# APPLICATION SUMMARY

## Application Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommended</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>APPLICATION TOTALS</strong></td>
<td>$(104,675.20)</td>
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<td>$49,808.50</td>
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</table>

**[All Expense Total]** $(104,675.20)
Questions & Answers

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes, AASA has applied each of the last three years. In the past three years, we have passed each time.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

All events are registered with Events at Stanford. Numerous email fliers and physical fliers are sent out on a weekly basis. There is also a calendar in the Asian American Activities Center. We send out a bi-monthly digest of all the events that occur in the AASA umbrella and update our website and online calendar frequently as well.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

Yes, honoraria and event food has increased because we are aiming to reach out to more students on campus from different communities in the upcoming year. With the increasing costs of travel and hotel, speakers need more compensation for the time that they choose to give to our organizations.

In terms of technical services, although space and equipment rental costs from Event and Labor Services have increased, we are trying to find alternative sources of funding. Many free venues on campus are insufficient to host the number of people that some of our events target.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.

- 5187 Asian American Theater Project
  - Amanda Le
  - amandale@stanford.edu
- 5876 Hong Kong Student Association
  - Hendrick Chan
  - hchan1@stanford.edu
- 5975 Hmong Student Union
  - Vang maiyer89@stanford.edu
- 6097 Korean Student Association
  - Susie Choi
  - susiec@stanford.edu
- 6413 Newtype
  - Tiphanie Gammon
  - gammontd@stanford.edu
- 6662 Q&A
  - Jamie Querubin
  - jamieque@stanford.edu
- 7098 Sanskriti
  - Miriam Marks
  - melloram@stanford.edu
- 7031 Stanford Khmer Association
  - Alvin Heng
  - vinster@stanford.edu
- 8150 Stanford University Nikkei
  - Erica Richardson
  - ericar@stanford.edu
- 8546 Stanford University Nikkei
  - Erica Richardson
  - ericar@stanford.edu
- 8572 Thai American Intercultural Society
  - Wichsinee Wibulpolprasert
  - wichsine@stanford.edu
- 8803 Undergraduate Chinese American Association
  - Mark Fang
  - exile@stanford.edu

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

AASA uses Special Fees to put on events for the greater Stanford community. We invite guest speakers to come talk about social, political, and cultural issues pertinent to our communities. AASA subgroups also organize large cultural events such as TCS Night Market, SVSA Lunar New Year, and Sanskriti Mela Show that involve collaboration with each other as well as with other student groups on campus, both Asian American and others.

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

Assets: 26,197.97
Reserves: 46,592.90

What are the three largest line item requests in your budget and why?

Event Food: Many of our subgroups are culturally based and celebrate various holidays. There are a diverse array of holidays celebrated by our community and many of them center around food. Moreover, our subgroups host events, such as cultural food workshops, to promote their culture and make it more familiar to the Stanford community. There are also numerous events and conferences held during meal times (or all day) which require food.

Technical Services: Our community hosts a minimum of four culture shows and a variety of other performances requiring technical services provided only by Stanford Events and Labor Services and UNNICO. A majority of equipment we need and use also comes from these sources for our performers, speakers, and co-sponsored events.

Honorarium: Because the community is so large, there are many different kinds of guests invited to speak on various topics. In order to fully understand the multiplicities of the community, multiple speakers are normally engaged. Also, the topics and areas of the community from which they come are vastly arrayed. Additionally, the speakers who come are usually higher profile figures who are influential and draw larger crowds.
Asian American Student Association

What events/programs does your group hold throughout the year for the Stanford Community?
All of our events are open to the Stanford community. Although they occasionally target high school youth, all Stanford students are welcome to attend and learn. Stanford community members are also welcome at all events with very few exceptions--those being core retreats or trainings.

The following is a partial list of events held by AASA and its subgroups:

AASA We are Family Gathering
AASA Ice Cream Social
AASA Asian Images
AASA Extravaganza
AASA API Heritage Month Kick Off
AASA Sports Tournament
AASA Cracking the Fortune Cookie Series
AASA Listen to the Silence
AASA Productions
HSU Conference
HSU Film Screenings
HSU API Heritage Month Panel
HSU Hmong New Year Dinner
KSA Culture Night
KSA Noraebang Night
Q&amp;A Biquarterly Speaker Series
SAAAC Political Film Screening
SAAAC Asian American Issues Forum
SAAAC Asian American Studies Panel
SAAAC History Workshop
Sanskriti Festival of Lights
Sanskriti Rhythms
Sanskriti Mela Cultural Show
Sanskriti South Asian Awareness Month
Sanskriti Big Speaker Event
SKA SEA Intercollegiate Summit
SUN Horror Movie Night
SUN Sumo BBQ Day
SVSA Culture Night
SVSA Lunar New Year
TCS Taste of Taiwan
TCS Mid-Autumn Moon Festival
UCAA Charity Date Auction

