ASSU Special Fees

Status: **Recommended with Modifications**

Financial Officer: Minh Dan Vuong

APPLICATION SUMMARY						
Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(86,832.00)	\$97,680.00	\$80,358.25	\$80,358.25		
Undergraduate Special Fees		\$97,680.00	\$80,358.25	\$80,358.25		
6310 - Honoraria Fees	\$(4,391.00)	\$4,390.00	\$3,970.00	\$3,970.00		
6500 - Training Mat	\$(500.00)	\$500.00	\$500.00	\$500.00		
6560 - Event Food	\$(18,901.00)	\$18,900.00	\$16,500.00	\$16,500.00		
7080 - Event Supplies Expenses	\$(2,800.00)	\$2,800.00	\$2,300.00	\$2,300.00		
7130 - Postage/Courier	\$(40.00)	\$40.00	\$40.00	\$40.00		
7140 - Copies (Not Marketing)	\$(380.00)	\$380.00	\$168.25	\$168.25		
7150 - Office Supplies	\$(380.00)	\$380.00	\$340.00	\$340.00		
7180 - Educational Literature	\$(1,900.00)	\$1,900.00	\$0.00	\$0.00		
7200 - General Marketing Expenses	\$(80.00)	\$80.00	\$0.00	\$0.00		
7220 - Marketing Copies / Print Expenses	\$(200.00)	\$200.00	\$0.00	\$0.00		
7710 - Travel Fares	\$(15,800.00)	\$15,800.00	\$10,000.00	\$10,000.00		
7720 - Gas	\$(6,160.00)	\$6,160.00	\$5,840.00	\$5,840.00		
7730 - Car / Van Rental	\$(35,800.00)	\$35,800.00	\$32,200.00	\$32,200.00		
7740 - Accomodations	\$(10,100.00)	\$10,100.00	\$8,500.00	\$8,500.00		
7820 - Registration Expense	\$(250.00)	\$250.00	\$0.00	\$0.00		
[All Expense Total]	\$(103,932.00)					
[Revenue GL]1000 - Dues	\$17,100.00					
[All Revenue Total]	\$17,100.00					

ASSU Special Fees

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Alternative Spring Break has applied for Special Fees funding in the past three years to provide the same programming outlined in this application. Each time, the Undergraduate Senate and the undergraduate students supported and voted for our funding requests.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

Due to consistently overwhelming student demand in the past three years, we are expanding our programming. We strive to offer 2 additional spring break courses and trips in 2011-2011 and 2 new Thanksgiving break programs, which will be modeled closely after the spring break programs. The average cost in each line-item have not increased significantly (some decreased) compared to previous years; we are just scaling up the program.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Alternative Spring Break exposes students to complex social and cultural issues through community visits, experiential learning, direct service, group discussion, readings, and reflection activities. The program's vision is to transform students into advocates of social change on issues affecting our communities. For more information, please visit http://asb.stanford.edu or email the director team.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We publicize our trip leader recruitment as well as the winter seminars and spring trips through community service and dorm email lists, our website http://asb.stanford.edu, Facebook events, participation in Activity Fairs, Haas Center outreach and communications, selected flyers especially in frosh dorms, banners, and various other media. We advertise speaker events or presentations during winter and spring in accordance with ASSU funding policies, on

studentevents.stanford.edu, events.stanford.edu, and through the above channels.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact

information for their financial officers. Not applicable

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

Alternative Spring Break does not have any accounts outside the ASSU/SSE banking system. Our current ASSU accounts include Special Fee funding for this year (most of it will be spent right before and after spring break) and the Special Fee reserve account, which holds unused Special Fee funds from previous years. As of February 2011, the reserve balance is zero. We hold and are required to keep \$12,000 in the ASSU credit card collateral account. We receive participant fees from each participant, but we grant reduced fees and subsidies to financial aid participants. **ASSU Special Fees**

What are the three largest line item requests in your budget and why?

