

Status: **Recommended with Modifications**

Financial Officer: Nathan Barnett

APPLICATION SUMMARY

Application Summary	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
APPLICATION TOTALS	\$(8,169.06)	\$8,279.41	\$8,169.06	\$8,169.06		
Undergraduate Special Fees		\$8,279.41	\$8,169.06	\$8,169.06		
6310 - Honoraria Fees	\$(989.00)	\$989.00	\$989.00	\$989.00		
6320 - Technical Services	\$(250.00)	\$250.00	\$250.00	\$250.00		
6500 - Training Mat	\$(255.00)	\$255.00	\$255.00	\$255.00		
6560 - Event Food	\$(540.00)	\$540.00	\$540.00	\$540.00		
7020 - Co-Sponsorship Expenses	\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00		
7060 - Programming Expenses	\$(840.00)	\$840.00	\$840.00	\$840.00		
7140 - Copies (Not Marketing)	\$(100.00)	\$100.00	\$100.00	\$100.00		
7410 - Equipment Purchase (Non-Cap)	\$(3,415.06)	\$3,415.06	\$3,415.06	\$3,415.06		
7710 - Travel Fares	\$(400.00)	\$510.35	\$400.00	\$400.00		
7720 - Gas	\$(50.00)	\$50.00	\$50.00	\$50.00		
7740 - Accomodations	\$(250.00)	\$250.00	\$250.00	\$250.00		
7820 - Registration Expense	\$(80.00)	\$80.00	\$80.00	\$80.00		
[All Expense Total]	\$(8,169.06)					

QUESTIONS & ANSWERS

Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.

Yes. Last year, SPOON received Special Fees, and had one of the highest number of votes for any special fees group. I'm fairly positive that SPOON received Special Fees in the years prior as well.

If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?

There is a dramatic decrease, due to reduced need in funds for major operations, and our attempt to be more sustainable with our reusable tins pilot program.

Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:

SPOON will use our special fee funds to provide countless opportunities of service for individuals and student groups, while making a huge impact on the Palo Alto community by providing approximately 50,000 meals a year to the Palo Alto homeless. We will also educate students on the importance of hunger and homelessness awareness, and provide this by bringing in intellectual speakers with experience addressing these problems.

What are the three largest line item requests in your budget and why?

1. One time use tins. These are the core of SPOON's operation and purpose on campus. Due to the many complications with reusable tins (including issues such as: too large to store in dining hall refrigerators, re-training required in dining halls for current employees, as well as the dining halls having to re-wash every reusable tin in accordance with the food safety policies), SPOON uses one time use tins for safety and due to lack of available on campus resources. However, this year SPOON will be starting a pilot program to use reusable tins for daily pick-ups at Tresidder and Faculty Club in order to reduce costs and be more sustainable.

What is the average attendance at your events?

25-30 for small events, ~100 for larger events

How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?

We will send emails, flyer, and table in White Plaza. Our individual events have not yet been registered because the dates are not set.

If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact

information for their financial officers.

No

Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special

- 1) Current Assets: \$6387.99
- 2) Reserves: \$1150.87
- 3) None
- 4) None

What events/programs does your group hold throughout the year for the Stanford Community?

We will hold large talks with famous out of town speakers, such as Syd Mandelbaum - Founder of Rock & Wrap It UP! - a anti-hunger and anti-poverty think tank that recovers food and other assets in order to assist agencies fighting poverty, increasing their operation budgets. We also will have two talks per quarter with Stanford faculty who are influential in the fight against hunger and poverty.

Why are you requesting Special Fees?

