

Stanford Women in Business [8487]

SSE Capital Group - ACCOUNT STATEMENT

3/3/2011

| Account Summary | | |
|-----------------|--|--------------|
| 2-8487-1-0-2800 | ST WOMEN IN BUSINESS | \$(90.02) |
| 2-8487-1-0-9010 | ST WOMEN IN BUSINESS O/S PURCHASE ORDER | \$(2,730.68) |
| 2-8487-2-5-6090 | SWIB SPEC FEE LABOR FEES/TAXES | \$(1,320.00) |
| 2-8487-2-5-6240 | SWIB SPEC FEE CASUAL LABOR | \$0.00 |
| 2-8487-2-5-6310 | SWIB SPEC FEE HONORARIA FEES | \$(3,170.98) |
| 2-8487-2-5-6320 | SWIB SPEC FEE TECHNICAL SERVICES | \$0.00 |
| 2-8487-2-5-6500 | SWIB SPEC FEE TRAINING MAT | \$(1,346.73) |
| 2-8487-2-5-6560 | SWIB SPEC FEE EVENT FOOD | \$(4,203.39) |
| 2-8487-2-5-7080 | SWIB SPEC FEE EVENT EVENT SUPPLIES EXPENSE | \$(250.00) |
| 2-8487-2-5-7090 | SWIB SPEC FEE PRIOR YEAR EXP | \$(249.00) |
| 2-8487-2-5-7100 | SWIB SPEC FEE GENERAL OFFICE EXP | \$(425.00) |
| 2-8487-2-5-7140 | SWIB SPEC FEE COPIES (NOT MKTG) | \$(50.00) |
| 2-8487-2-5-7200 | SWIB SPEC FEE GEN MKTG EXP | \$(755.00) |
| 2-8487-2-5-7220 | SWIB SPEC FEE MKTG COPIES/PRINT EXP | \$(462.81) |
| 2-8487-2-5-7420 | SWIB SPEC FEE EQUIP RENTAL | \$0.00 |
| 2-8487-2-5-7510 | SWIB SPEC FEE FACILITIES RENTAL | \$(90.00) |
| 2-8487-9-0-2820 | SWIB RESERVE | \$(7,967.34) |

| 2-8487-1-0-2800 [2011] | | | ST WOMEN IN BUSINESS | | | \$(90.02) |
|------------------------|-----------------|-----------------|--------------------------------|------------|------------|------------|
| date | source | payee | reference | deposit | withdrawal | balance |
| 6/30/10 | Balance Forward | | Balance Brought Forward | \$1,012.32 | \$0.00 | \$1,012.32 |
| 8/4/10 | Purchase Order | | Rev - ABM #76396, 5/1/10 | \$254.00 | \$0.00 | \$1,266.32 |
| 9/16/10 | AP Void | CASANDRA LE | Void Open Trx | \$6.35 | \$0.00 | \$1,272.67 |
| 9/17/10 | Check Request | CASANDRA LE | REPL 339799, 3/19; 343134, 6/4 | \$0.00 | \$6.35 | \$1,266.32 |
| 9/24/10 | Check Request | RUTH DEGOLIA | IDK2CEO TRAVEL EXPENSES | \$0.00 | \$510.04 | \$756.28 |
| 10/18/10 | Check Request | REBECCA JOHNSON | BOARD DINNER | \$0.00 | \$262.02 | \$494.26 |
| 1/7/11 | Check Request | AMY SAPER | EXEC BOARD DINNER AT NOLAS | \$0.00 | \$225.43 | \$268.83 |
| 1/28/11 | Deposit | | 89908 Wtr Conference | \$300.00 | \$0.00 | \$568.83 |
| 2/1/11 | Purchase Order | | ELS Work #205479, 1/29/11 | \$0.00 | \$234.81 | \$334.02 |
| 2/1/11 | Purchase Order | | Work #657257, 1/29/11 | \$0.00 | \$54.00 | \$280.02 |
| 2/4/11 | Deposit | | 90185 Winter Conf Attendees | \$310.00 | \$0.00 | \$590.02 |
| 2/8/11 | InterOffice | | 88616 SAID CONFERENCE 2/19/11 | \$0.00 | \$500.00 | \$90.02 |

| 2-8487-1-0-9010 [2011] | | | ST WOMEN IN BUSINESS O/S PURCHASE ORDER | | | \$(2,730.68) |
|------------------------|-----------------|-------|---|------------|------------|--------------|
| date | source | payee | reference | deposit | withdrawal | balance |
| 6/30/10 | Balance Forward | | Balance Brought Forward | \$503.00 | \$0.00 | \$503.00 |
| 8/4/10 | Purchase Order | | Rev - ABM #71903, 3/6/10 | \$0.00 | \$249.00 | \$254.00 |
| 8/4/10 | Purchase Order | | Rev - ABM #76396, 5/1/10 | \$0.00 | \$254.00 | \$0.00 |
| 10/22/10 | Purchase Order | | ELS Work #204433, 10/27/10 | \$351.00 | \$0.00 | \$351.00 |
| 12/31/10 | Purchase Order | | Rev - ELS #204433, 10/27/10 | \$0.00 | \$351.00 | \$0.00 |
| 2/1/11 | Purchase Order | | Work #657257, 1/29/11 | \$254.00 | \$0.00 | \$254.00 |
| 2/1/11 | Purchase Order | | ELS Work #205479, 1/29/11 | \$2,476.68 | \$0.00 | \$2,730.68 |