What is the average attendance at your events?
Major speaker event: 750
Conference: 300
Speaker series: 25-35
Culture Nights: 200
General events: 40-150

Why are you requesting Special Fees?
AASA not only puts on many events throughout the year, but it also serves as the financial umbrella for 14 subgroups that also produce their own events, independently and in collaboration with AASA. All of AASA's events are open to the entire Stanford student body, and are expensive to finance and organize. Furthermore, AASA co-sponsors events with the Asian American Activities Center (A3C) and other API interest organizations, other communities of color, and other groups to put on interesting and diverse programming.
### BUDGET DETAIL

<table>
<thead>
<tr>
<th>Location</th>
<th>Contact:</th>
<th>Attendance:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>6310</strong></td>
<td><strong>$30,250.00</strong></td>
<td><strong>$15,950.00</strong></td>
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</table>

**Examples include:**
- AASA Listen to the Silence Conference (300 students x 10 speakers x 4 performers)
- AASA Talent Showcase (150 students x 5 performers)
- AASA Extravaganza (200 students x 2 performers)
- AASA Asian Images (100 students x 1 speaker)
- AASA Cracking the Fortune Cookie Dinner Series (25 students x 1 speaker/event x 3 events)
- AASA Participation in Women's Month (30 students x 1 speaker)
- Sanskriti Big Speaker Event (750 students x 1 major speaker)
- HSU Conference (100 students x 6 speakers)
- HSU API Heritage Month Panel (50 students x 4 panelists)
- KSA Culture Night (100 students x 4 performances)
- KSA Cultural Workshops and Discussions (50 students x 1 speaker/event x 3 events/year)
- Q&A API Heritage Month Event Collaboration (50 students x 2 speakers)
- Q&A Bi-quarter Speaker Series (40 students x 2 speakers x 6 events)
- Q&A Wall of Pride Exhibit (150 students x 10 speakers)
- SKA Cambodian Welcome Banquet (75 students x 1 speaker)
- SKA Khmer Night (30 students x 1 speaker)
- SAAAC Asian American Issues Forum (50 students x 3 speakers/event x 3 events)
- SAAAC Asian American Students Panel (50 students x 3 speakers)
- SAAAC History Workshop (30 students x 2 speakers)
- SVSA Culture Night (150 students x 5 performance groups)
- SVSA Lunar New Year (100 students x 5 performance groups)
- TCS Quarter Speaker Series (100 students x 3 speakers)
- TCS Night Market (100 students x 5 performance groups)
- UCAA Speaker Series (20 students x 1 speaker x 5 events)

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**Asian American Student Association**

ASSU Special Fees - Application [#6094]
### ASSU Special Fees 2011-2012

<table>
<thead>
<tr>
<th>Budgeted</th>
<th>Requested</th>
<th>Recommended</th>
<th>Approved</th>
<th>Petitioned</th>
<th>Elected</th>
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</thead>
<tbody>
<tr>
<td>$(98,715.20)</td>
<td>$49,808.50</td>
<td>$49,808.50</td>
<td>$49,808.50</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Examples include:
- AASA Listen to the Silence Conference (300 students x 10 speakers x 4 performers)
- AASA Talent Showcase (150 students x 5 performers)
- AASA Extravaganza (200 students x 2 performers)
- AASA API Kickoff Performance (75 people x 1 performance group)
- AASA Asian Images (100 students x 1 speaker)
- AASA Cracking the Fortune Cookie Dinner Series (25 students x 1 speaker/event x 3 events)
- Participation in Women's Month (30 students x 1 speaker)
- Sanskriti Big Speaker Event (75 students x 1 speaker)
- HSU Conference (100 students x 6 speakers)
- HSU API Heritage Month Panel (50 students x 4 panelists)
- SKA Cambodian Welcome Banquet (75 students x 1 speaker)
- SKA Khmer Night (30 students x 1 speaker)
- SAAAC Asian American Issues Forum (50 students x 3 speakers/event x 3 events)
- Sanskriti Mela (250 students x 1 major speaker)
- HSU API Heritage Month Panel (50 students x 3 speakers)
- SVSA Culture Night (150 students x 5 performance groups)
- SVSA Lunar New Year (100 students x 5 performance groups)
- TCS Quarter Speaker Series (100 students x 3 speakers)
- UCAC Chinese New Year (100 students x 1 speaker)
- UCAC Speaker Series (20 students x 1 speaker x 5 events)
- UCAC Culture Night (150 students x 5 performance groups)
- UCAC Night Market (100 students x 5 performance groups)
- UCAC Asia Week (150 students x 5 performance groups)