1. Van Rentals: We use local public transportation (for example: Caltrain, Washington DC metro) and walking whenever possible. Most of the trips, however, require traveling around a broader metropolitan area or travel large distances to their destinations (e.g. Southern California). Two vans are used per trip to fit 14 passengers total. Travel is essential to the community service and experiential learning mission of the program, as field experiences and service opportunities are limited on campus. The average number of miles traveled is 668 per car, based on previous years. The rental car company charges approximately \$850-\$900 per van for the spring break week as of February 2011, which reflects annual above-inflation price hikes. In addition, the University's Department of Risk Management is forcing all student groups as of end of 2009/beginning of 2010 to purchase primary insurance from the rental car company. Previously the University covered the primary insurance for student groups. The insurance is \$34 per vehicle per day as of 2010.

2. Food: Food funding will subsidize groceries and snack purchases during the spring break trips. Trip leaders make all efforts to buy healthy and cheap groceries for modest meals for the week-long trips. This benefits especially participants receiving financial aid, who otherwise will not be able to participate in the trips. Funding is necessary because spring break groups are expected to stay together and housing accommodations usually do not provide easy access to supermarkets and dining places. Preparing meals as a group is healthier and much cheaper than shopping and eating individually. Subsidizing each meal at \$3, the average cost for a week-long trip with 14 participants is \$900. This is well below the \$7 meal rate per student. Food spending is tightly controlled and luxurious meals are not allowed.

3. Travel funding is needed (1) to pay for parking and public transportation and (2) to subsidize airfares for a limited number of out-of-state trips for participants receiving financial aid. Whenever possible we prefer California trips over trips traveling by air. // (1) In New York City and Washington DC and whenever else possible we use public transportation INSTEAD of rental vans, saving more than \$1500 per trip. DC Metro passes are \$26.40/person. Trips not using public transportation need funding for public parking, especially in Los Angeles and San Francisco. (2) The majority of ASB participants receives financial aid. We work closely with the Financial Aid Office to determine need and we provide partial airfare subsidies to those who would not be able to afford the trip otherwise. Participant admission to the program is need-blind and financial aid subsidies fluctuate every year, based on the applicants' needs. The financial manager and trip leaders work together to purchase the most cost-effective airfares for participants. Past ticket prices were for example: \$291 roundtrip SFO-Reagan, \$293 roundtrip SFO-New Orleans, \$400 roundtrip SFO-Dulles, \$384 SFO-Grand Junction/Las Vegas-SFO. Air travel trips are the most popular of our program each year and receive the highest number of applications.

What is the average attendance at your events?

Alternative Spring Break aims to organize 19 winter seminars and spring break trips next year. Each seminar and trip will enroll 14 students due to logistical and airfare/van funding constraints. The total enrollment will be 14*19=266. Applications are open to all Stanford students, need-blind, and competitive. 98% of our applicants and participants are undergraduates. Each year, we receive hundreds of applications in excess of our program capacity, which is the reason for our long-term expansion plans.

Additionally, 30-60 students turn out to each speaker event and presentation during winter and spring quarter.

[#6178] 2/20/2011

What events/programs does your group hold throughout the year for the Stanford Community?

Alternative Spring Break's flagship programs are the spring break service-learning trips. While the issues addressed each year are depend on the different interests of the trip leaders, below are the 17 trips that are offered in during the 2010-2011 year. We aim to build a similarly diverse and competent program next year, with 19 spring break trips.

A Veteran's Affair: Issues in Healthcare Asian American Issues: From Identity to Action Beneath the Bounty: Healthcare in Underserved Agricultural Communities Design for Social Change Faith in Action: Interfaith Perspectives on Public Service Filipino American Struggles & amp; amp; amp; Triumphs: Investigating Immigrant Issues in the United States and the Philippines Food for Thought For the Sake of Women: Exploring Disparities in Women's Health and Health Policy Growing Creativity: Education Reform in New York City and Beyond Justice Deferred: The California Prison System Muslim Matters: Exploring Muslim-American Issues Papers, Please: Crossing and Living, Immigration in Arizona Queer(y)ing the Margins: LGBTQ Issues Safe Sex is Great Sex, Better Wear a Latex: Exploring Teen Sexual and Reproductive Health Issues in Underserved Communities Social Entrepreneurship Step Up from the Streets: Helping the Homeless The Changing Face of HIV/AIDS: Confronting a Shifting Epidemic

