

Status: **Recommended with Modifications**

Financial Officer: Nabila Abdallah

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(41,910.00)	\$40,660.00	\$36,976.05	\$36,976.05		
Undergraduate Special Fees		\$40,660.00	\$36,976.05	\$36,976.05		
6310 - Honoraria Fees	\$(19,600.00)	\$19,600.00	\$18,600.00	\$18,600.00		
6560 - Event Food	\$(7,930.00)	\$7,930.00	\$5,406.05	\$5,406.05		
7140 - Copies (Not Marketing)	\$(100.00)	\$100.00	\$100.00	\$100.00		
7220 - Marketing Copies / Print Expenses	\$(580.00)	\$580.00	\$420.00	\$420.00		
7510 - Facilities Rental	\$(6,000.00)	\$6,000.00	\$6,000.00	\$6,000.00		
7710 - Travel Fares	\$(5,250.00)	\$5,250.00	\$5,250.00	\$5,250.00		
7740 - Accomodations	\$(1,200.00)	\$1,200.00	\$1,200.00	\$1,200.00		
[All Expense Total]	\$(41,910.00)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes - we have received Special Fees each time.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

No we are not increasing a significant amount in the budget, only the 1.5% inflation with 10%.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

Our mission goals are in line with the ASSU goals, in that we aim to improve students and make them global citizens by having events that increase awareness of the muslim world.

What are the three largest line item requests in your budget and why?

6000 honoraria for the comedians of the MSAN Comedy show. This reflects This year's cost of the show. We have also been requested and would like to bring a comedian from overseas, Riaad Moosa, who is slightly more expensive than the others.

5000 honoraria for artist at the Spring Concert. This year we are trying to arrange K'naan to come on campus, and would like to continue this event next year because of all the groups that want to support this endeavor, and the incredible amount of interest in it.

What is the average attendance at your events?

for small events, between 70-100 people. for large events, can be up to 350.

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

Our advertising is mostly done by flyering and sending out emails to different student lists.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact

information for their financial officers.

No we are not.

Please list all:1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

1) this year we had received about \$37,800

2) \$18,899.25

3) 6870

4) none

What events/programs does your group hold throughout the year for the Stanford Community?

We hold big speaker events, cultural fairs, award ceremonies, and lecture series. The repeating ones include the MSAN Comedy show, the Islamic Awareness Series, among others.

Why are you requesting Special Fees?

We were a previous special fees groups. As a Special fees group, we are able to bring speakers on the Muslim world, arrange events relevant to campus interest, that we would not otherwise be able to.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
American Islam		\$(250.00)	\$250.00	\$250.00	\$250.00		
Lecture Featuring Prominent American Muslims: Hamza Yusuf, Imam Feisal Abdul-Rauf, and Zaid Shakir							
Location:	Contact:				Attendance:	250(total)	
Url:						UG: 150	Staff: 25
						Grad: 75	Other: 0
						Petitioned	Elected
6560	<i>snacks for 50 people</i>	\$(150.00)	\$150.00	\$150.00	\$150.00		
Event Food (Undergraduate Special Fees/Annual)							
7510	<i>Bechtel International Center Hall</i>	\$(100.00)	\$100.00	\$100.00	\$100.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
Annual Fastathon		\$(1,540.00)	\$1,540.00	\$1,040.00	\$1,040.00		
opportunity for campus to spend a day observing the muslim fast (no food or water, sunrise to sunset).							
Location:	Contact:				Attendance:		
Url:							
6560	<i>\$7.5 each for 200 people to break the fast.</i>	\$(1,500.00)	\$1,500.00	\$1,000.00	\$1,000.00		
Event Food (Undergraduate Special Fees/Annual)							
7220	<i>flyers</i>	\$(40.00)	\$40.00	\$40.00	\$40.00		
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
Democracy in the Middle East		\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00		
Lunch with Professor Larry Diamond and Lina Khatib on Democracy in the Middle East							
Location:	Contact:				Attendance:	50(total)	
Url:						UG: 45	Staff: 0
						Grad: 5	Other: 0
						Petitioned	Elected
7510	<i>Cubberley Auditorium</i>	\$(700.00)	\$700.00	\$700.00	\$700.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
7510	<i>ELS: sound technician and mics</i>	\$(300.00)	\$300.00	\$300.00	\$300.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
Global Health in the Muslim World		\$(915.00)	\$915.00	\$915.00	\$915.00		
Lecture featuring Doctors without Borders							
Location:	Contact:				Attendance:	150(total)	
Url:						UG: 100	Staff: 0
						Grad: 50	Other: 0
						Petitioned	Elected
6310	<i>honorarium for speaker from LA Islamic Center of Southern California</i>	\$(500.00)	\$500.00	\$500.00	\$500.00		
Honoraria Fees (Undergraduate Special Fees/Annual)							
7220	<i>flyers</i>	\$(40.00)	\$40.00	\$40.00	\$40.00		
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7710	<i>airfare and gas for drive.</i>	\$(250.00)	\$250.00	\$250.00	\$250.00		
Travel Fares (Undergraduate Special Fees/Annual)							
7740	<i>hotel stay for speaker, one night</i>	\$(125.00)	\$125.00	\$125.00	\$125.00		
Accommodations (Undergraduate Special Fees/Annual)							
Islam, Christianity, and Judaism		\$(840.00)	\$840.00	\$640.00	\$640.00		
Talk about world monotheistic religions							
Location:	Contact:				Attendance:		
Url:							
6560	<i>food for 100 people. \$8 instead of \$6 each to accommodate halal and kosher options.</i>	\$(800.00)	\$800.00	\$600.00	\$600.00		
Event Food (Undergraduate Special Fees/Annual)							

