Financial Officer: Ricardo Perez

\$100.00

\$100.00

\$100.00

\$100.00

3/26/2010 **ASSU Special Fees**

Status: **Recommended with Modifications**

APPLICATION SUMMARY				
d Petitioned	Elected			
0 \$17,779.00				
0 \$17,679.00				
0 \$6,000.00				
0 \$75.00				
0 \$200.00				
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0 \$240.00				
0 \$55.00				
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\$(5,160.00)

\$(17,779.00)

Graduate Special Fees 7710 - Travel Fares

[All Expense Total]

ASSU Special Fees 3/26/2010

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes. We have applied for special fees the last three years and each time we had the budget voted on and passed by the student body.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

Yes. Due to the increase in the ticket prices in the last year, the inflationary increase of 2.7% of the budget was added for plane tickets in order to offset the increase in costs.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Volunteers in Latin America is a grassroots organization committed to sustainable development and social improvement community initiatives. The purpose is to provide students with a hands-on learning experience while contributing to community work projects.

What are the three largest line item requests in your budget and why?

The three largest line items are officer salaries, travel to Ecuador, and accomodations for stays there. Officer salaries are help the officers to offset the cost of living in Ecuador and are payment for all the work needed to organize an international trip. Travel to Ecuador covers a small part of the plane tickets for the volunteers in order to make the trip more affordable and accomodations cover the living arrangments for the volunteers during the two months.

What is the average attendance at your events?

Volunteers in Latin America takes around 11 people to Ecuador for 2 months during the summer. In each of past couple of years we have ranged from 40 to 60 applications for the program.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We flyer campus and send emails out to all the lists drawing a variety of different applicants for the program.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact

information for their financial officers.

No.

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

Our current assets are \$22,434.17. Our reserves are \$782.99 and our funding primarily comes from special fees however we have had donations from various departments. We also charge a program fee however, we help pay for whatever the volunteers cannot cover.

What events/programs does your group hold throughout the year for the Stanford Community?

Volunteers in Latin America organizes a summer trip to Quito, Ecuador where students get a hands on experience at grassroots community service, working in some of the poorest areas of Quito. Once back at Stanford, VILA encourages its members to take part in community events and organizes various different presentations drawing attention to the problems associated with street and working children.

Why are you requesting Special Fees?

We are requesting special fees because due to the high costs of the trip, travel and accomodations, we would be unable to afford all the expenditures.

		UDGET DETA	IL_				
		Budgeted	Requested	Recommend	Approved	Petitioned	Electe
EVENT #1 - Volunte	er Recruitment	\$(40.00)	\$40.00	\$40.00	\$40.00	\$40.00	Electe
Tyers are put up to pu	ublicize for a series of meetings on campus to attract no		meeting, pictu	ires and a video f	rom the	•	
children's shelter are s	shown to potential applicants, and last year's volunteer	s share their experien	ces.				
ocation:		Contact:			Attendance:		
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Electe
7220	volunteer recruitment advertising, flyer paper	\$(30.00)	\$30.00	\$30.00	\$30.00	\$30.00	2.000
Marketing Copies / Print	and printing	,					
xpenses Undergraduate Special							
ees/Annual)							
7220 Marketing Copies / Print	informative slide show, fall quarter	\$(10.00)	\$10.00	\$10.00	\$10.00	\$10.00	
Expenses							
Undergraduate Special							
ees/Annual) EVENT #10 - On-site	e Volunteer Orientation in Quito	\$(565.00)	\$565.00	\$565.00	\$565.00	\$565.00	
	will spend three days in downtown Quito becoming acc		•	•	•	4000.00	
ity and visits to the s	helter where volunteers will be working.						
ocation:		Contact:			Attendance:		
Jrl:							
		Decidence 1	Danus et al	Dagamer.	A	Datiti J	F1
5560	food stipend for on-site volunteer orientation,	Budgeted \$(165.00)	Requested \$165.00	Recommend \$165.00	Approved \$165.00	Petitioned \$165.00	Electe
Event Food	\$15 x 11 volunteers	φ(103.00)	φ103.00	\$10J.00	\$103.00	φ100.00	
Undergraduate Special							
Fees/Annual) 7740	hostel rooms for on-site volunteer orientation in	\$(400.00)	\$400.00	\$400.00	\$400.00	\$400.00	
Accomodations	Quito	4(100.00)	ψ.00.00	ψ.00.00	Ψ.00.00	ψσσ.σσ	
Undergraduate Special							
ees/Annual) Fvent #11- Daily Liv	ring Expenses in Quito	\$(5,395.00)	\$5,395.00	\$5,395.00	\$5,395.00	\$5,395.00	
=	in the shelter, La Casa de la Niñez, for one month and					, -,	
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[#4703]