During each of these trips, students are immersed in the issue through direct community service, speaking with relevant constituencies, meetings with community members and leaders, as well as group discussion and reflection. Prior to the trip, all participants enroll in a winter quarter group directed reading seminar on their topic, organized in a format similar to a student-initiated course. The 1-unit seminar is sponsored by a faculty adviser and is designed and facilitated by the two trip leaders. These seminars encourage participants to think critically about their topic prior to personal involvement during spring break.

During spring quarter, after the trips return, ASB invites representatives from local organizations who were involved in the success of the respective trips, to campus. These event provides a space for reflection about the spring break experience as a whole, as well as a forum and springboard for sharing ideas with the Stanford community. Trips also organize guest speaker events, awareness events, and presentations to share their experiences with the Stanford community.

ASSU Special Fees

Why are you requesting Special Fees?

Alternative Spring Break is requesting Special Fees because our group size and the extent of our programming require funding beyond the caps and policies for the General Fee.

In the past, 15-17 independent, student-run winter seminars and spring break service-learning trips comprised ASB, each with its own unique focus topic, program activities, and field trip. ASB is thus one of the largest community service organizations on campus. For the spring break trips, ASB subsidizes important expenses, such as food and groceries, speaker honoraria, local transportation, and housing accommodations. All expenses are strictly budgeted and strictly controlled to be cost-effective, modest, and often times even frugal. Furthermore, ASB provides a financial aid program that partially subsidizes air travel fares for participants which the Financial Aid Office has identified as needy. This year, the majority of participants and a disproportionally high fraction of air travel students qualified for financial aid.

The limited budgets of trips, and the goal and nature of the program, force the trip leaders and participants to live simply and frugally during the one week in the field, but we request Special Fees funding for necessary expenses. Traveling off-campus, for example to locations in Southern California, around the Bay Area, or to the East Coast, is a crucial component of ASB to provide participants with the community connections and field experience. As a community service organization in which participants travel to various locations to perform community service and learn about social issues, there are various costs that are not typically available from the General Fee. These include housing costs, which are typically paid as honoraria to churches, schools and local youth centers. Van rentals are also necessary for transport around metropolitan areas when public transportation is unavailable.

Alternative Spring Break delivers substantial value to the Stanford community. We are a nationally recognized Alternative Break program, and regularly receive requests for assistance from other universities

seeking to initiate or improve their own programs. Newspapers such as the San Francisco Chronicle quoted ASB and The Stanford Fund newsletter, which seeks to raise funds available to all student groups on campus as well as other academic initiatives and financial aid, featured our program. On campus, ASB is a resource for other community service and service-learning groups seeking to create similar programs, like Hillel's new Alternative Spring Break program and the SPOT trips that precede New Student Orientation for interested frosh. ASB has directly inspired the creation of other student groups, including Stanford Beyond Bars, AIYME, Street Forum, and the Stanford Immigrant Rights Project.