SPOON needs special fees in order to fund our various missions on campus, which include: collecting food waste on campus and delivering the food to the Opportunity Center in Palo Alto, giving individuals and groups opportunities for one-time and regular community service by collecting food from various on campus locations, as well as helping groups get the resources to have breakfast cooks where they can serve food to the homeless. We also hold regular events with food and speakers to help educate students on the issue of hunger in the United States and abroad. Our regular operations of food collection and maintenance can become costly, causing SPOON to request additional funding beyond that of the general fees.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected	
Central SPOON Operations		\$(4,520.54)	\$4,520.54	\$4,520.54	\$4,520.54			
Location:	Contact:	Attendance:						
Url:								
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected	
6500	<i>Retreat. Planned for 2nd weekend in September 2010 with Officer Core</i>	\$(150.00)	\$150.00	\$150.00	\$150.00			
Training Mat (Undergraduate Special Fees/Annual)								
6500	<i>National Restaurant Association ServSafe Training for all of the SPOON Officers. The course costs \$15 for each officer, and gives the officer a full training on correct and safe food handling policies.</i>	\$(105.00)	\$105.00	\$105.00	\$105.00			
Training Mat (Undergraduate Special Fees/Annual)								
7020	<i>This year, we aim to expand our co-sponsorship regimen, working with STOP, Night Outreach, and Alpha Phi Omega to host a Hunger and Homelessness Auction during the spring. This event will have a fun auction component like APO's charity auction last year in addition to a week long awareness event to educate the campus about the issues of hunger and homelessness in our local area. All the proceeds of this event will go towards supporting the Opportunity Center in Palo Alto. Here's the website for the event: http://charity.stanfordacm.com/.</i>	\$(1,000.00)	\$1,000.00	\$1,000.00	\$1,000.00			
Co-Sponsorship Expenses (Undergraduate Special Fees/Annual)								
7060	<i>Core Breakfast Cooks - 3-4 per year, at least 1 per quarter. Cost: 140\$ each</i>	\$(560.00)	\$560.00	\$560.00	\$560.00			
Programming Expenses (Undergraduate Special Fees/Annual)								
7140	<i>Copies for: Tabling for orientation events and Haas Center activities, meeting agendas, breakfast cook materials, business communication materials, and brochures about the organization</i>	\$(100.00)	\$100.00	\$100.00	\$100.00			
Copies (Not Marketing) (Undergraduate Special Fees/Annual)								
7410	<i>Tins for year. This is approximately 4 orders of large and small tins per quarter (~\$809.52 /quarter). These tins allow SPOON to accomplish its main goal on campus of providing food that would have been wasted to the homeless in Palo Alto.</i>	\$(2,428.56)	\$2,428.56	\$2,428.56	\$2,428.56			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)								
7410	<i>24 reusable tins with lids to be used in a pilot program seeking to eliminate the need for one time use tins in order to be more sustainable.</i>	\$(176.98)	\$176.98	\$176.98	\$176.98			
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)								
Conferences		\$(780.00)	\$890.35	\$780.00	\$780.00			
Location:	Contact:	Attendance:						
Url:								
		Budgeted	Requested	Recommend	Approved	Petitioned	Elected	
7710	<i>50% of costs for flights and transportation to Universities Fighting World Hunger Conference - in February 2011 it will be held in Guelph, Ontario, Canada, and in 2010 it was held in Auburn, Alabama. We'd like to be present at the 2012 conference and send 2 officers</i>	\$(400.00)	\$510.35	\$400.00	\$400.00			
Travel Fares (Undergraduate Special Fees/Annual)								
7720	<i>Gas for SPOON core members to attend the annual Strengthening the Roots Super Convergence at UC Santa Cruz</i>	\$(50.00)	\$50.00	\$50.00	\$50.00			
Gas (Undergraduate Special Fees/Annual)								
7740	<i>Accommodations for the Universities Fighting World Hunger Conference</i>	\$(250.00)	\$250.00	\$250.00	\$250.00			
Accommodations (Undergraduate Special Fees/Annual)								
7820	<i>50% of the registration cost for two members for the Universities Fighting World Hunger Conference (\$80 per student)</i>	\$(80.00)	\$80.00	\$80.00	\$80.00			
Registration Expense (Undergraduate Special Fees/Annual)								
Poverty, Homelessness, Hunger Lunch Series		\$(540.00)	\$540.00	\$540.00	\$540.00			

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Poverty, Homelessness, Hunger Lunch Series		\$(540.00)	\$540.00	\$540.00	\$540.00		
Location:	Contact:				Attendance:		
Url:							
6560	<i>2 Poverty, Homeless, & Hunger lunches per quarter with Stanford professors. We will usually use SIG as a cosponsor, but may use other groups as well such as STOP. We expect 25-30 people per event.</i>	\$(540.00)	\$540.00	\$540.00	\$540.00		
Event Food (Undergraduate Special Fees/Annual)							
Project Feedback		\$(250.00)	\$250.00	\$250.00	\$250.00		
Location:	Contact:				Attendance:		
Url:							
6320	<i>Continued maintenance and upgrades for a webtool to quantify our food salvaging process - detailed projections available</i>	\$(250.00)	\$250.00	\$250.00	\$250.00		
Technical Services (Undergraduate Special Fees/Annual)							
Speakers		\$(989.00)	\$989.00	\$989.00	\$989.00		
Location:	Contact:				Attendance:		
Url:							
6310	<i>Syd Mandelbaum - Founder of Rock & Wrap It UP! Flights from NYC - SFO \$339, Accomodations 2 nights \$250, \$400 Honoraria; Approximately 100 people expected</i>	\$(989.00)	\$989.00	\$989.00	\$989.00		
Honoraria Fees (Undergraduate Special Fees/Annual)							
Summer SPOON		\$(1,089.52)	\$1,089.52	\$1,089.52	\$1,089.52		
Location:	Contact:				Attendance:		
Url:							
7060	<i>2 Breakfast Cooks for Summer 2011; these breakfast cooks usually cost around \$140/each</i>	\$(280.00)	\$280.00	\$280.00	\$280.00		
Programming Expenses (Undergraduate Special Fees/Annual)							
7410	<i>Tins for SPOON Summer 2011</i>	\$(809.52)	\$809.52	\$809.52	\$809.52		
Equipment Purchase (Non-Cap) (Undergraduate Special Fees/Annual)							
APPLICATION TOTALS		\$(8,169.06)	\$8,279.41	\$8,169.06	\$8,169.06		

ACCOUNT BALANCES

Account		Balance
2-6903-1-0-2800	SPOON HUNGER RELIEF	\$0.00
2-6903-2-5-6240	SPOON SPEC FEES ANN CASUAL LABOR	\$276.50
2-6903-2-5-6310	SPOON SPEC FEES ANN HONORARIA FEES	\$3,750.00
2-6903-2-5-6320	SPOON SPEC FEE ANN TECHNICAL SERVICES	\$250.00
2-6903-2-5-6500	SPOON SPEC FEE ANN TRAINING MAT	\$90.00
2-6903-2-5-6560	SPOON SPEC FEE ANN EVENT FOOD	\$532.85
2-6903-2-5-7020	SPOON SPEC FEE COSPONSORSHIP EXP	\$1,000.00
2-6903-2-5-7410	SPOON SPEC FEE EQUIP (NON-CAP)	\$15.45
2-6903-2-5-7710	SPOON SPEC FEE TRAVEL FARES	\$475.00
2-6903-9-0-2820	SPOON RESERVE	\$1,150.87