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Islam, Christianity, and Judaism	\$(840.00)	\$840.00	\$640.00	\$640.00		
Talk about world monotheistic religions						
Location:	Contact:		Attendance:			
Uri:						
7220	flyers	\$(40.00)	\$40.00	\$40.00	\$40.00	
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)						
Legacy of Rumi, the Persian Poet	\$(1,020.00)	\$1,020.00	\$1,020.00	\$1,020.00		
Speaker to talk about Persian Poetry and Literature, with a focus on the Sufi poet Rumi.						
Location:	Contact:		Attendance:			
Uri:						
6310	honarium for speaker on Persian Literature and Rumi	\$(500.00)	\$500.00	\$500.00	\$500.00	
Honaria Fees (Undergraduate Special Fees/Annual)						
6560	Persian food for 80 people, at \$6 each.	\$(480.00)	\$480.00	\$480.00	\$480.00	
Event Food (Undergraduate Special Fees/Annual)						
7220	flyers	\$(40.00)	\$40.00	\$40.00	\$40.00	
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)						
Life after 9/11	\$(4,040.00)	\$4,040.00	\$3,040.00	\$3,040.00		
Life has changed for muslims after 9/11						
Location:	Contact:		Attendance:			
Uri:						
6310	debate. professor as moderator (no honorarium), government official, media representative	\$(4,000.00)	\$4,000.00	\$3,000.00	\$3,000.00	
Honaria Fees (Undergraduate Special Fees/Annual)						
7220	flyers	\$(40.00)	\$40.00	\$40.00	\$40.00	
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)						
MSAN Annual Spring Concert	\$(8,100.00)	\$8,100.00	\$7,940.00	\$7,940.00		
Performance featuring K'Naan (prominent Muslim artist)						
Location:	Contact:		Attendance:			
Uri:					400(total)	
					UG: 300	Staff: 0
					Grad: 100	Other: 0
6310	Honorarium for artists	\$(5,000.00)	\$5,000.00	\$5,000.00	\$5,000.00	
Honoria Fees (Undergraduate Special Fees/Annual)						
7220	big event, higher cost for better flyers.	\$(200.00)	\$200.00	\$40.00	\$40.00	
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)						
7510	ELS: Audio System, Wireless Mics, Sound Technician for Concert	\$(500.00)	\$500.00	\$500.00	\$500.00	
Facilities Rental (Undergraduate Special Fees/Annual)						
7510	Auditorium	\$(700.00)	\$700.00	\$700.00	\$700.00	
Facilities Rental (Undergraduate Special Fees/Annual)						
7710	airfare, gas.	\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00	
Travel Fares (Undergraduate Special Fees/Annual)						
7740	hotel stay for all out-of-town artists	\$(700.00)	\$700.00	\$700.00	\$700.00	
Accommodations (Undergraduate Special Fees/Annual)						
MSAN Comedy Show 2011 (10/29/2011)	\$(9,490.00)	\$9,490.00	\$9,490.00	\$9,490.00		
Performance featuring K'Naan (prominent Muslim artist)						
Location:	Contact:		Attendance:			
Uri:						
	Budgeted	Requested	Recommend	Approved	Petitioned	Elected