ASSU Special Fees

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Sa Ce for coi a t coj 7130 Po: tostage/Courier \$(4 Undergraduate Special ma ees/Annual) cai	aturday retreat and a seminar at the Haas enter during autumn quarter. Budgeting \$150 r retreat expenses (handouts, office supplies,						
Ce for cou a t cou 7130 Poo vostage/Courier \$(Undergraduate Special ma rees/Annual) cau	enter during autumn quarter. Budgeting \$150 r retreat expenses (handouts, office supplies,						
col a t cou 7130 Pos tostage/Courier \$(4 Undergraduate Special ma ees/Annual) cal							
a t cop 7130 Pos tostage/Courier \$(4 Undergraduate Special ma rees/Annual) car	mmunity building activities, etc.) and \$11 for						
col 7130 Poi ostage/Courier \$(4 Undergraduate Special ma ees/Annual) cal							
1130 Poisotage/Courier voistage/Courier \$(4 Undergraduate Special ma ees/Annual) cal	training handbook (binder + 75 pages of						
Postage/Courier \$(4 Undergraduate Special ma rees/Annual) cal	pies). \$150 retreat + \$10 binder * 38 = \$500 stage is needed to mail speaker contracts,	\$(40.00)	\$40.00	\$40.00	\$40.00		
Fees/Annual) Cal	40.00)insurance certificates, trip logistics	φ(+0.00)	φ+0.00	φ+0.00	φ+0.00		
Car	aterials, and thank-you cards, whenever email						
\$0.	nnot be used. On average, 100 letters total at						
).44	*(200.00)	*200.00	****	*0.00		
	ppies are needed for limited classroom Indouts during the winter quarter seminar (if	\$(200.00)	\$200.00	\$0.00	\$0.00		
xpenses po	ossible we provide electronic readings). Copies						
Undergraduate Special are es/Annual)	e also needed for handouts during the trip						
wh	here laptops are discouraged. Specific						
	amples are waiver forms, emergency contact						
	ndouts, itineraries, reading materials, speaker ographies, etc. Copies are also neededfor						
	nancial records, contracts, and organizational						
	ports. 25 copies per participant at \$0.10 per						
-	py adds up to \$35 per seminar. This is						
	timated for roughly 8 seminars in a year.	+/252.202					
	embership registration fees with national ganization, Break Away	\$(250.00)	\$250.00	\$0.00	\$0.00		
Undergraduate Special (ht	ttp://www.alternativebreaks.org/). Associate						
eec/Appual)	embership (the lowest membership level) costs						
	250 per year.						
2011-2012 Thanksgiving B	-	\$(6,600.00)	\$6,600.00	\$6,000.00	\$6,000.00		
	offer a Thanksgiving Break program components						
	quarter. 2) Participants go on a 4-5-day long fie	iu trip during Thanks	giving break. L	ocations will be	п тпе вау		
Area.		Combo			Attendence	20(hot-1)	
Location: Url:		Contact:			Attendance:	30(total) UG: 30	
511.						00.00	Statt: ()
						Grad: 0	Staff: 0 Other: 0