No. Supervisor Stipend Supervisor Stipend to embready supervisor S	d Elected
supervisors could have made by receiving a reliavoship or working at home. It is fundamental to VILA, especially with the additional volunteers and multiple placements this year, to have fully dedicated and hard-working supervisors, so this strive—is an absolutely necessary expense. Location: Contact: Attendance: At	d Elected
And multiple placements this year, to have fully dedicated and hard-working supervisors, so this stipend is an absolutely necessary expense. Location: Contact: Rudgeted Requested Recommend Approved Petitions (5,000.00) \$3,000.00 \$3,000.00 \$3,000.00 \$5,00	d Elected
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Second Supervisors meet over a weekly dinner to discuss the week's events, give feedback, and express concerns about their work. This is conducted away from the shelter at a local restaurant in Quito to give the volunteers a mental break from their work. This is conducted away from the shelter at a local restaurant in Quito to give the volunteers a mental break from their work. This is conducted away from the shelter at a local restaurant in Quito to give the volunteers a mental break from their work. Contact:	d Elected
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Travel Fares (Graduate Special Feet/Annual) EVENT #2—Volunteer Introductory Retreat Feet/Annual) \$200.00 \$150.00 \$150.00 \$150.00 \$150.00 \$200.	
Fees/Annual) EVENT #2—Volunteer Introductory Retreat EVENT #2—Volunteer Introductory Retreat EVENT #2—Volunteer Staturday morning and ending Sunday afternoon that will introduce all volunteers to one another, launch off the Spring 2006 training session, and introduce the issues volunteers will face over the summer. Contact: Contact: Attendance: Url: Contact: Attendance: G500 Iodging and food S150.00 S50.00 S50.0	
EVENT #2—Volunteer Introductory Retreat \$(200.00) \$200.00 \$150.00 \$150.00 \$200.00 Retreat starting early Saturday morning and ending Sunday afternoon that will introduce all volunteers to one another, launch off the Spring 2006 training session, and introduce the issues volunteers will face over the summer. Location: Contact: Attendance:	
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6560 food stipend for debriefing, \$15 x 11 volunteers \$(165.00) \$165.00 \$150.00 \$150.00 \$165.00 Event Food (Undergraduate Special Fees/Annual) ***<	
Event Food (Undergraduate Special Fees/Annual)	
Fees/Annual))
Accomodations x 11 volunteers	
(Undergraduate Special Fees/Annual))
EVENT #9 -Travel to Ecuador \$(4,860.00) \$4,860.00 \$2,200.00 \$2,200.00 \$4,860.0)
10 volunteers and 2 supervisors will fly to Ecuador from their hometown airports in late June, and will return at the end of August.	
Location: Contact: Attendance: Url:	
UII.	
Budgeted Requested Recommend Approved Petitions	
7710 roundtrip airfare to Quito, Ecuador \$(4,860.00) \$4,860.00 \$2,200.00 \$2,200.00 \$4,860.0	,
Travel Fares (Undergraduate Special	d Elected
Fees/Annual)	d Elected
Final Dinner in Quito \$(99.00) \$99.00 \$99.00 \$99.00 \$99.00 Dinner the last week of volunteer work to celebrate.	d Elected
Location: Contact: Attendance: 11(total)	d Elected
Url: Contact: Accentance: 11(cotal)	d Elected
Grad: 0	d Elected
Budgeted Requested Recommend Approved Petitione	Elected Staff: 0 Other: 0

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		Budgeted	Requested	Recommend	Approved	Petitione	d Elected
Final Dinner in Quite Dinner the last week of	o of volunteer work to celebrate.	\$(99.00)	\$99.00	\$99.00	\$99.00	\$99.00	
Location: Url:		Contact:	Requested	Recommend	Attendance:	11(total) UG: 11 Grad: 0	Staff: 0 Other: 0 Elected
6560 Event Food (Undergraduate Special Fees/Annual)	final dinner in Quito	\$(99.00)	\$99.00	\$99.00	\$99.00	\$99.00	
APPLICATION TOTA	LS	\$(17,779.00)	\$17,779.00	\$11,754.00	\$11,754.00	\$17,779.00)

ACCOUNT BALANCES			
Account		Balance	
1-8838-0-0-1700	VOLUNTEERS IN LATIN AMER LOAN ACCT (VILA)	\$0.00	
2-8838-1-0-2800	VOLUNTEERS IN LATIN AMERICA	\$10,911.18	
2-8838-2-5-6110	VILA SPEC FEE OFFICER SALARY	\$6,000.00	
2-8838-2-5-7220	VILA SPEC FEE MKTG COPIES/PRINT EXP	\$40.00	
2-8838-2-5-7710	VILA SPEC FEE TRAVEL FARES	\$4,700.00	
2-8838-9-0-2820	VOLUNTEERS IN LATIN AMER RESERVE	\$713.00	