| 2-8487-2-5-6090 [2011] | | | SWIB SPEC FEE LABOR FEES/TAXES | | | \$(1,320.00) |
|------------------------|-------------|-------|--------------------------------|------------|------------|--------------|
| date | source | payee | reference | deposit | withdrawal | balance |
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$1,320.00 | \$0.00 | \$1,320.00 |

| 2-8487-2-5-6240 [2011] | | | SWIB SPEC FEE CASUAL LABOR | | | \$0.00 |
|------------------------|----------------|-------|-----------------------------|----------|------------|----------|
| date | source | payee | reference | deposit | withdrawal | balance |
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$200.00 | \$0.00 | \$200.00 |
| 2/1/11 | Purchase Order | | Work #657257, 1/29/11 | \$0.00 | \$200.00 | \$0.00 |

| 2-8487-2-5-6310 [2011] | | | SWIB SPEC FEE HONORARIA FEES | | | \$(3,170.98) |
|------------------------|-------------|-------|------------------------------|------------|------------|--------------|
| date | source | payee | reference | deposit | withdrawal | balance |
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$5,075.00 | \$0.00 | \$5,075.00 |

| | | | | | | |
|---------|---------------|----------------|--------------------------------|--------|------------|------------|
| 2/2/11 | Check Request | CASANDRA LE | SPEAKER GIFTS | \$0.00 | \$30.00 | \$5,045.00 |
| 2/8/11 | Check Request | KELSEY MRKONIC | WTR CONF FOOD,UTENSIL,GIFT,FOD | \$0.00 | \$80.00 | \$4,965.00 |
| 2/18/11 | Check Request | VICTORIA LI | T-SHIRTS FOR SPEAKERS | \$0.00 | \$1,794.02 | \$3,170.98 |

2-8487-2-5-6320 [2011] SWIB SPEC FEE TECHNICAL SERVICES \$0.00

| date | source | payee | reference | deposit | withdrawal | balance |
|--------|----------------|-------|-----------------------------|------------|------------|------------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$1,835.00 | \$0.00 | \$1,835.00 |
| 2/1/11 | Purchase Order | | ELS Work #205479, 1/29/11 | \$0.00 | \$1,835.00 | \$0.00 |

2-8487-2-5-6500 [2011] SWIB SPEC FEE TRAINING MAT \$(1,346.73)

| date | source | payee | reference | deposit | withdrawal | balance |
|--------|---------------|----------------|--------------------------------|----------|------------|------------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$900.00 | \$0.00 | \$900.00 |
| 2/4/11 | InterOffice | | #5960 SFFndg 2010-11/8487 | \$500.00 | \$0.00 | \$1,400.00 |
| 2/8/11 | Check Request | KELSEY MRKONIC | WTR CONF FOOD,UTENSIL,GIFT,FOD | \$0.00 | \$53.27 | \$1,346.73 |

2-8487-2-5-6560 [2011] SWIB SPEC FEE EVENT FOOD \$(4,203.39)

| date | source | payee | reference | deposit | withdrawal | balance |
|----------|---------------|-------------------|--------------------------------|------------|------------|------------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$5,270.00 | \$0.00 | \$5,270.00 |
| 10/20/10 | Check Request | VICTORIA LI | INFO SESSION CATERING | \$0.00 | \$156.01 | \$5,113.99 |
| 11/19/10 | Check Request | VICTORIA LI | SOCIAL MEDIA FOOD, BANNERS | \$0.00 | \$14.22 | \$5,099.77 |
| 1/26/11 | Check Request | MELISSA APHAYRATH | FOOD | \$0.00 | \$104.90 | \$4,994.87 |
| 2/3/11 | Check Request | AMY SAPER | ADVANCE - BOARD DINNER | \$0.00 | \$400.00 | \$4,594.87 |
| 2/8/11 | Check Request | KELSEY MRKONIC | WTR CONF FOOD,UTENSIL,GIFT,FOD | \$0.00 | \$237.48 | \$4,357.39 |
| 2/23/11 | Check Request | AMY SAPER | BOARD AND ALUMNI DINNER | \$0.00 | \$154.00 | \$4,203.39 |

2-8487-2-5-7080 [2011] SWIB SPEC FEE EVENT EVENT SUPPLIES EXPENSE \$(250.00)

| date | source | payee | reference | deposit | withdrawal | balance |
|--------|-------------|-------|-----------------------------|----------|------------|----------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$250.00 | \$0.00 | \$250.00 |

