERVE	\$21,795.33