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
MSAN Comedy Show 2011 (10/29/2011)		\$(9,490.00)	\$9,490.00	\$9,490.00	\$9,490.00		
Location:	Contact:			Attendance:			
Url:							
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Honoraria for comedians</i>	\$(6,000.00)	\$6,000.00	\$6,000.00	\$6,000.00		
Honoraria Fees (Undergraduate Special Fees/Annual)							
7220	<i>flyers</i>	\$(40.00)	\$40.00	\$40.00	\$40.00		
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7510	<i>Dinkelspiel Auditorium</i>	\$(700.00)	\$700.00	\$700.00	\$700.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
7510	<i>ELS: Audio System, Wireless Mics, Sound Technician for Concert</i>	\$(500.00)	\$500.00	\$500.00	\$500.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
7710	<i>comedians traveling internationally</i>	\$(2,000.00)	\$2,000.00	\$2,000.00	\$2,000.00		
Travel Fares (Undergraduate Special Fees/Annual)							
7740	<i>stanford guesthouse stay for 2 or 3 comedians</i>	\$(250.00)	\$250.00	\$250.00	\$250.00		
Accommodations (Undergraduate Special Fees/Annual)							
Muslim American Contribution Award Ceremony		\$(10,300.00)	\$10,300.00	\$8,476.05	\$8,476.05		
Ceremony celebrating a Muslim-American's contributions to society.							
Location:	Contact:			Attendance:		75(total)	
Url:						UG: 50 Staff: 15	
						Grad: 10 Other: 0	
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>Contribution award for recipient. 100 for the award plaque.</i>	\$(2,100.00)	\$2,100.00	\$2,100.00	\$2,100.00		
Honoraria Fees (Undergraduate Special Fees/Annual)							
6560	<i>\$20 each for 200 people = 4000 at the faculty club during event ceremony.</i>	\$(4,000.00)	\$4,000.00	\$2,176.05	\$2,176.05		
Event Food (Undergraduate Special Fees/Annual)							
7140	<i>programs for event, for 200 people.</i>	\$(100.00)	\$100.00	\$100.00	\$100.00		
Copies (Not Marketing) (Undergraduate Special Fees/Annual)							
7220	<i>flyers and formal invitations to recipient, guest speakers, Provost.</i>	\$(100.00)	\$100.00	\$100.00	\$100.00		
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7510	<i>Faculty Club</i>	\$(2,500.00)	\$2,500.00	\$2,500.00	\$2,500.00		
Facilities Rental (Undergraduate Special Fees/Annual)							
7710	<i>Business class ticket for award recipient.</i>	\$(1,500.00)	\$1,500.00	\$1,500.00	\$1,500.00		
Travel Fares (Undergraduate Special Fees/Annual)							
Muslims in Sports: Kareem Abdul Jabbar		\$(2,165.00)	\$2,165.00	\$2,165.00	\$2,165.00		
Kareem Abdul Jabbar talks about his experiences as a muslim superstar							
Location:	Contact:			Attendance:		500(total)	
Url:						UG: 400 Staff: 50	
						Grad: 50 Other: 0	
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
6310	<i>honorarium for famous muslim athlete.</i>	\$(1,500.00)	\$1,500.00	\$1,500.00	\$1,500.00		
Honoraria Fees (Undergraduate Special Fees/Annual)							
7220	<i>flyers</i>	\$(40.00)	\$40.00	\$40.00	\$40.00		
Marketing Copies / Print Expenses (Undergraduate Special Fees/Annual)							
7710	<i>airfare and gas for car travel here.</i>	\$(500.00)	\$500.00	\$500.00	\$500.00		
Travel Fares (Undergraduate Special Fees/Annual)							

	Budgeted	Requested	Recommend	Approved	Petitioned	Elected
Muslims in Sports: Kareem Abdul Jabbar	\$(2,165.00)	\$2,165.00	\$2,165.00	\$2,165.00		
Kareem Abdul Jabbar talks about his experiences as a muslim superstar						
Location:	Contact:			Attendance:		
Uri:				500(total) UG: 400 Staff: 50 Grad: 50 Other: 0		
7740	\$(125.00)	\$125.00	\$125.00	\$125.00		
<i>hotel accomodations for a night</i>						
Accomodations (Undergraduate Special Fees/Annual)						
Taste of Islam	\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00		
A setup of stalls representing cultural artifacts and delicacies from the different parts of the Muslim world.						
Location:	Contact:			Attendance:		
Uri:				70(total) UG: 40 Staff: 0 Grad: 30 Other: 0		
6560	\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00		
<i>200 people, at \$5 each.</i>						
Event Food (Undergraduate Special Fees/Annual)						
APPLICATION TOTALS	\$(40,660.00)	\$40,660.00	\$36,976.05	\$36,976.05		

ACCOUNT BALANCES

Account		Balance
2-6870-1-0-2800	MUSLIM STD AWARENESS NTWK	\$2,522.06
2-6870-1-0-9010	MSAN O/S PURCHASE ORDER	\$731.90
2-6870-2-5-6310	MSAN SPEC FEE HONORARIA FEES	\$11,467.81
2-6870-2-5-6320	MSAN SPEC FEE TECHNICAL SERVICES	\$922.10
2-6870-2-5-6340	MSAN SPEC FEE SECURITY SERVICES	\$200.00
2-6870-2-5-6560	MSAN SPEC FEE EVENT FOOD	\$3,322.91
2-6870-2-5-7090	MSAN SPEC FEE PRIOR YEAR EXP	-\$492.58
2-6870-2-5-7140	MSAN SPEC FEE COPIES (NOT MKTG)	\$200.00
2-6870-2-5-7220	MSAN SPEC FEE MKTG COPIES/PRINT EXP	\$264.33
2-6870-2-5-7510	MSAN SPEC FEE FACILITIES RENTAL	\$810.00
2-6870-2-5-7520	MSAN SPEC FEE FACILITIES JANITORIAL	\$146.00
2-6870-2-5-7710	MSAN SPEC FEE TRAVEL FARES	\$4,500.00
2-6870-2-5-7740	MSAN SPEC FEE ACCOMMODATIONS	\$2,250.00
2-6870-7-5-7020	ST NAACP MSAN SPEC FEE COSPONSORSHIP EXP	\$169.00
2-6870-9-0-2820	MSAN RESERVE	\$18,899.25