2-8487-2-5-7090 [2011] SWIB SPEC FEE PRIOR YEAR EXP \$(249.00)

| date | source | payee | reference | deposit | withdrawal | balance |
|--------|----------------|-------|--------------------------|----------|------------|----------|
| 8/4/10 | Purchase Order | | Rev - ABM #71903, 3/6/10 | \$249.00 | \$0.00 | \$249.00 |

2-8487-2-5-7100 [2011] SWIB SPEC FEE GENERAL OFFICE EXP \$(425.00)

| date | source | payee | reference | deposit | withdrawal | balance |
|---------|---------------|-----------------|-----------------------------|----------|------------|----------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$650.00 | \$0.00 | \$650.00 |
| 1/13/11 | Check Request | EMILY LIVERMORE | SWIB CUSTOM PENS | \$0.00 | \$225.00 | \$425.00 |

2-8487-2-5-7140 [2011] SWIB SPEC FEE COPIES (NOT MKTG) \$(50.00)

| date | source | payee | reference | deposit | withdrawal | balance |
|--------|-------------|-------|-----------------------------|---------|------------|---------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$50.00 | \$0.00 | \$50.00 |

2-8487-2-5-7200 [2011] SWIB SPEC FEE GEN MKTG EXP \$(755.00)

| date | source | payee | reference | deposit | withdrawal | balance |
|--------|-------------|-------|-----------------------------|----------|------------|----------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$255.00 | \$0.00 | \$255.00 |
| 2/4/11 | InterOffice | | #5960 SFFndg 2010-11/8487 | \$500.00 | \$0.00 | \$755.00 |

2-8487-2-5-7220 [2011] SWIB SPEC FEE MKTG COPIES/PRINT EXP \$(462.81)

| date | source | payee | reference | deposit | withdrawal | balance |
|----------|---------------|----------------|--------------------------------|----------|------------|------------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$982.00 | \$0.00 | \$982.00 |
| 9/16/10 | AP Void | CASANDRA LE | Void Open Trx | \$19.00 | \$0.00 | \$1,001.00 |
| 9/17/10 | Check Request | CASANDRA LE | REPL 339799, 3/19; 343134, 6/4 | \$0.00 | \$19.00 | \$982.00 |
| 10/11/10 | Check Request | NICOLE SHIELDS | INFO SESSION ACTVY FAIR PRINTG | \$0.00 | \$136.91 | \$845.09 |
| 11/10/10 | Check Request | SHULING YAO | MARKETING FLYERS | \$0.00 | \$18.05 | \$827.04 |
| 11/19/10 | Check Request | VICTORIA LI | SOCIAL MEDIA FOOD, BANNERS | \$0.00 | \$321.62 | \$505.42 |
| 1/27/11 | Check Request | SARAH TANG | CONFERENCE FLYERS | \$0.00 | \$42.61 | \$462.81 |

2-8487-2-5-7420 [2011]**SWIB SPEC FEE EQUIP RENTAL****\$0.00**

| date | source | payee | reference | deposit | withdrawal | balance |
|-------------|------------------|--------------|-----------------------------|----------------|-------------------|----------------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$600.00 | \$0.00 | \$600.00 |
| 10/22/10 | Purchase Order | | ELS Work #204433, 10/27/10 | \$0.00 | \$351.00 | \$249.00 |
| 12/31/10 | Journal Transfer | | ELS #204433, 10/27/10 | \$0.00 | \$193.13 | \$55.87 |
| 12/31/10 | Purchase Order | | Rev - ELS #204433, 10/27/10 | \$351.00 | \$0.00 | \$406.87 |
| 2/1/11 | Purchase Order | | ELS Work #205479, 1/29/11 | \$0.00 | \$406.87 | \$0.00 |

2-8487-2-5-7510 [2011]**SWIB SPEC FEE FACILITIES RENTAL****\$(90.00)**

| date | source | payee | reference | deposit | withdrawal | balance |
|-------------|---------------|--------------|--------------------------------|----------------|-------------------|----------------|
| 8/9/10 | InterOffice | | #4701 FY10-11 SPEC FEE/8487 | \$120.00 | \$0.00 | \$120.00 |
| 11/15/10 | InterOffice | | 814017 Fall'10 Full Table Fees | \$0.00 | \$30.00 | \$90.00 |

2-8487-9-0-2820 [2011]**SWIB RESERVE****\$(7,967.34)**

| date | source | payee | reference | deposit | withdrawal | balance |
|-------------|-----------------|--------------|---------------------------|----------------|-------------------|----------------|
| 6/30/10 | Balance Forward | | Balance Brought Forward | \$8,967.34 | \$0.00 | \$8,967.34 |
| 2/4/11 | InterOffice | | #5960 SFFndg 2010-11/8487 | \$0.00 | \$1,000.00 | \$7,967.34 |