ASSU Special Fees

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
2011-2012 Thanksgiv		\$(6,600.00)	\$6,600.00	\$6,000.00	\$6,000.00		
	k will offer a Thanksgiving Break program component ig fall quarter. 2) Participants go on a 4-5-day long fi		, ,				
Area.					In the bay		
Location:		Contact:			Attendance:	30(total)	
Url:						• •	Staff: 0
							Other: 0
c210	Honoraria or substitute gifts are presented	Budgeted	Requested		Approved	Petitioned	Elected
6310 Honoraria Fees (Undergraduate Special	to guest speakers who come to campus as part of the winter quarter seminars and to a few	\$(400.00)	\$400.00	\$400.00	\$400.00		
Fees/Annual)	particularly helpful speakers/community-organizations during the spring break trip. Honoraria amounts are modest at \$25-\$75 per speaker. Each seminar and trip meets with ten speakers/organizations and will						
	need \$200 on average per trip, based on previous years. This is well below the soft cap of						
6560 Event Food	\$10/attendee. \$200 x 2 = \$400 Food funding will subsidize groceries and snack \$(1200.00) purchases during the thanksgiving	\$(1,200.00)	\$1,200.00	\$1,200.00	\$1,200.00		
(Undergraduate Special Fees/Annual)	particles of particulars during the thanksyning break trips. Trip leaders make all efforts to buy healthy and cheap groceries for modest meals for the week-long trips. This benefits especially participants receiving financial aid, who otherwise will not be able to participate in the trips. Funding is necessary because thanksgiving						
	break groups are expected to stay together and housing accommodations usually do not provide easy access to supermarkets and dining places. Preparing meals as a group is healthier and much cheaper than shopping and eating individually. An average of \$600 per trip for 4-6						
	days for two trips = \$1200						
7080 Event Supplies Expenses (Undergraduate Special	Materials for community service projects with local organizations: poster boards, photos, large prints, banners	\$(600.00)	\$600.00	\$600.00	\$600.00		
Fees/Annual) 7720	We use public transportation whenever possible,	\$(400.00)	\$400.00	\$400.00	\$400.00		
Gas (Undergraduate Special Fees/Annual)	but most trips travel large distances. Two vans are used per trip to fit 14 passengers total. Travel is essential to the community service and	+()	+		+		
	experiential learning mission of the program, as field experiences and service opportunities are						
	limited on campus. The average number of miles traveled is 1335 per trip or 668 per car (Bay Area: 7 days * 75 miles * 2 vans = 1050, Los						
	Angeles: 7 days * 100 miles * 2 vans + 4 * 375 miles road trip = 2900). The average cost of gas						
	per trip for 4-6 days amounts to \$200. Thus, for two trips the cost = \$400						
7730 Car / Van Rental (Undergraduate Special	We use public transportation whenever possible, but most trips require vans to travel large distances. Two vans are used per trip to fit	\$(3,400.00)	\$3,400.00	\$3,400.00	\$3,400.00		
Fees/Annual)	14 passengers total. Travel is essential to the community service and experiential learning mission of the program, as field experiences are						
	limited on campus. It is not possible for us to use alternate means, such as Haas Center vans or						
	Zipcars because of the size, duration, and locations of our program. // As of Feburary 2010, Enterprise quotes a van rental for a week at						
	\$500 per week + \$200 for additional days + \$65 sales tax. Out-of-state rentals will certainly						
	require additional taxes and fees for airport use, under-25 drivers, etc. We work closely with the Enterprise office at Stanford to secure the						
	Enterprise office at Stanford to secure the cheapest prices and they often accommodate us by waiving local under-25 fees. Nonetheless,						
	price increases beyond inflation are certain for next year. // In addition to rental fees, the						
	University's Department of Risk Management is also requiring student groups to purchase primary insurance from Enterprise as of 2010						
	primary insurance from Enterprise as of 2010. Previously the University covered primary insurance. This is currently \$34/vehicle/day.						
	Price increases beyond inflation are certain. // 4 vans x \$600 rental fee + \$34 insurance * 4 vans						