### Location:

- **Technical Services**
  - **Examples include:**
    - AASA Listen to the Silence Conference
    - AASA Talent Showcase
    - Sanskriti Mela
    - Sanskriti Rhythms
    - SVSA Culture Night
    - SKA Culture Night

- **Budgeted:** $(11,021.00)
- **Requested:** $5,952.00
- **Recommended:** $5,952.00
- **Approved:** $5,952.00

### Contact:

- **Staff:** 5
- **Other:** 0

| Attendance: UG: 1200 Grad: 150 Other: 0 |
|-----------------|-----------------|
| **1500 (total)** | **575** |

### Event Food

- **Examples include:**
  - AASA Cracking the Fortune Cookie Dinner Series
  - AASA Ice Cream Social
  - AASA Sports Tournament
  - AASA Listen to the Silence Conference
  - HKSA Hotpot Dinner
  - HSU Conference
  - HSU Hmong New Year Celebration
  - Sanskriti Festival (puja, dinner, garlic)
  - SVSA Lunar New Year
  - TCS Speaker Series
  - TCS Taste of Taiwan
  - TCS Night Market
  - UCAC Chinese New Year

- **Budgeted:** $(26,413.00)
- **Requested:** $13,645.00
- **Recommended:** $13,645.00
- **Approved:** $13,645.00

### Event Supplies Expenses

- **Examples include:**
  - Paper, pencils, folders, general operating expenses for all groups + 3 toners * $50/each for A3C printer where most groups print out weekly materials.
  - Construction paper rolls, paints, pens, pencils, dry erase markers, markers, post-it note pads, toner, paper, name tags

- **Budgeted:** $(1,710.00)
- **Requested:** $1,185.00
- **Recommended:** $1,185.00
- **Approved:** $1,185.00

### Copies (Not Marketing)

- **Examples include:**
  - .13/copy for various events (request .07/copy)
  - .10/for printing for various events (request .05/copy)
  - .10/posters, etc. 1.25/each

- **Budgeted:** $(740.00)
- **Requested:** $669.00
- **Recommended:** $669.00
- **Approved:** $669.00

### Marketing Copies / Print Expenses

- **Examples include:**
  - Marketing events, fliers .13/copy (request .07/copy)
  - .10/for printing sheet (request .05/copy)
  - 1.25 for posters

- **Budgeted:** $(2,976.75)
- **Requested:** $2,007.50
- **Recommended:** $2,007.50
- **Approved:** $2,007.50

### Equipment Purchase (Non-Cap)

- **Examples include:**
  - Culture night productions (stage building supplies, fabric, etc.) for SVSA
  - KSA Noraebang Night
  - Sanskriti Mela Show
  - Sanskriti Rhythms
  - Sanskriti Diwali
  - Decorations for booths during SVSA Lunar New Year

- **Budgeted:** $(1,433.35)
- **Requested:** $745.00
- **Recommended:** $745.00
- **Approved:** $745.00

### Equipment Rental

- **Examples include:**
  - For major shows: Culture nights, Concerts, etc.
  - Equipment rental (tables, mics, chairs, etc.) from Cubberley, Dinkelspiel, UNNICO, ELS.

- **Budgeted:** $(5,242.30)
- **Requested:** $3,218.00
- **Recommended:** $3,218.00
- **Approved:** $3,218.00

### Equipment Maintenance

- **Budgeted:** $(450.00)
- **Requested:** $400.00
- **Recommended:** $400.00
- **Approved:** $400.00
### Asian American Student Association 5190

ASSU Special Fees - Application [#6094]

#### ASSU Special Fees 2011-2012

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Budgeted</th>
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<td>AASA Special Fees 2011-2012</td>
<td>$(98,715.20)</td>
<td>$49,808.50</td>
<td>$49,808.50</td>
<td>$49,808.50</td>
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</tbody>
</table>

