

Status: **Recommended with Modifications**

Financial Officer: Devin Banerjee

**APPLICATION SUMMARY**

<b>Application Summary</b>	Budgeted	Requested	Recommended	Approved	Petitioned	Elected
<b>APPLICATION TOTALS</b>	<b>\$(31,700.00)</b>	<b>\$15,000.00</b>	<b>\$13,380.00</b>	<b>\$13,380.00</b>		
Undergraduate Special Fees		\$15,000.00	\$13,380.00	\$13,380.00		
6310 - Honoraria Fees	\$(27,000.00)	\$13,500.00	\$13,380.00	\$13,380.00		
7430 - Equipment Maintenance	\$(3,000.00)	\$1,500.00	\$0.00	\$0.00		
[All Expense Total]	\$(31,700.00)					

## QUESTIONS & ANSWERS

**Have you applied for Special Fees in the past 3 years? If so, please detail the outcome of each attempt.**

Yes, we have been approved all three years.

**If you applied for Special Fees last year, is there an increase in the amount you're seeking this year? If so, why?**

There is an increase in the amount we are requesting. Last year, we tried to minimize our budget because we knew Special Fees was in jeopardy of being too large across all student groups. We looked for line-items that we could trim, and we did. However, we ran into a few instances in which we were forced to move funds from our reserves to cover a cost. For 2011-2012, we are increasing our request slightly, but please note that the amount (\$15,000) is still far less than the group has requested in the past (up to \$22,000).

**Please define the services provided by your group with the Special Fee, as per the ASSU Constitution:**

The Stanford Jazz Orchestra uses the Special Fee to help pay for the guest artists we bring to perform with us at our quarterly concerts. The presence of guest artists significantly increases attendance and allows Stanford students to hear world-renowned musicians for a very low cost.

**What are the three largest line item requests in your budget and why?**

Honoraria Fees make up 90 percent of our budget. We use this money to pay our guest artists for their time and services.

**What is the average attendance at your events?**

We are generally able to fill Dinkelspiel Auditorium for all of our indoor concerts.

**How do you plan to publicize your events/programs to the greater Stanford community? Have you registered with Events at Stanford?**

We have registered with events at Stanford. We publicize our events through e-mail, flyers, the artsguide and ISIS.

**If you are an umbrella group, please list the groups for which you are applying for Special Fees, their ASSU account numbers, and contact information for their financial officers.**

N/A

**Please list all: 1) assets, 2) reserves, 3) authorized and unauthorized non-ASSU bank accounts, 4) sources of funding other than Special**

Currently, we have about \$17k in assets, split between honoraria fees, our discretionary account and equipment maintenance. All but the discretionary account were funded by special fees. The only other source of revenue we have is CD sales, which are deposited into the discretionary account. Our reserve is \$9,036.18.

**What events/programs does your group hold throughout the year for the Stanford Community?**

Every quarter, the Stanford Jazz Orchestra performs a concert that is open to everyone to attend. These concerts are both educational and enjoyable for the students that attend. For each quarterly concert, we invite a guest artist to play with us, a standard thing for all college groups to do. They are always world-class jazz musicians, and students get to see them for far less money than they would at any other venue. Recent examples of artists include Louis Bellson, John Faddis and Carl Allen. Each is a world leader in the jazz community and history.

**Why are you requesting Special Fees?**

We are asking for Special Fees because the Stanford Jazz Orchestra runs a rather large budget. The cost of our guest musicians is very high compared to our concert revenue. Yet these guest artists are necessary for the success of the group, as they draw enough people to see the concert, as well as help educate members of the group about music. Students get to see the concerts for free, which they likely would not be able to do at other venues, such as jazz clubs.

BUDGET DETAIL

		Budgeted	Requested	Recommend	Approved	Petitioned	Elected
<b>Fall Jazz Concert</b>		<b>\$(4,500.00)</b>	<b>\$4,500.00</b>	<b>\$4,580.00</b>	<b>\$4,580.00</b>		
Quarterly concert put on by the Stanford Jazz Orchestra.							
<b>Location:</b>	Dinkelspiel Auditorium	<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>6310</b>	<i>Fall concert by Stanford Jazz Orchestra and guest performer(s).</i>	\$(4,500.00)	\$4,500.00	\$4,580.00	\$4,580.00		
Honorary Fees (Undergraduate Special Fees/Annual)							
<b>Regular Equipment Maintenance</b>		<b>\$(1,500.00)</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		
Retrofitting of current equipment.							
<b>Location:</b>		<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>7430</b>	<i>Regular maintenance for department-owned equipment.</i>	\$(1,500.00)	\$1,500.00	\$0.00	\$0.00		
Equipment Maintenance (Undergraduate Special Fees/Annual)							
<b>Spring Jazz Concert</b>		<b>\$(4,500.00)</b>	<b>\$4,500.00</b>	<b>\$4,400.00</b>	<b>\$4,400.00</b>		
Third of three quarterly concerts put on by the Stanford Jazz Orchestra.							
<b>Location:</b>	Dinkelspiel Auditorium	<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>6310</b>	<i>Spring concert by Stanford Jazz Orchestra and guest performer(s).</i>	\$(4,500.00)	\$4,500.00	\$4,400.00	\$4,400.00		
Honorary Fees (Undergraduate Special Fees/Annual)							
<b>Winter Jazz Concert</b>		<b>\$(4,500.00)</b>	<b>\$4,500.00</b>	<b>\$4,400.00</b>	<b>\$4,400.00</b>		
Second of three quarterly concerts put on by the Stanford Jazz Orchestra.							
<b>Location:</b>	Dinkelspiel Auditorium	<b>Contact:</b>		<b>Attendance:</b>			
<b>Url:</b>							
<b>6310</b>	<i>Winter concert by Stanford Jazz Orchestra and guest performer(s).</i>	\$(4,500.00)	\$4,500.00	\$4,400.00	\$4,400.00		
Honorary Fees (Undergraduate Special Fees/Annual)							
<b>APPLICATION TOTALS</b>		<b>\$(15,000.00)</b>	<b>\$15,000.00</b>	<b>\$13,380.00</b>	<b>\$13,380.00</b>		

**ACCOUNT BALANCES**

<b>Account</b>		<b>Balance</b>
2-7547-1-0-2800	ST JAZZ ORCHESTRA	\$150.79
2-7547-2-5-6310	ST JAZZ ORCH SPEC FEE HONORARIA FEES	\$4,500.00
2-7547-2-5-7410	ST JAZZ ORCH SPEC FEE EQUIP (NON-CAP)	\$950.00
2-7547-2-5-7710	ST JAZZ ORCH SPEC FEE TRAVEL FARES	\$250.00
2-7547-9-0-2820	ST JAZZ ORCH RESERVE	\$9,036.18