ASSU Special Fees

2011-2012 Thanksgiving	g Break Trips	Budgeted \$(6,600.00)	Requested \$6,600.00	Recommend \$6,000.00	Approved \$6,000.00	Petitioned	Electe
_	ill offer a Thanksgiving Break program component						
eminars meeting during fa Area.	all quarter. 2) Participants go on a 4-5-day long fi	eld trip during Thanks	giving break. L	ocations will be	in the Bay		
Location: Url:		Contact:			Attendance:		Staff: 0
		Budgeted	Requested	Recommend	Approved	Grad: 0 Petitioned	Other: 0 Electe
7740	Spring break trips usually stay at very modest	\$(600.00)	\$600.00	\$0.00	\$0.00	rentioned	LICCU
Accomodations (Undergraduate Special Fees/Annual)	accommodations, such as community centers, school gyms, churches, or community member homes. We provide these generous hosts with a small donation or substitute gifts in the range of only \$100-\$200 - usually for a week's stay for a group of 14. This is well below hostel or hotel rates. Travel away from campus is essential to the community service and experiential learning mission of the program, as field experiences are limited on campus. We only use hostels when no other arrangement can be made. Hostels charge between \$20 and \$25 per person per night. Based on previous years, we approximate the						
	cost of living to amount to approximately \$300. 300*2= \$600						
Alternative Spring Break tw	ter Seminars and Spring Break Trips vo main program components for trip participants on a week-long field trip during spring break. Pas	· ·		-	-		
Location: Url:		Contact:			Attendance:		Staff: 0
		Budgeted	Requested	Recommend	Approved	Grad: 5 Petitioned	Other: 0 Electe
6310 Honoraria Fees (Undergraduate Special Fees/Annual)	Honoraria or substitute gifts are presented to guest speakers who come to campus as part of the winter quarter seminars and to a few particularly helpful speakers/community-organizations during the spring break trip. Honoraria may also be used for 2-4 speaker events during spring quarter open to the public. Honoraria amounts are modest at \$25-\$75 per speaker. Each seminar and trip meets with ten speakers/organizations and will need \$210 on average per trip, based on previous years. This is well below the soft cap of \$10/attendee. \$210 x 19 = \$3990	\$(3,990.00)	\$3,990.00	\$3,570.00	\$3,570.00		
6560 Event Food (Undergraduate Special Fees/Annual)	Food funding will subsidize groceries and snack \$(17100.00) purchases during the spring break trips. Trip leaders make all efforts to buy healthy and cheap groceries for modest meals for the week-long trips. This benefits especially participants receiving financial aid, who otherwise will not be able to participate in the trips. Funding is necessary because spring break groups are expected to stay together and housing accommodations usually do not provide easy access to supermarkets and dining places. Preparing meals as a group is healthier and much cheaper than shopping and eating individually. Subsidizing each meal at \$3.50, the average cost for a week long trip with 14 participants is \$900. This is well below the \$7 meal stat plan participants	\$(17,100.00)	\$17,100.00	\$15,300.00	\$15,300.00		
7080 Event Supplies Expenses (Undergraduate Special Fees/Annual)	meal rate plan per student. 900*19 = \$17100 Spring break trips conduct community service projects to provide experiential learning opportunities and community connections. Past projects include for example preparing educational materials and presentations for a community health fair or setting up water stations in the desert or environmental conservation projects. Specific expenses are for example for posterboards, education materials, construction materials, tools and clothing rentals, etc. The average cost per trip is \$100, based on estimates. \$100 x 19 = \$1900.	\$(1,900.00)	\$1,900.00	\$1,700.00	\$1,700.00		