Examples include: AASA Listen to the Silence Conference (300 students x 10 speakers x 4 performers) AASA Talent Showcase (150 students x 5 performers) AASA Extravaganza (200 students x 2 performers) AASA API Kickoff Performance (75 people x 1 performance group) AASA Asian Images (100 students x 1 speaker) AASA Cracking the Fortune Cookie Dinner Series (25 students x 1 speaker/event x 3 events) AASA Participation in Women's Month (30 students x 1 speaker) Sanskriti Big Speaker Event (750 students x 1 major speaker) HSU Conference (100 students x 6 speakers) HSU API Heritage Month Panel (50 students x 4 panelists) KSA Culture Night (100 students x 4 performances) KSA Cultural Workshops and Discussions (50 students x 1 speaker/event x 3 events/year) Q&A API Heritage Month Event Collaboration (50 students x 2 speakers) Q&A Bi-quarter Speaker Series (40 students x 2 speakers x 6 events) Q&A Wall of Pride Exhibit (150 students x 10 speakers) SKA Cambodian Welcome Banquet (75 students x 1 speaker) SKA Khmer Night (30 students x 1 speaker) SAAAC Asian American Issues Forum (50 students x 3 speakers/event x 3 events) SAAAC Asian American Students Panel (50 students x 3 speakers) SAAAC History Workshop (30 students x 2 speakers) SAAAC API Heritage Month Panel (75 students x 3 speakers) SVSA Culture Night (150 students x 5 performance groups) SVSA Lunar New Year (100 students x 5 performance groups) TCS Quarter Speaker Series (100 students x 3 speakers) TCS Night Market (100 students x 5 performance groups) USAA Speaker Series (20 students x 1 speaker x 5 events) *Please see attached hard copies (Approps)

#### Facilities Rental

<table>
<thead>
<tr>
<th>Item Description</th>
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<th>Requested</th>
<th>Recommended</th>
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<tr>
<td>Facilities Rental (Undergraduate Special Fees/Annual)</td>
<td>$6,727.00</td>
<td>$1,932.00</td>
<td>$1,932.00</td>
<td>$1,932.00</td>
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</table>

Examples:
- Cubberley Auditorium/ Memorial Auditorium/Dinkelspiel Auditorium for culture shows, conferences, and performances
- AASA Listen to the Silence Conference
- KSA Culture Night
- SVSA Culture Night
- Sanskriti Melas

#### Travel Fares

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<th>Item Description</th>
<th>Budgeted</th>
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<th>Recommended</th>
<th>Approved</th>
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<tbody>
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<td>$1,368.00</td>
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#### Gas

<table>
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#### Accommodations

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<th>Recommended</th>
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#### Royalties Expense

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#### Registration Expense

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<tbody>
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<td>Registration Expense (Undergraduate Special Fees/Annual)</td>
<td>$950.00</td>
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<td>$190.00</td>
<td>$190.00</td>
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#### Application Totals

<table>
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<td>$49,808.50</td>
<td>$49,808.50</td>
<td>$49,808.50</td>
</tr>
</tbody>
</table>

#### Contact Information

- **Location:**
- **Url:**
- **Attendance:**
  - 1500 (total)
  - Grad: 1200
  - Staff: 5
  - Other: 0

**Staff:**

- 5

**Other:**

- 0

#### Facilities Rental

- 7510
  - Facilities Rental (Undergraduate Special Fees/Annual)
  - Cubberley Auditorium/ Memorial Auditorium/Dinkelspiel Auditorium for culture shows, conferences, and performances
  - AASA Listen to the Silence Conference
  - KSA Culture Night
  - SVSA Culture Night
  - Sanskriti Melas

#### Travel Fares

- 7710
  - Travel Fares (Undergraduate Special Fees/Annual)
  - Fares for travel to various conferences

#### Gas

- 7720
  - Gas (Undergraduate Special Fees/Annual)
  - Various community service events in San Jose and San Francisco, Pick-up of speakers for events

#### Accommodations

- 7740
  - Accommodations (Undergraduate Special Fees/Annual)
  - Hotel rooms during off-campus conferences

#### Royalties Expense

- 7810
  - Royalties Expense (Undergraduate Special Fees/Annual)
  - AATP Royalties for shows

#### Registration Expense

- 7820
  - Registration Expense (Undergraduate Special Fees/Annual)
  - SVSA UVSA Summit
  - Q&amp;A Conferences in Berkeley, at Washington State University in Pullman, Washington, and one hosted by UCSC
  - TCS ITASA West Coast Conference
  - SKA Southeast Asian Intercollegiate Summit
<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Balance</th>
</tr>
</thead>
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