ASSU Special Fees

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
	arter Seminars and Spring Break Trips	\$(89,110.00)	\$89,110.00	\$73,818.25	\$73,818.25		
	two main program components for trip participants		-	-	-		
	o on a week-long field trip during spring break. Pas	t locations include: N	ew York, Washi	ngton DC, Los A	ngeles, Bay		
Area, Arizona, etc. Location:		Contact:			Attendance:	200/total)	
Url:		Contact:			Attendance:	200(total) UG: 195 St	aff: 0
							ther: 0
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
7140 Copies (Not Marketing)	Copies are needed for limited classroom	\$(380.00)	\$380.00	\$168.25	\$168.25		
(Undergraduate Special	handouts during the winter quarter seminar (if possible we provide electronic readings). Copies						
Fees/Annual)	are also needed for handouts during the trip						
	where laptops are discouraged. Specific						
	examples are waiver forms, emergency contact						
	handouts, itineraries, reading materials, speaker biographies, etc. Copies are also neededfor						
	financial records, contracts, and organizational						
	reports. An average of \$20 per trip is estimated						
	from previous years' expenditures. 20*19=380						
7150 Office Supplies	Office supplies are needed to facilitate the winter seminar, which places a strong emphasis on	\$(380.00)	\$380.00	\$340.00	\$340.00		
(Undergraduate Special	collaboration and group discussion using						
Fees/Annual)	communicative tools, as well as reflection &						
	journalism activities during the spring break trip.						
	Expenses are typically for markers, pens, index cards, notebook paper, journals, poster boards,						
	binders, colored markers, etc. There is no better						
	way to handle office supplies centrally because						
	each trip is an independent group. Average cost						
	per trip is \$20, based on previous years. \$20 x 19 = \$380						
7180	This is the expenditure required to incorporate	\$(1,900.00)	\$1,900.00	\$0.00	\$0.00		
Educational Literature	coursereaders, publishing fees, textbooks,	+(-//	+-/	+ • • • •	+ • • • •		
(Undergraduate Special Fees/Annual)	required readings for courses and training						
	materials for leaders and coordinators. The average cost of these expenditures amounted to						
	an average of \$100 in previous years.						
7710	Travel funding is needed (1) to pay for parking	\$(15,800.00)	\$15,800.00	\$10,000.00	\$10,000.00		
Travel Fares (Undergraduate Special	and transportation and (2) to subsidize airfares						
Fees/Annual)	for a limited number of out-of-state trips for participants receiving financial aid. Whenever						
	possible we prefer California trips over trips						
	traveling by air. (1) In New York City and						
	Washington DC and whenever else possible we						
	use public transportation INSTEAD of rental vans, saving more than \$1500 per trip. DC Metro						
	passes are \$26.40/person. Trips not using public						
	transportation need funding for public parking,						
	especially in Los Angeles and San Francisco. The average cost for parking and public						
	transportation is \$100 per trip, with based on						
	previous years. \$100 x 18 = \$1800. // (2) The						
	majority of ASB participants receives financial						
	aid. We work closely with the Financial Aid Office to determine need and we provide partial airfare						
	subsidies to those who would not be able to						
	afford the trip otherwise. Participant admission						
	to the program is need-blind and financial aid						
	subsidies fluctuate every year, based on the applicants' needs. The financial manager and trip						
	leaders work together to purchase the most						
	cost-effective airfares for participants. Past ticket						
	prices were for example: \$293 roundtrip						
	SFO-New Orleans, \$400 roundtrip SFO-Dulles, \$384 SFO-Grand Junction/Las Vegas-SFO.						
	Planning for 5 out-of-state travel trips with 14						
	participants each at the \$200 subsidy: 5 x 14 x						
	\$200 = \$14000. \$1,800 public transportation						
	and parking + \$14,000 airfare subsidies = \$15800.						
	\$15800.						

ASSU Special Fees

		Budgeted	Requested	Recommend	Approved	Petitioned	Electe
	arter Seminars and Spring Break Trips	\$(89,110.00)	\$89,110.00	\$73,818.25	\$73,818.25		
	k two main program components for trip participants	<i>,</i> ,		-	•		
quarter. 2) Participants	go on a week-long field trip during spring break. Pas	st locations include: No	ew York, Washi	ngton DC, Los A	ngeles, Bay		
Area, Arizona, etc.							
Location:		Contact:			Attendance:	200(total)	
Url:						UG: 195 S	Staff: 0
						Grad: 5 C	Other: 0
		Budgeted	Requested	Recommend	Approved	Petitioned	Electe
7720	We use public transportation whenever	\$(5,760.00)	\$5,760.00	\$5,440.00	\$5,440.00		
Gas (Undergraduate Special	possible, but most trips travel large distances.						
Fees/Annual)	Two vans are used per trip to fit 14 passengers						
. ,	total. Travel is essential to the community service and experiential learning mission of the						
	program, as field experiences and service						
	opportunities are limited on campus. The						
	average number of miles traveled is 1335 per						
	trip or 668 per car (Bay Area: 7 days * 75 miles						
	* 2 vans = 1050, Los Angeles: 7 days * 100						
	miles * 2 vans + 4 * 375 miles road trip =						
	2900). The average cost of gas per trip was						
	\$320 last year. 320*18= \$5760						
7730	We use public transportation whenever possible,	\$(32,400.00)	\$32,400.00	\$28,800.00	\$28,800.00		
Car / Van Rental (Undergraduate Special	but most trips require vans to travel large distances. Two vans are used per trip to fit 14						
Fees/Annual)	passengers total. Travel is essential to the						
	community service and experiential learning						
	mission of the program, as field experiences are						
	limited on campus. It is not possible for us to use						
	alternate means, such as Haas Center vans or						
	Zipcars because of the size, duration, and						
	locations of our program. // Van rental cost +						
	insurance (University-mandated) + sales tax are						
	\$900 per vehicle for 1 week. Out-of-state rentals						
	will certainly require additional taxes and fees						
	for airport use, under-25 drivers, etc. We work closely with the Enterprise office at Stanford to						
	secure the cheapest prices and they often						
	accommodate us by waiving local under-25 fees.						
	Price increases beyond inflation are to be						
	expected for next year. // In addition to rental						
	fees, the University's Department of Risk						
	Management is also requiring student groups to						
	purchase primary insurance from Enterprise as						
	of 2010. The University does not cover primary						
	insurance anymore as of winter 2010. // 38 vans						
7740	x \$900 fee = \$32,400.	¢(0 E00 00)	#0 E00 00	40 E00 00	#0 F00 00		
7740 Accomodations	Spring break trips usually stay at very modest accommodations, such as community centers,	\$(9,500.00)	\$9,500.00	\$8,500.00	\$8,500.00		
(Undergraduate Special	school gyms, churches, or community member						
Fees/Annual)	homes. We provide these generous hosts with a						
	small donation or substitute gifts in the range of						
	only \$100-\$200 - usually for a week's stay for a						
	group of 14. This is well below hostel or hotel						
	rates. Travel away from campus is essential to						
	the community service and experiential learning						
	mission of the program, as field experiences are						
	limited on campus. We only use hostels when no						
	other arrangement can be made. Hostels charge between \$20 and \$25 per person per night.						
	Based on previous years, the average housing						
	cost per trip is 500 . $500 \times 19 = 9500$						
		\$(97,680.00)			\$80,358.25		

ASSU Special Fees

[#6178]

2/20/2011

ACCOUNT BALANCES

Account		Balance
2-6868-1-0-2800	ALTERNATIVE SPRING BREAK SERV PRJ	\$36,584.49
2-6868-1-0-2805	ALTERNATIVE SPRING BREAK CREDIT CARD	\$12,000.00
2-6868-1-0-2830	ALTERNATIVE SPRING BREAK STANFORD FUND	-\$4,032.20
2-6868-2-5-6310	SPR BRK SRV PRJ SPEC FEE HONORARIA FEES	\$6,300.00
2-6868-2-5-6500	SPR BRK SRV PRJ SPEC FEE TRAINING MAT	\$500.00
2-6868-2-5-6560	SPR BRK SRV PRJ SPEC FEE EVENT FOOD	\$8,156.38
2-6868-2-5-7080	SPR BRK SRV PRJ SPEC FEE EVENT SUPPLIES EXPENSES	\$900.00
2-6868-2-5-7090	SPR BRK SRV PRJ SPEC FEE PRIOR YEAR EXP	-\$196.87
2-6868-2-5-7130	SPR BRK SRV PRJ SPEC FEE POSTAGE/COURIER	\$20.00
2-6868-2-5-7140	SPR BRK SRV PRJ SPEC FEE COPIES (NOT MKTG)	\$341.38
2-6868-2-5-7150	SPR BRK SRV PRJ SPEC FEE OFFICE SUPPLIES	\$525.00
2-6868-2-5-7220	SPR BRK SRV PRJ SPEC FEE MKTG COPIES/PRINT EXP	\$180.00
2-6868-2-5-7710	SPR BRK SRV PRJ SPEC FEE TRAVEL FARES	\$7,535.40
2-6868-2-5-7720	SPR BRK SRV PRJ SPEC FEE GAS	\$4,272.00
2-6868-2-5-7730	SPR BRK SRV PRJ SPEC FEE CAR/VAN RENTAL	\$30,016.00
2-6868-2-5-7740	SPR BRK SRV PRJ SPEC FEE ACCOMMODATIONS	\$9,900.00
2-6868-2-5-7820	SPR BREAK SRV PRJ SPEC FEE REG EXP	\$0.00
2-6868-9-0-2820	SPR BRK SRV PRJ RESERVE	\$0.00